



CAZADERO COMMUNITY SERVICES DISTRICT
PO BOX 508
CAZADERO CA 95421-0508

Board Meeting Agenda
April 13, 2020 ~ 6:00PM
Location ~ Fire Station #1
5980 Cazadero Hwy, Cazadero Ca 95421

*****GOVERNOR'S EXECUTIVE ORDER N-25-20*****

*****GOVERNOR'S EXECUTIVE ORDER N-29-20*****

****RE CORONAVIRUS COVID-19****

DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, MEMBERS OF THE BOARD OF DIRECTORS WILL BE PARTICIPATING BY TELECONFERENCE INTO THE BOARD OF DIRECTORS MEETING FOR APRIL 13, 2020.

Members of the public who wish to listen to the Board of Director's meeting may do by dialing the teleconference call-in number and inputting the meeting ID code when prompted:

- Telephone number: 1 (669) 900-6833,,794815763#,,#,417259#

PLEASE NOTE: The Cazadero Community Services District office is closed, and this meeting will be conducted entirely by teleconference.

Should you want to submit public comment, do so by email before Board Meeting is called to order. Please state the agenda item number that you are commenting on and limit written comments to three hundred (300) words or less. Comments can be sent to mcnicholls@cazadero-csd.org. Written comments received prior to the meeting you wish to comment on will be read into the record.

The Board meeting agenda and all supporting documents are available for public review on the website at www.cazadero-csd.org

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

President Nicholls

Director Barry

Director Canelis

Director Berry

Director Olson

OPEN TIME FOR PUBLIC EXPRESSION

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda and is restricted to matters within the Board's jurisdiction. Items that appear to warrant a more-lengthy presentation or Board consideration may be placed on the agenda for discussion at a future meeting. Please limit comments to three hundred (300) words.

AGENDA ADJUSTMENTS

An opportunity for the Board President to approve adjustments to the current agenda.

DIRECTOR REPORTS

An opportunity for Directors to report on their individual activities related to District Business.

FIRE CHIEF'S REPORT/STAFF REPORT

The Fire Chief will report on administration, calls, maintenance and operations

CONSENT CALENDAR ITEMS

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any Director

1. Approval of Meeting Minutes – March 9, 2020
2. Approval of Financials – Month of March 2020

ACTION ITEMS

1. **Station #1 Generator Replacement** – Discussion/Action – Update on new commercial generator sizing and board authorization to purchase replacement unit to provide back-up power to station during grid failures.
2. **TIF Grant Program** – Discussion/Action - Director and Fire Chief priority lists.
3. **Draft Audit of 2018-19 Fiscal Year**– Discussion/Action – Review and approval of draft audit of the 2018-19 fiscal year.
4. **2020-2021 FY Budget** – Discussion of preparation of 2020-2021 FY Budget.
5. **New Water Tender Update** – Authorization for chassis completion invoice payment.

DISCUSSION ITEMS

1. **Business and Camp Inspections**– Update on Inspection progress.
2. **Cazadero Firefighters Association** – Monthly Association Report.
3. **Employment Agreements for Salaried Employees**– Discussion on Auditor suggested employment agreements.
4. **Security for Fire Stations** – Discussion on security options.
5. **Air Quality Monitor** – Update on installation progress.

COMMITTEE REPORTS

1. Consolidation Ad Hoc
2. Park Ad Hoc
3. Board Policy Handbook Ad Hoc

FINANCIAL REPORTS

COMMUNICATIONS

1. Sonoma County Fire Chiefs Association annual meeting minutes
2. Provident Insurance Renewal

ADJOURNMENT

CONSENT ITEMS



Cazadero Community Services District Meeting Minutes – March 9, 2020

1. Call to Order and Roll Call

The regular meeting of the Cazadero CSD Board was called to order at 6:08PM on March 9, 2020 at Station #1. Director P. Barry led the Pledge of Allegiance. The following Directors were present: Nicholls, P. Barry, Canelis, M. Berry, Olson. AA Kulczewski was also present.

2. Public Comment

None

3. Agenda Adjustments

Discussion Item 8 - Training added to agenda. Closed Session pulled as not needed.

4. Director Reports

Director Olson reported on firehouse housekeeping, tennis court repairs, and that staff had to clean up after the Montgomery School pasta feed. Director M. Berry reported the Cazadero Community Club will put a deposit “on account” and they will pay for the cleanup for the school.

5. Fire Chief’s Report/Staff Report

6. Chief Krausmann reported via Director Nicholls on truck and station maintenance.
Call Report for January:

Nature of Call	Number of Calls
Medical Aid	2
Structure Fire	1
Alarm Sounding	1

Call Report for February:

Nature of Call	Number of Calls
Medical Aid	2
Vehicle Accident (auto aid to Fort Ross)	1

7. Consent Calendar Items

On a motion by Director M. Berry, Seconded by Director P. Barry, the Board moved to approve the minutes of the February 4, 2020, meeting and the financials for the months of January 2020 and February 2020. VOTE 5/0/0

8. Correspondence

Correspondence referenced in the Board packet were reviewed.

9. Action Items

- a. **Station #1 Generator Replacement & Maintenance** – The Board discussed quotes for generator repair and replacement. Repair of the propane tank cement slab was also discussed, Director Canelis to look into repairs.
- b. **Proposition 68 Park Grant Program** – The Board consensus is to have Director Nicholls request information from CAPRI.

- c. **TIF Grant Program** – The Directors and Fire Chief submitted their priority lists.
- d. **Draft Audit of 2018-19 Fiscal Year** – On a motion by Director M. Berry, Seconded by Director Olson, the Board moved to approve the audit subject to clerical corrections. VOTE 5/0/0
- e. **2020-2021 FY Budget** – AA Kulczewski to work with former AA Flowers on preliminary budget, to be completed by 5/31/2020.
- f. **COVID-19 Contingency Plans** – The Board discussed how to run meetings and pay bills during a quarantine or isolation situation. Director Nicholls will contact legal counsel about quorums via tele-conferencing.

