



**CAZADERO COMMUNITY SERVICES DISTRICT  
PO BOX 508  
CAZADERO CA 95421-0508**

Board Meeting Agenda  
March 09, 2020 ~ 6:00PM  
Location ~ Fire Station #1  
5980 Cazadero Hwy, Cazadero Ca 95421

*The Board meeting agenda and all supporting documents are available for public review upon prior appointment at 5980 Cazadero Hwy, Cazadero CA, 72 hours in advance of a scheduled board meeting. Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet, and not otherwise exempt from disclosure, will be made available for public inspection at the District Office upon prior appointment at 5980 Cazadero Hwy, Cazadero and on the website at [www.cazadero-csd.org](http://www.cazadero-csd.org). Copies of supplemental materials distributed at the Board meeting will be available for public inspection at the meeting location.*

*In accordance with the Americans with Disabilities Act, anyone needing special assistance to participate in this meeting should contact District Administrative Assistant Sherry Kulczewski at (707)591-1015. Notification 48-hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.*

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

President Nicholls  
Director Barry                  Director Canelis                  Director Berry                  Director Olson

**OPEN TIME FOR PUBLIC EXPRESSION**                  (Three-minute time limit)

*This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a more-lengthy presentation or Board consideration may be placed on the agenda for discussion at a future meeting.*

**AGENDA ADJUSTMENTS**

*An opportunity for the Board President to approve adjustments to the current agenda.*

## **DIRECTOR REPORTS**

*An opportunity for Directors to report on their individual activities related to District Business.*

## **FIRE CHIEF'S REPORT/STAFF REPORT**

*The Fire Chief will report on administration, calls, maintenance and operations*

## **CONSENT CALENDAR ITEMS**

*These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any Director*

1. Approval of Meeting Minutes – February 4, 2020
2. Approval of Financials – Month of January 2020
3. Approval of Financials – Month of February 2020

## **ACTION ITEMS**

1. **Station #1 Generator Replacement & Maintenance** – Discussion/Action – Update on new commercial generator sizing and board authorization to purchase replacement unit to provide back-up power to station during grid failures. Peterson Power Systems annual servicing program.
2. **Proposition 68 Park Grant Program** – Discussion/Action – Request information and assistance from CAPRI for grant submission during next grant cycle
3. **TIF Grant Program** – Discussion/Action - Director and Fire Chief priority lists.
4. **Draft Audit of 2018-19 Fiscal Year**– Discussion/Action – Review and approval of draft audit of the 2018-19 fiscal year.
5. **2020-2021 FY Budget** – Discussion and timeline for 2020-2021 FY Budget preparation.
6. **COVID-19 Contingency Plans** – Discussion/Action – Hypothetical cessation of public meetings, Delegation of Power, A/R, A/P, lack of quorum issues. Staff notification.

## **DISCUSSION ITEMS**

1. **Park Ownership and Operation Update** – Update on options available for park ownership and operation.
2. **Park Upgrade Inspection** – CAPRI recommends upgrades to Children's Play Area.
3. **Business and Camp Inspections**– Update on Inspection progress.
4. **Cazadero Firefighters Association** – Monthly Association Report.
5. **Employment Agreements for Salaried Employees**– Discussion on Auditor suggested employment agreements.
6. **Security Cameras for Fire Stations** – Requested by Director Olson.
7. **Air Quality Monitor** – Update on installation progress.

## **COMMITTEE REPORTS**

1. Consolidation Ad Hoc
2. Park Ad Hoc
3. Board Policy Handbook Ad Hoc

## **FINANCIAL REPORTS**

## **COMMUNICATIONS**

1. MWEL Workshop announcement
2. Sonoma Fire Chief's Meeting Minutes
3. LGBTQ Best Practices for First Responders
4. Email from Rochana Felde

## **CLOSED SESSION**

1. Pursuant to California Government Code §54957(b): Employee(s) -- To consider the appointment, employment, evaluation of performance, discipline, or dismissal of a public employee.

## **ADJOURNMENT**