

## ***Cazadero Community Services District Regular Meeting Minutes***

February 11, 2019

### **I. Call to Order and Roll Call**

Director Nicholls called to order the regular meeting of the Cazadero Community Services District at 6:02PM on February 11, 2019 at Station #1, Director Nicholls led the pledge of allegiance. The following were present: Directors' Paul Barry, Cory Olson and Mike Nicholls. Chief Krausmann, AA Flowers, Chief Eric Lynn and Chief Ginessi were also present. Directors Canelis and M. Berry were absent.

### **II. Public Comment**

### **III. Board Member Comment**

Director Nicholls attended the Region 5 meeting, all Districts were asked to draft a letter in support of Region 5 consolidation. Directors P. Barry and Nicholls attended the Sonoma County Fire District Association Dinner hosted by Monte Rio Fire at Northwood Restaurant on January 31, 2019. Director Nicholls also attended Russian River Fire's Board meeting, evacuation meeting and the Board of Supervisors meeting. Discussion held regarding address signs and window stickers (similar to those notifying first responders of toddlers in the home).

### **IV. Staff Report**

AA Flowers reported all 1099's and W-2's have been sent out and the 4<sup>th</sup> QTR FASIS payroll reporting has been submitted.

### **V. New Business**

#### **a. Review consolidation/annexation of Fort Ross vs Management Agreement-**

Director P. Barry reported he has tried to contact Jim Colangelo to discuss the Fort Ross management agreement; Jim Colangelo is out of the office until February 19<sup>th</sup>. Discussion held regarding annexation/consolidation vs. management contract. Director P. Barry presented the idea of West County Fire Authority: West County Fire Authority would have a Board of 5, 7, 9 or 11 Directors (comprised with representation from each District it oversees), each District under West County Fire Authority would also have a Board, funding would be collected by one agency (West County Fire Authority), identity would remain (names of Districts would remain on equipment with the addition of "Powered by: West County Fire Authority").

Consensus was the management agreement is not a viable option. On a motion by Director P. Barry, seconded by Director Olson, the Board moved to move forward with annexation of half of Fort Ross Fire Protection District (Neisthrath Road to middle opening), pending funding from the County and pending approval of the Timber Cover Fire Protection District Board. VOTE: 3/0/2 (Directors Canelis and M.

Berry absent). Director Nicholls will draft a letter to Mark Bramfitt and will cc Supervisor Hopkins and Chief Lunardi (Region 5 lead).

**b. Board of Supervisors Discussion & Vote-Fire Agency Consolidation Planning-**

Director Nicholls reported on the Board of Supervisors meeting on January 29<sup>th</sup>. The Board of Supervisors approved the funding for Sonoma County Fire.

**c. Review tax base at \$200.00/residential parcel-**

Information only, Monte Rio's tax will generate ~\$500,000 for Monte Rio Fire. AA Flowers applied Monte Rio's tax to Cazadero CSD parcels, tax will generate ~\$188,300. Discussion held regarding passing a tax vs. being annexed and having a tax rate flow into the District and parcel tax vs. AB8 rate change.

**d. Review local lawyer vs LA based counsel-**

Director Nicholls suggested the Board consider using local counsel Merrill, Arnone and Jones rather than the LA based counsel. On a motion by Director Olson, seconded by Director P. Barry, the Board moved to rescind the motion to appoint LA based counsel and to go with Merrill, Arnone and Jones, LLP. VOTE: 3/0/2 (Directors Canelis and M. Berry absent). AA Flowers will contact Merrill, Arnone and Jones to engage legal services.

**e. Finalize Lexipol draft review/present to Board for approval-**

Chief Krausmann is reviewing the draft policies and will contact Jason Clopton at Russian River regarding timeline and process for policies that do not pertain to volunteer departments.

**f. Develop and approve a draft letter supporting the efforts of a regional consolidation-**

A request from the recent Region 5 meeting: to have each agency write a letter stating their support for regional consolidation. Director Nicholls will draft a letter supporting Region 5 consolidation, in principle, pending the results of the high level MSR and funding from the County.

**g. Schedule a summer Town Hall meeting (2 hrs)-Vegetation Management/Evacuation/Senator McGuire or Asm. Wood-**

Discussion held, suggestion to send informational flyer prior to a town hall meeting was made. The Old Timer BBQ was also discussed; Director Nicholls will invite Supervisor Hopkins, Senator McGuire and Asmb. Wood to the BBQ.

**h. Call/Drill/Stipend Pay Increase-**

Chief Krausmann reported on amounts paid by Occidental, Forestville and Timbercove. Chief Krausmann's suggestion is to increase the call/drill pay to match Monte Rio's (\$15/call and drill). Chief Krausmann will breakdown cost and bring back information to the Board next month.