9. Discussion Items

- a. **Park Ownership and Operation Update** – Tabled.
- b. **Park Upgrade Inspection** – Director Nicholls reported that CAPRI inspected the park and had some concerns. CAPRI will send someone to go over the park with a Board member.
- c. **Business and Camp Inspections** – Chief Krausmann will be checking back with Chief Williams about inspections to be done this year.
- d. **Cazadero Firefighters Association** – No one to report.
- e. **Employment Agreements for Salaried Employees** – Director M. Berry to research an employment agreement form for District use.
- f. **Security Cameras for Fire Stations** – The Board discussed security options and will research costs of several options.
- g. **Air Quality Monitor** – Tabled to April meeting.
- h. **Training** – The Board reviewed TargetSolutions training management system, will support Chief's decision on what system he prefers.

10. Committee Reports

- a. **Consolidation Ad Hoc** – Director P. Barry reported on discussions with Chiefs Lunardi and Heine, and on the need for Supervisor Hopkins' assistance with LAFCO regarding the fort Ross/Cazadero consolidation.
- b. **Park Ad Hoc** – The Board discussed infrastructure needs for the park and will be getting quotes for electrical issues.

11. Financial Reports

Bills totaling \$12,800.64 were presented for payment.

12. Adjournment

On a motion by Director M. Berry, Seconded by Director P. Barry, the Board moved to adjourn the meeting at 8:35 PM. VOTE 4/0/0

Michael Nicholls

Maureen Barry

Paul Barry

Cory Olson

Homer Canelis

Date: _____

FINANCIALS

Cazadero Community Services District
Reconciliation Summary
1-Westam Check, Period Ending 03/31/2020

	<u>Mar 31, 20</u>
Beginning Balance	323,731.80
Cleared Transactions	
Checks and Payments - 11 items	-2,524.61
Deposits and Credits - 1 item	5.72
Total Cleared Transactions	<u>-2,518.89</u>
Cleared Balance	<u>321,212.91</u>
Uncleared Transactions	
Checks and Payments - 3 items	-517.16
Deposits and Credits - 2 items	14,499.54
Total Uncleared Transactions	<u>13,982.38</u>
Register Balance as of 03/31/2020	<u>335,195.29</u>
New Transactions	
Checks and Payments - 1 item	-224.11
Total New Transactions	<u>-224.11</u>
Ending Balance	<u><u>334,971.18</u></u>

Cazadero Community Services District
Reconciliation Detail
1-Westam Check, Period Ending 03/31/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						323,731.80
Cleared Transactions						
Checks and Payments - 11 items						
Paycheck	11/01/2019	9166	Horn {volunteer}, Brit	X	-446.93	-446.93
Bill Pmt -Check	12/05/2019	9189	Marin Sonoma Mosq...	X	-62.06	-508.99
Bill Pmt -Check	02/28/2020	EFT	P. G. & E.	X	-232.93	-741.92
Bill Pmt -Check	02/28/2020	EFT	Comcast	X	-116.02	-857.94
Bill Pmt -Check	02/28/2020	EFT	P. G. & E.	X	-84.23	-942.17
Liability Check	03/01/2020	E-pay	EFTPS	X	-640.22	-1,582.39
Bill Pmt -Check	03/06/2020	EFT	P. G. & E.	X	-381.79	-1,964.18
Bill Pmt -Check	03/09/2020	EFT	Frontier Communica...	X	-218.19	-2,182.37
Bill Pmt -Check	03/09/2020	EFT	Frontier Communica...	X	-163.87	-2,346.24
Bill Pmt -Check	03/09/2020	EFT	Frontier Communica...	X	-62.35	-2,408.59
Bill Pmt -Check	03/28/2020	EFT	Comcast	X	-116.02	-2,524.61
Total Checks and Payments					-2,524.61	-2,524.61
Deposits and Credits - 1 item						
Deposit	03/31/2020			X	5.72	5.72
Total Deposits and Credits					5.72	5.72
Total Cleared Transactions					-2,518.89	-2,518.89
Cleared Balance					-2,518.89	321,212.91
Uncleared Transactions						
Checks and Payments - 3 items						
Paycheck	12/01/2019	9205	Horn {volunteer}, Brit		-392.49	-392.49
Paycheck	12/01/2019	9210	Mercieca, Stephan J.		-64.64	-457.13
Paycheck	12/01/2019	9201	Dahle, Michael		-60.03	-517.16
Total Checks and Payments					-517.16	-517.16
Deposits and Credits - 2 items						
General Journal	06/30/2018	AJE6			13,458.37	13,458.37
Deposit	08/27/2019				1,041.17	14,499.54
Total Deposits and Credits					14,499.54	14,499.54
Total Uncleared Transactions					13,982.38	13,982.38
Register Balance as of 03/31/2020					11,463.49	335,195.29
New Transactions						
Checks and Payments - 1 item						
Bill Pmt -Check	04/09/2020	EFT	Frontier Communica...		-224.11	-224.11
Total Checks and Payments					-224.11	-224.11
Total New Transactions					-224.11	-224.11
Ending Balance					11,239.38	334,971.18

10:57 PM

04/08/20

Cazadero Community Services District
Reconciliation Summary
L. A. I. F., Period Ending 03/31/2020

	<u>Mar 31, 20</u>
Beginning Balance	222,767.10
Cleared Balance	222,767.10
Register Balance as of 03/31/2020	222,767.10
Ending Balance	222,767.10

Cazadero Community Services District
Reconciliation Detail
L. A. I. F., Period Ending 03/31/2020

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						222,767.10
Cleared Balance						222,767.10
Register Balance as of 03/31/2020						222,767.10
Ending Balance						222,767.10

Cazadero Community Services District
Reconciliation Summary
1-Community First CU -Checking, Period Ending 03/31/2020

	<u>Mar 31, 20</u>	
Beginning Balance		90,000.00
Cleared Transactions		
Checks and Payments - 16 items	-10,521.53	
Total Cleared Transactions	<u>-10,521.53</u>	
Cleared Balance		<u>79,478.47</u>
Register Balance as of 03/31/2020		79,478.47
New Transactions		
Checks and Payments - 19 items	-20,472.74	
Total New Transactions	<u>-20,472.74</u>	
Ending Balance		<u>59,005.73</u>

Cazadero Community Services District
Reconciliation Detail
1-Community First CU -Checking, Period Ending 03/31/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						90,000.00
Cleared Transactions						
Checks and Payments - 16 items						
Paycheck	03/01/2020	9503	Krausmann, Steven M	X	-688.80	-688.80
Paycheck	03/01/2020	9504	Kulczewski, Sharon	X	-642.69	-1,331.49
Paycheck	03/01/2020	9502	Dewart, Alan	X	-461.75	-1,793.24
Paycheck	03/01/2020	9501	Caplan, Nancy K.	X	-415.57	-2,208.81
Bill Pmt -Check	03/07/2020	9507	CAPRI	X	-2,851.00	-5,059.81
Bill Pmt -Check	03/07/2020	9515	Westgate Petroleum...	X	-2,816.52	-7,876.33
Bill Pmt -Check	03/07/2020	9510	Cazadero Water Co...	X	-1,242.20	-9,118.53
Bill Pmt -Check	03/07/2020	9514	Sherry Kulczewski	X	-306.61	-9,425.14
Bill Pmt -Check	03/07/2020	9512	Fishman Supply Co...	X	-289.69	-9,714.83
Bill Pmt -Check	03/07/2020	9508	CARPD	X	-200.00	-9,914.83
Bill Pmt -Check	03/07/2020	9511	Complete Welders S...	X	-137.00	-10,051.83
Bill Pmt -Check	03/07/2020	9505	Bank of America Bu...	X	-100.00	-10,151.83
Bill Pmt -Check	03/07/2020	9506	Caplan, Nancy	X	-96.25	-10,248.08
Bill Pmt -Check	03/07/2020	9509	Cazadero Supply	X	-68.15	-10,316.23
Bill Pmt -Check	03/07/2020	9513	Recology Sonoma ...	X	-45.47	-10,361.70
Bill Pmt -Check	03/16/2020	EFT	Comcast	X	-159.83	-10,521.53
Total Checks and Payments					-10,521.53	-10,521.53
Total Cleared Transactions					-10,521.53	-10,521.53
Cleared Balance					-10,521.53	79,478.47
Register Balance as of 03/31/2020					-10,521.53	79,478.47
New Transactions						
Checks and Payments - 19 items						
Paycheck	04/01/2020	9519	Kulczewski, Sharon		-716.82	-716.82
Paycheck	04/01/2020	9518	Krausmann, Steven M		-688.80	-1,405.62
Paycheck	04/01/2020	9517	Dewart, Alan		-461.75	-1,867.37
Paycheck	04/01/2020	9516	Caplan, Nancy K.		-415.58	-2,282.95
Bill Pmt -Check	04/08/2020	9524	Fire Agencies Self I...		-7,869.00	-10,151.95
Bill Pmt -Check	04/08/2020	9521	Blomberg & Griffin A...		-4,950.00	-15,101.95
Bill Pmt -Check	04/08/2020	9520	Bank of America Bu...		-2,590.12	-17,692.07
Bill Pmt -Check	04/08/2020	EFT	P. G. & E.		-683.50	-18,375.57
Bill Pmt -Check	04/08/2020	9527	Sonoma County Jun...		-526.16	-18,901.73
Liability Check	04/08/2020	E-pay	EFTPS		-449.38	-19,351.11
Bill Pmt -Check	04/08/2020	9525	McPhail Fuel Co.		-354.33	-19,705.44
Bill Pmt -Check	04/08/2020	9523	Cazadero Supply		-138.28	-19,843.72
Liability Check	04/08/2020	E-pay	EDD		-136.74	-19,980.46
Liability Check	04/08/2020	E-pay	EDD		-91.03	-20,071.49
Bill Pmt -Check	04/08/2020	9526	Merrill, Arnone & Jo...		-90.00	-20,161.49
Bill Pmt -Check	04/08/2020	9522	Caplan, Nancy		-39.69	-20,201.18
Bill Pmt -Check	04/09/2020	EFT	Frontier Communica...		-163.87	-20,365.05
Bill Pmt -Check	04/09/2020	EFT	Frontier Communica...		-62.22	-20,427.27
Bill Pmt -Check	04/09/2020	EFT	Recology Sonoma ...		-45.47	-20,472.74
Total Checks and Payments					-20,472.74	-20,472.74
Total New Transactions					-20,472.74	-20,472.74
Ending Balance					-30,994.27	59,005.73

11:00 PM

04/08/20

Cazadero Community Services District
Reconciliation Summary
2-Community First CU -Savings, Period Ending 03/31/2020

	<u>Mar 31, 20</u>
Beginning Balance	10,002.74
Cleared Transactions	
Deposits and Credits - 1 item	<u>1.70</u>
Total Cleared Transactions	<u>1.70</u>
Cleared Balance	<u><u>10,004.44</u></u>
Register Balance as of 03/31/2020	10,004.44
Ending Balance	10,004.44

Cazadero Community Services District
Reconciliation Detail
2-Community First CU -Savings, Period Ending 03/31/2020

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						10,002.74
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	03/31/2020			X	1.70	1.70
Total Deposits and Credits					1.70	1.70
Total Cleared Transactions					1.70	1.70
Cleared Balance					1.70	10,004.44
Register Balance as of 03/31/2020					1.70	10,004.44
Ending Balance					1.70	10,004.44

Cazadero Community Services District
Account Balances
As of March 31, 2020

	<u>Mar 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
1-Community First CU -Checking	79,478.47
2-Community First CU -Savings	10,004.44
1-Westam Check	335,195.29
L. A. I. F.	
Equipment Acct	34,650.00
Park Development	8,300.00
L. A. I. F. - Other	179,817.10
Total L. A. I. F.	<u>222,767.10</u>
Total Checking/Savings	<u>647,445.30</u>
Total Current Assets	<u>647,445.30</u>
TOTAL ASSETS	<u>647,445.30</u>
LIABILITIES & EQUITY	0.00

Cazadero Community Services District
Profit & Loss Budget Performance
 March 2020