**i. Draft Audit Review-**

AA Flowers will set a conference call with John Blomberg and the Board for the April meeting.

**j. Park & Garden Insurance-**

CCSD received a letter from George Peterson stating the park insurance will not be renewed due to an issue the underwriter has with the ownership of the park and



relation to the fire department. AA Flowers will contact insurance agent Coop Gablemen to inquire about additional insurance carriers available. AA Flowers will also ask Occidental CSD who they use for insurance.

**k. District letter to Board of Supervisors-Ord. 13A Vegetation Mgmt.-**

Director Nicholls will hold off on sending draft letter until after Chief Krausmann is able to meet with Chief Williams.

**l. SCP Evergreen Program-**

Director Nicholls presented a breakdown from Sonoma Clean Power; additional cost per year will be \$56.00 to change 3 meters to Sonoma Clean Power. Currently the CSD is on Clean Start (48% renewable), EverGreen is 100% renewable. Item tabled to the April meeting.

**VI. Chief's Report**

1.1. Call Report – January

Nature of Call	January
Medical Aid	4
Fire Alarm Sounding	1
Hazardous Conditions	3

1.2 Discussion held regarding fee schedule and implementation. AA Flowers will send sample fee schedule to Chief Krausmann for review.

1.3 E5266: Ferrara will not cover 100% of the cost to replace the auxiliary pump motor. Due to carb compliance the motor may need to be replaced with a 2 cylinder diesel motor. The District will willing to cover 25% of the cost of the replacement motor.

1.4 Chief Krausmann is waiting for Plyovent's quote for additional exhaust systems. There are currently no grants available through USDA. Chief Krausmann will work with AA Flowers to determine if funding is available in the budget for the additional systems.

**VII. Correspondence**

- a. Email: Draft letter to Congressman Huffman-information only.
- b. United Sonoma County Fire Fighters-Open letter to volunteer firefighters of Sonoma County-information only; meeting is on February 22, 2019 at 6:30 p.m.
- c. Region 5 Board Training Flyer-information only; Directors Nicholls, Olson and P. Barry will attend as well as Chief Krausmann.
- d. Letter: To Lynda Hopkins re: Frontier Communications-information only.

**VIII. Approval of Minutes**

On a motion by Director P. Barry, seconded by Director Olson, the Board moved to approve the minutes of the January 14, 2019 meeting as presented. VOTE: 3/0/2 (Directors Canelis and M. Berry absent).

**IX. Approval of Financials**

- 1.1. Financials for February were presented by Administrator Flowers. AA Flowers provided account reconciliations, account balances, Bank of America credit card statement and profit/loss report for January 2019.

- 1.2. OPEX- AA Flowers presented invoices for payment. On a motion by Director P. Barry, seconded by Director Olson the Board moved to approve February operating expenses in the amount of \$10,968.01. VOTE: 3/0/2 (Directors Canelis and M. M. Berry absent). Extraordinary OPEX: Blomberg & Griffin Accountancy-\$4950.00 for FYE 6-30-18 audit and McPhails-\$1363.52 for stations 1 & 2 propane.
- 1.3. Director Nicholls will check back in with the County Investment Pool to see if it is a viable option to move funding from LAIF to the County Investment Pool.

**X. Old Business**

- a. MSR Update- Chief Krausmann reported he met with Mark Bramfitt from LAFCO regarding the current MSR. Results from the first phase will hopefully be released late February or early March.

**XI. Public Comment**

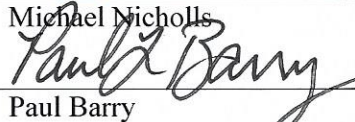
None.

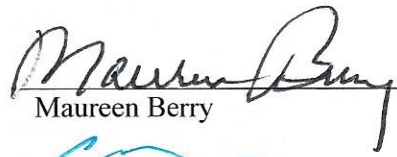

**XII. Board Comment**

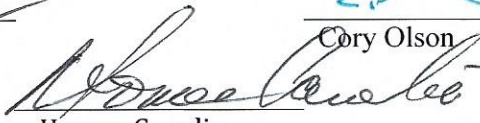
None.

**XIII. Adjournment**

- 1.1 The meeting adjourned at 9:24PM on motion by Director Nicholls and seconded by Director Olson by a 3/0/2 VOTE (Directors Canelis and M. Berry absent). The March meeting is scheduled at Station #1 on March 11, 2019.

absent  
Michael Nicholls  
  
Paul Barry

  
Maureen Berry  
  
Cory Olson

  
Homer Canelis

3-11-19  
Date