11:05 PM
 04/08/2020
 Accrual Basis

	<u>Mar 20</u>	<u>Jul '19 - Mar 20</u>	<u>% of Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense				
Income				
10 · Tax Revenue				
1000 · Property Taxes-CY Secured	0.00	148,346.44	53.55%	277,025.00
1011 · SB 2557 Prop Tax Admin	0.00	0.00	0.0%	-3,325.00
1020 · Prop Tax-CY Supplemental	0.00	1,089.57	19.12%	5,700.00
1040 · Prop Tax-CY Unsecured	0.00	8,560.27	114.14%	7,500.00
1042 · Cost Reim-Coll DEL CY UNS	0.00	0.00	0.0%	-80.00
1060 · Prop Tax-PY Secured	0.00	0.00	0.0%	-60.00
1080 · Supplemental Prop Tax-PY	0.00	0.00	0.0%	-30.00
1100 · Prop Taxes-PY Unsecured	0.00	0.00	0.0%	150.00
1105 · 2017 Wildfire Tax Loss	0.00	0.00	0.0%	0.00
Total 10 · Tax Revenue	<u>0.00</u>	<u>157,996.28</u>	<u>55.07%</u>	<u>286,880.00</u>
17 · Use of Money/Property				
1704 · Comm First CU - Savings	1.70	4.44		
1700	0.00	0.00	0.0%	530.00
1700 · Interest on Pooled Cash	0.00	10.24		
1702 · WestAmerica Bank	5.72	55.92	79.89%	70.00
1703 · LAIF Interest	0.00	1,041.17	32.54%	3,200.00
1801 · Hall Use	0.00	0.00	0.0%	450.00
Total 17 · Use of Money/Property	<u>7.42</u>	<u>1,111.77</u>	<u>26.16%</u>	<u>4,250.00</u>
20 · Intergovernmental Revenues				
2080 · Fish & Game in lieu of Prop T	0.00	6.29		
2440 · ST-HOPTR	0.00	0.00	0.0%	1,750.00
2500 · State-Other Funding (ST)	0.00	0.00	0.0%	0.00
Total 20 · Intergovernmental Revenues	<u>0.00</u>	<u>6.29</u>	<u>0.36%</u>	<u>1,750.00</u>
40 · Miscellaneous Revenues				
4040 · Misc. Income				
4040 A · Recruitment/Retention-Region 5	0.00	5,000.00	100.0%	5,000.00
Total 4040 · Misc. Income	<u>0.00</u>	<u>5,000.00</u>	<u>100.0%</u>	<u>5,000.00</u>
Total 40 · Miscellaneous Revenues	<u>0.00</u>	<u>5,000.00</u>	<u>100.0%</u>	<u>5,000.00</u>
Total Income	<u>7.42</u>	<u>164,114.34</u>	<u>55.09%</u>	<u>297,880.00</u>
Gross Profit	7.42	164,114.34	55.09%	297,880.00
Expense				
50 · Salaries/Employment Benefits				
5910 · Payroll Expenses	2,723.07	35,151.38	97.01%	36,235.00
5911 · Firefighter C & D Reimbursement				
Calls	0.00	2,925.00		
Drills	0.00	4,000.00		
Strike Team	0.00	23,466.24		
5911 · Firefighter C & D Reimbursement - Other	0.00	0.00	0.0%	15,000.00
Total 5911 · Firefighter C & D Reimbursement	<u>0.00</u>	<u>30,391.24</u>	<u>202.61%</u>	<u>15,000.00</u>
5940 · Wrkmn Comp	7,869.00	14,856.00	159.4%	9,320.00

	<u>Mar 20</u>	<u>Jul '19 - Mar 20</u>	<u>% of Budget</u>	<u>Annual Budget</u>
Total 50 · Salaries/Employment Benefits	10,592.07	80,398.62	132.77%	60,555.00
60 · Services/Supplies				
6015 · Annexation/Consolidation Costs	0.00	180.00		
6021 · Clothing, Uniform, Personal	0.00	1,310.73	59.58%	2,200.00
6022 · Safety Clothing	0.00	948.77	6.33%	15,000.00
6040 · Communications				
Station 1 Emergency Phones	163.87	1,468.79	146.88%	1,000.00
Stn 1 Internet	159.83	1,397.57	75.54%	1,850.00
Stn 1 Telephone	224.11	1,965.25	77.07%	2,550.00
Stn 2 Internet	116.02	1,003.07	81.88%	1,225.00
Stn 2 Telephone	62.22	564.84	58.84%	960.00
Total 6040 · Communications	<u>726.05</u>	<u>6,399.52</u>	<u>84.37%</u>	<u>7,585.00</u>
6060 · Food	0.00	461.24	92.25%	500.00
6080 · Household Supplies	135.94	231.19	28.9%	800.00
6100 · Insurance	2,851.00	14,762.00	102.37%	14,420.00
6140 · Equipment	0.00	4,927.29	82.12%	6,000.00
6149 · Maintenance-Radio/Pagers	0.00	495.38	13.76%	3,600.00
6180 · Maintenance-Bldg & Imp.				
Station 1	0.00	2,420.62	48.41%	5,000.00
Station 2	0.00	0.00	0.0%	1,500.00
Parks Maintenance-Playground	427.97	2,201.80	88.07%	2,500.00
Bi-Annual Gen Load Test	0.00	894.95	68.84%	1,300.00
6180 · Maintenance-Bldg & Imp. - Other	<u>0.00</u>	<u>160.77</u>		
Total 6180 · Maintenance-Bldg & Imp.	<u>427.97</u>	<u>5,678.14</u>	<u>55.13%</u>	<u>10,300.00</u>
6261 · Medical Equip	0.00	2,066.50	59.04%	3,500.00
6280 · Memberships/Certs	200.00	777.00	345.33%	225.00
6400 · Office expense	251.61	5,625.85	281.29%	2,000.00
6405 · Office Equip & Furnishings	0.00	636.15	24.47%	2,600.00
6410 · Mail and Postage Supplies	55.00	109.75	36.58%	300.00
6457 · Computer Chrgs-Firehouse Softwa	0.00	339.93	4.86%	7,000.00
6461 · Supplies/Expenses (Maintenance)	0.00	58.00		
6500 · Other Professional Svcs	0.00	0.00	0.0%	8,500.00
6510 · Recruitment/Retention	0.00	0.00	0.0%	5,000.00
6587 · LAFCO	0.00	0.00	0.0%	530.00
6610 · Legal	90.00	4,661.50	58.27%	8,000.00
6630 · Audit	0.00	4,950.00	93.4%	5,300.00
6634 · Bank Fees	0.00	0.00		
6654 · Medical Exam	0.00	0.00	0.0%	3,000.00
6800 · Publications and Legal Notices	0.00	0.00	0.0%	550.00
6880 · Minor Equipment/Sm Tools	0.00	748.22	18.71%	4,000.00
6881 · Safety Equip	0.00	1,678.90	18.65%	9,000.00
6883 · Fire Equip & Testing	0.00	205.07	5.13%	4,000.00
7053 · Permits/License/Fees	0.00	0.00	0.0%	700.00
7120 · Training	526.16	1,069.72	8.91%	12,000.00
7131 · Textbooks	0.00	0.00	0.0%	1,200.00
7201 · Gas & Oil	0.00	5,445.67	106.78%	5,100.00
7320 · Utilities				

	<u>Mar 20</u>	<u>Jul '19 - Mar 20</u>	<u>% of Budget</u>	<u>Annual Budget</u>
Park Water	5.99	2,678.82	178.59%	1,500.00
Septic Monitoring Fee	0.00	175.00	43.75%	400.00
Siren Electricity	25.08	207.75	83.1%	250.00
Stn 1 Electricity	168.46	1,814.75	84.41%	2,150.00
Stn 1 Electricity Outdoor	50.43	466.96	103.77%	450.00
Stn 1 Garbage	0.00	1,423.18	109.48%	1,300.00
Stn 1 Propane	354.33	1,270.86	45.39%	2,800.00
Stn 1 Water	24.16	667.63	111.27%	600.00
Stn 2 Electricity	56.21	687.43	88.13%	780.00
Stn 2 Garbage	45.47	318.29	57.87%	550.00
Stn 2 Propane	0.00	818.43	46.11%	1,775.00
Stn 2 Water	0.00	0.00	0.0%	400.00
Street Lights Electricity	383.32	3,416.02	77.64%	4,400.00
7320 · Utilities - Other	0.00	16.64		
Total 7320 · Utilities	1,113.45	13,961.76	80.45%	17,355.00
7330 · Sanitation-Annual Septic Permit	0.00	0.00	0.0%	500.00
7335 · Park Development	0.00	0.00	0.0%	10,000.00
7910 · Principal Payment	0.00	0.00	0.0%	31,492.00
7930 · Interest Expense	0.00	6.70	0.19%	3,541.00
Total 60 · Services/Supplies	6,377.18	77,734.98	37.77%	205,798.00
85 · Capital-Fixed Asset Expense				
8570 · Structure	0.00	0.00	0.0%	20,000.00
Total 85 · Capital-Fixed Asset Expense	0.00	0.00	0.0%	20,000.00
Total Expense	16,969.25	158,133.60	55.22%	286,353.00
Net Ordinary Income	-16,961.83	5,980.74	51.89%	11,527.00
Net Income	-16,961.83	5,980.74	51.89%	11,527.00

Cazadero Community Services District
Bills Presented for Payment
March 10 through April 13, 2020

Date	Num	Name	Amount
Mar 10 - Apr 13, 20			
03/28/2020	EFT	Comcast	-116.02
03/16/2020	EFT	Comcast	-159.83
04/09/2020	EFT	Frontier Communications	-163.87
04/09/2020	EFT	Frontier Communications	-224.11
04/09/2020	EFT	Frontier Communications	-62.22
04/08/2020	EFT	P. G. & E.	-683.50
04/09/2020	EFT	Recology Sonoma Marin	-45.47
04/08/2020	E-pay	EFTPS	-449.38
04/08/2020	E-pay	EDD	-91.03
04/08/2020	E-pay	EDD	-136.74
04/01/2020	9516	Caplan, Nancy K.	-415.58
04/01/2020	9517	Dewart, Alan	-461.75
04/01/2020	9518	Krausmann, Steven M	-688.80
04/01/2020	9519	Kulczewski, Sharon	-716.82
04/08/2020	9520	Bank of America Business ...	-2,590.12
04/08/2020	9521	Blomberg & Griffin Accounta...	-4,950.00
04/08/2020	9522	Caplan, Nancy	-39.69
04/08/2020	9523	Cazadero Supply	-138.28
04/08/2020	9524	Fire Agencies Self Insuranc...	-7,869.00
04/08/2020	9525	McPhail Fuel Co.	-354.33
04/08/2020	9526	Merrill, Arnone & Jones, LLP	-90.00
04/08/2020	9527	Sonoma County Junior Coll...	-526.16
Mar 10 - Apr 13, 20			-20,972.70

Cazadero Community Services District Check Detail March 10 through April 13, 2020

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	EFT	03/16/2020	Comcast	1-Community First C...		-159.83
Bill	0107647 ...	02/21/2020		Stn 1 Internet	-159.83	159.83
TOTAL					-159.83	159.83
Bill Pmt -Check	EFT	03/28/2020	Comcast	1-Westam Check		-116.02
Bill	0284727 ...	03/03/2020		Stn 2 Internet	-116.02	116.02
TOTAL					-116.02	116.02
Bill Pmt -Check	EFT	04/08/2020	P. G. & E.	1-Community First C...		-683.50
Bill	1483-9 - ...	03/17/2020		Stn 1 Electricity	-168.46	168.46
				Stn 1 Electricity Outd...	-50.43	50.43
Bill	5192-9 - ...	03/17/2020		Siren Electricity	-25.08	25.08
Bill	4044-7 - ...	03/23/2020		Stn 2 Electricity	-56.21	56.21
				Street Lights Electricity	-383.32	383.32
TOTAL					-683.50	683.50
Bill Pmt -Check	EFT	04/09/2020	Frontier Communic...	1-Community First C...		-163.87
Bill	100518-5...	03/16/2020		Station 1 Emergency ...	-163.87	163.87
TOTAL					-163.87	163.87
Bill Pmt -Check	EFT	04/09/2020	Frontier Communic...	1-Westam Check		-224.11
Bill	050175-5...	03/16/2020		Stn 1 Telephone	-224.11	224.11
TOTAL					-224.11	224.11
Bill Pmt -Check	EFT	04/09/2020	Frontier Communic...	1-Community First C...		-62.22
Bill	092182-5...	03/16/2020		Stn 2 Telephone	-62.22	62.22
TOTAL					-62.22	62.22
Bill Pmt -Check	EFT	04/09/2020	Recology Sonoma ...	1-Community First C...		-45.47
Bill	13290325	02/29/2020		Stn 2 Garbage	-45.47	45.47
TOTAL					-45.47	45.47
Liability Check	E-pay	04/08/2020	EFTPS	1-Community First C...		-449.38
				2100 · Payroll Liabilities	-68.00	68.00
				2100 · Payroll Liabilities	-154.54	154.54
				2100 · Payroll Liabilities	-154.54	154.54
				2100 · Payroll Liabilities	-36.15	36.15
				2100 · Payroll Liabilities	-36.15	36.15
TOTAL					-449.38	449.38
Liability Check	E-pay	04/08/2020	EDD	1-Community First C...		-91.03
				2100 · Payroll Liabilities	-91.03	91.03
TOTAL					-91.03	91.03

Cazadero Community Services District
Check Detail
March 10 through April 13, 2020

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liability Check	E-pay	04/08/2020	EDD	1-Community First C...		-136.74
				2100 · Payroll Liabilities	-8.55	8.55
				2100 · Payroll Liabilities	-128.19	128.19
TOTAL					-136.74	136.74
Paycheck	9516	04/01/2020	Caplan, Nancy K.	1-Community First C...		-415.58
				5910 · Payroll Expens...	-450.00	450.00
				5910 · Payroll Expens...	-0.45	0.45
				2100 · Payroll Liabilities	0.45	-0.45
				5910 · Payroll Expens...	-27.90	27.90
				2100 · Payroll Liabilities	27.90	-27.90
				2100 · Payroll Liabilities	27.90	-27.90
				5910 · Payroll Expens...	-6.52	6.52
				2100 · Payroll Liabilities	6.52	-6.52
				2100 · Payroll Liabilities	6.52	-6.52
				5910 · Payroll Expens...	-6.75	6.75
				2100 · Payroll Liabilities	6.75	-6.75
TOTAL					-415.58	415.58
Paycheck	9517	04/01/2020	Dewart, Alan	1-Community First C...		-461.75
				5910 · Payroll Expens...	-500.00	500.00
				5910 · Payroll Expens...	-0.50	0.50
				2100 · Payroll Liabilities	0.50	-0.50
				5910 · Payroll Expens...	-31.00	31.00
				2100 · Payroll Liabilities	31.00	-31.00
				2100 · Payroll Liabilities	31.00	-31.00
				5910 · Payroll Expens...	-7.25	7.25
				2100 · Payroll Liabilities	7.25	-7.25
				2100 · Payroll Liabilities	7.25	-7.25
				5910 · Payroll Expens...	-7.50	7.50
				2100 · Payroll Liabilities	7.50	-7.50
TOTAL					-461.75	461.75
Paycheck	9518	04/01/2020	Krausmann, Steven...	1-Community First C...		-688.80
				5910 · Payroll Expens...	-800.00	800.00
				5910 · Payroll Expens...	-0.80	0.80
				2100 · Payroll Liabilities	0.80	-0.80
				2100 · Payroll Liabilities	25.00	-25.00
				5910 · Payroll Expens...	-49.60	49.60
				2100 · Payroll Liabilities	49.60	-49.60
				2100 · Payroll Liabilities	49.60	-49.60
				5910 · Payroll Expens...	-11.60	11.60
				2100 · Payroll Liabilities	11.60	-11.60
				2100 · Payroll Liabilities	11.60	-11.60
				2100 · Payroll Liabilities	25.00	-25.00
				5910 · Payroll Expens...	-12.00	12.00
				2100 · Payroll Liabilities	12.00	-12.00
TOTAL					-688.80	688.80

Cazadero Community Services District
Check Detail
March 10 through April 13, 2020

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Paycheck	9519	04/01/2020	Kulczewski, Sharon	1-Community First C...		-716.82
				5910 · Payroll Expens...	-832.50	832.50
				5910 · Payroll Expens...	-0.83	0.83
				2100 · Payroll Liabilities	0.83	-0.83
				2100 · Payroll Liabilities	52.00	-52.00
				5910 · Payroll Expens...	-51.61	51.61
				2100 · Payroll Liabilities	51.61	-51.61
				2100 · Payroll Liabilities	51.61	-51.61
				5910 · Payroll Expens...	-12.07	12.07
				2100 · Payroll Liabilities	12.07	-12.07
				2100 · Payroll Liabilities	12.07	-12.07
				5910 · Payroll Expens...	-12.49	12.49
				2100 · Payroll Liabilities	12.49	-12.49
TOTAL					-716.82	716.82
Bill Pmt -Check	9520	04/08/2020	Bank of America Bu...	1-Community First C...		-2,590.12
Bill		03/27/2020		Bank of America Cre...	-2,590.12	2,590.12
TOTAL					-2,590.12	2,590.12
Bill Pmt -Check	9521	04/08/2020	Blomberg & Griffin ...	1-Community First C...		-4,950.00
Bill	10474	01/31/2020		6630 · Audit	-4,950.00	4,950.00
TOTAL					-4,950.00	4,950.00
Bill Pmt -Check	9522	04/08/2020	Caplan, Nancy	1-Community First C...		-39.69
Bill	CLEANIT...	03/16/2020		6080 · Household Su...	-39.69	39.69
TOTAL					-39.69	39.69
Bill Pmt -Check	9523	04/08/2020	Cazadero Supply	1-Community First C...		-138.28
Bill	108861	03/02/2020		Parks Maintenance-Pl...	-84.73	84.73
Bill	108932	03/24/2020		Parks Maintenance-Pl...	-53.55	53.55
TOTAL					-138.28	138.28
Bill Pmt -Check	9524	04/08/2020	Fire Agencies Self I...	1-Community First C...		-7,869.00
Bill	FASIS-20...	03/13/2020		5940 · Wrkmn Comp	-7,869.00	7,869.00
TOTAL					-7,869.00	7,869.00
Bill Pmt -Check	9525	04/08/2020	McPhail Fuel Co.	1-Community First C...		-354.33
Bill	921567	03/06/2020		Stn 1 Propane	-354.33	354.33
TOTAL					-354.33	354.33
Bill Pmt -Check	9526	04/08/2020	Merrill, Arnone & Jo...	1-Community First C...		-90.00
Bill	320050	03/31/2020		6610 · Legal	-90.00	90.00
TOTAL					-90.00	90.00

Cazadero Community Services District
Check Detail
March 10 through April 13, 2020

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>	<u>Original Amount</u>
Bill Pmt -Check	9527	04/08/2020	Sonoma County Ju...	1-Community First C...		-526.16
Bill	AR20-01...	03/03/2020		7120 - Training	-526.16	526.16
TOTAL					-526.16	526.16

POSTED
4-8-20

CAZADERO COMMUNITY SERVICES DISTRICT

WorldPoints

February 28, 2020 - March 27, 2020

Company Statement

Account Information:
www.bankofamerica.com

Mail Billing Inquiries to:
BANK OF AMERICA
PO BOX 982238
EL PASO, TX 79998-2238

Mail Payments to:
BUSINESS CARD
PO BOX 15796
WILMINGTON, DE 19886-5796

Customer Service:
1.800.673.1044, 24 Hours

TTY Hearing Impaired:
1.888.500.6267, 24 Hours

Outside the U.S.:
1.509.353.6656, 24 Hours

For Lost or Stolen Card:
1.800.673.1044, 24 Hours

Business Offers:
www.bankofamerica.com/mybusinesscenter

Cardholder Activity Summary

Account Number	Credit Limit	Total Activity	Payments and Other Credits	Balance Transfer Activity	Cash Advance Activity	Purchases and Other Charges	Fees Charged
KRAUSMANN, STEVE	10,000	2,590.12	0.00	0.00	0.00	2,590.12	0.00

Payment Information

New Balance Total \$2,590.12
Minimum Payment Due **\$2,590.12**
Payment Due Date **04/23/20**

Late Payment Warning: If we do not receive your minimum payment by the date listed above. You may have to pay a fee based on the outstanding balance on the fee assessment date:
 \$19.00 for balance less than \$100.01
 \$29.00 for balance less than \$1,000.01
 \$39.00 for balance less than \$5,000.01
 \$49.00 for balance equal to or greater than \$5,000.01

Minimum Payment Warning: If you make only the minimum payment each period, you will pay more in interest and it will take you longer to pay off your balance.

Account Summary

Previous Balance \$100.00
 Payments and Other Credits -\$100.00
 Balance Transfer Activity \$0.00
 Cash Advance Activity \$0.00
 Purchases and Other Charges \$2,590.12
Fees Charged **\$0.00**
Finance Charge **\$0.00**
 New Balance Total \$2,590.12
 Credit Limit \$10,000
 Credit Available \$7,409.88
 Statement Closing Date 03/27/20
 Days in Billing Cycle 29

Account Number: [REDACTED]
 February 28, 2020 - March 27, 2020

New Balance Total \$2,590.12
Minimum Payment Due **\$2,590.12**
Payment Due Date **04/23/20**

Enter payment amount

\$

For change of address/phone number, see reverse side.



BUSINESS CARD
 PO BOX 15796
 WILMINGTON, DE 19886-5796



CAZADERO COMMUNITY SERVICES DISTRICT **N0003128
 PO BOX 508
 CAZADERO, CA 95421-0508

Mail this coupon along with your check payable to:
BUSINESS CARD,
 or make your payment online at
 www.bankofamerica.com

CAZADERO COMMUNITY SERVICES DISTRIC

February 28, 2020 - March 27, 2020

Transactions

Posting Transaction

Date	Date	Description	Reference Number	Amount
CAZADERO COMMUNITY SERVICES DISTRIC				
Account Number: [REDACTED]				
Payments and Other Credits				
03/13	03/12	PAYMENT - THANK YOU	0731530000000536309684	- 100.00
TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD				- \$100.00

KRAUSMANN, STEVE

Account Number: [REDACTED]

Date	Date	Description	Reference Number	Amount
Purchases and Other Charges				
03/02	02/29	THE HOME DEPOT #6667 WINDSOR CA	55541860061010193141373	
03/05	03/04	P & W SERVICE CTR SARASOTA FL	55310200064207722100038	153.61
03/09	03/06	AMZN Mktp US*623CL09Q3 Amzn.com/billWA	55432860066200943509022	1,354.50
03/09	03/06	OFFICE DEPOT #2208 WINDSOR CA	02305370067100094401075	110.66
03/12	03/10	BWS DISTRIBUTORS, INC SANTA ROSA CA	85450930071980055259494	32.46
03/16	03/13	COMPLETE WELDERS SUPPL NAPA CA	75454910075900588200430	337.79
03/16	03/13	THE HOME DEPOT #0641 ROHNERT PARK CA	55541860074010185696843	84.83
03/17	03/16	IN *DIGITAL DEPLOYMENT 916-2080903 CA	55432860076200352196996	117.34
03/18	03/16	BWS DISTRIBUTORS, INC SANTA ROSA CA	85450930077980055259498	100.00
TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD				298.93
				\$2,590.12

Finance Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	16.74% V	\$0.00	\$0.00
CASH	25.74% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

WorldPoints Rewards for Business™ Summary

Beginning Balance	2,052.56		
Earned	2,590.12	Other Bonuses	.00
Redeemed	.00		
Adjustments	.00		
		Ending Balance	4,642.68

Redeem your points for cash, gift cards and travel by calling 1.800.673.1044, or visit bankofamerica.com/business

CORRESPONDENCE



**SONOMA COUNTY FIRE CHIEFS
ASSOCIATION MEETING
ANNUAL MEETING MINUTES
March 11, 2020 at 9:30 AM
Healdsburg Fire Station**

ATTENDANCE

Daren Bellach	Kenwood	Mark Heine	Sonoma County Fire District
Bill Bullard	Graton	Marshall Turbeville	North County
Jeff Schach	Petaluma	Shepley Schroth-Cary	NBF/Gold Ridge
Kirk VanWormer	CALFIRE	James Williams	Sonoma County
Ron Busch	Sonoma County Fire District	Steve Akre	Sonoma Valley Fire & Rescue
Matt Epstein	DCRFD	Mike Mickelson	North Bay Fire
Dave Franceschi	Forestville	KT McNulty	REDCOM
Jason Boaz	Healdsburg	Matt Gustafson	Sonoma County Fire District
Doug Williams	SMART	Chris Godley	Sonoma County Emergency
Sean Grinnell	Bodega Bay	Bonnie Plakos	NSCFD
Vern Losh	Fire Safe Sonoma	Mike Bates	RPPS
Dan George	NBF/Gold Ridge	Ray Mulas	Schell Vista
Robert Johnson	Sonoma County Fire District	Cyndi Foreman	Sonoma County Fire District
Kemplen Robbins	Santa Rosa		

Call to Order: Chief Boaz began the meeting at 0934 and led the pledge.

Pledge of Allegiance: Chief Boaz

Host Chief Introduction: Chief Boaz welcomed everyone

Presidents Report: None

Changes to the Agenda: Received an email from Chief Bullard and stated that Graton could not host the April meeting. Chief Bullard said he could also trade for another meeting.

Approval of Minutes: Motion to approve the minutes by Chief Heine, second by Chief Grinnell Unanimous vote.

Treasurer's Report: Submitted by Hans reported the following:

Chiefs General Fund:	\$1,231.88
Survivors Fund:	\$105,896.31
OP's/TO's Fund:	\$4,415.92
TO's Command Grant	\$25,000.00
FPO Safety Trailer:	\$8,956.90
Career Succession:	\$875.64
FPO General Fund:	\$1,948.20
Youth Fire Setter Fund	\$41.53
FITF	\$1,613.49
Safety Pals Gen. Fund:	\$36,850.47
Safety Pals Trailer:	\$2,500.00
	\$189,330.34

Correspondence: None

Presentation: Chris Godley – COVID 19 update. Virus is a pandemic event, wide spread all over the world. Mitigation, trying to protect the most vulnerable. Trying to slow the spread of the virus. County proclaimed a local emergency, EOC activated. Precautions from all EMS workers to not get infected and take appropriate precautions. This is moving very fast right now. Not sure how communities will respond. The County has divided this into three types of events. Mild, Moderate and Severe pandemic events. Guidelines for public events and isolation should be out by today. Dailey conference calls are starting today regarding this event.

Old Business: None

New Business: REACH Air Ambulance looking for a letter of support from County Fire Chiefs. Motion: Chief Mickelson, 2nd: Chief Grinnell. Unanimous vote.

Prop 172 Audit, Chief Epstein ask for the topic to be removed from the agenda. He will bring it back to the Chiefs at a later date.

Survivors Reunion Donation. \$1,000.00 Motion to approve by Chief Grinnell, 2nd: Chief Mulas. Unanimous vote.

Standing Committee Reports:

Fire Service Working Group: Chief Heine reported that the group was asked to work on a Measure G backup plan due to its failing. The question is what will happen now with the CSA40 agencies with no plan B. A sphere of influence recommendation was asked to bring forward to LAFCO in April. The recommendation was as follows: Sphere 1: Sonoma County Fire District, Russian River, Forestville, Bodega Bay, Cazadero and Monte Rio. Sphere 2: Kenwood, Glen Ellen, Mayacamas, Sonoma Valley Fire, Valley of the Moon and Schell Vista. Sphere 3: Gold Ridge and VFC's. Sphere 4: Geyserville and Sonoma County Fire. North Sonoma Coast and Healdsburg would be Sphere 5.

The final numbers have been turned into the County for LAFCO reimbursements. The County has entered into a contract with Lexdipol. The City agencies have been backed out due to the coast being too high. The next step is figuring out the reimbursement process. If you do have an outstanding invoice, do not pay it. Please email Chief Boaz if you have already paid so he can figure out the process details.

SMART: Doug Williams report a drop in riders since the COVID-19 virus outbreak. Not sure how SMART will react to the virus issue. The cleaning process has been accelerated on the trains. Areas that are less easy to get to for emergencies the Ops group will be meeting to discuss this problem and try to figure out a standardized deployment for those areas.

Regional Zone Reports: Chief Boaz asked for and received the following reports

CALFIRE: Chief VanWormer reported no up staffing date yet. Number of fires this year is above average. As of March 8th, 2020 467 fires for 625 acres in the SRA. Last year we were at 118 fires for 83 acres. The Fire Hawk for Boggs has been delayed until November 2020. Copter will be faster and have water when arriving on scene. Anticipating normal staffing for this year.

Zone 3: Chief Akre report LAFCO approved their application. By the end of this month all the SAFR positions will be filled and all engines will be 3.0 staffing.

Zone 4: No report

Zone 5: No report

Zone 6: Chief Turbeville reported MSR is being worked on by LAFCO. Working on a special tax for May.

Zone 7: No report

Zone 8: Chief Grinnell reported they are moving forward with the annexation with Sonoma County Fire District.

Zone 9: Chief Schach reported they hosted a FF survival training. Petaluma now has a fireworks ban starting this year. The City will be giving funds to the nonprofits effected by this ban. Property owners in violation will be getting a \$1,000.00 fine.

OES: No Report

Training OP's: KT McNulty reported that Tablet Command is having some issues with the way it reports to the CAD and are working on this issue. Target date is May to be up and running.

Chief Heine had spoken with Chief Andreis regarding the current apparatus numbering system for the County due to being maxed out on numbers. Training has asked the Chief's group to look into a possible new numbering system and to give any recommendations to the Training group. KT suggested that using the current 2 digit number for the agency and making that the station number. Agencies that are not running out of numbers could stay the same and agencies that are, can adopt a new number or fall back on the stations old number before any reorganizations took place. Chief VanWormer stated that the numbering system would

also have to work with-in the CAD and not have a duplication with the SO numbering currently being used. The group was also concerned about the costs for renumbering apparatus. KT will bring back an example spread sheet for the group to review. May 20th will be the Overhead refresher course.

FPO's: Kemplen Robbins reported they have been working on what to do with the Safety Trailer upgrades as well as the Safety Pals program. Looking at creating videos for the program and not have to go to schools and set up the production. This would be a great use for the funds. Ready, Set, Go and Water Safety will be the focus for the first productions. Chief Bullard shared that the National Fire Academy has openings for the Youth Fire Setter classes.

Fire Districts: No Report

Volunteer Fire Companies: Chief Mickelson shared some old photos from the County Volunteer Companies from the 80's that he found at the County offices.

Vegetation Management: Chief Williams shared that he is gearing up for the season. Start date of June 2020 for the inspections to start. Ordinance that removes the 5 acre parcel limit has been updated and will go to the Supervisors in May. The Expanded Fuel Reduction and Landscaping Campaign allocated approx. \$900,000.00 out of the TOT Tax over a 4 year period and will be talking about large parcels and work that has been done. The first half of the 6.6M grant for Adapted Fuels and Vegetation Management has been authorized, residents will be able to receive funding for vegetation management. The County Chipping Program will start on May 1st. Applications and requests can now be sent in digitally.

Ad-Hoc Committee Reports:

Fire/EMS: Chief Schach reported the EOA Boundaries meeting had been canceled and is rescheduled in a couple of weeks. Most agencies have not requested any changes for EOA Boundary changes.

County Alerting System: No report

Sonoma OP Area Up-Staffing Plan: Chief George reported invoices have been submitted for County up staffing.

REDCOM: KT McNulty reported that the pre alerting SOP has been changed to pre alert the station or district with the street name. No more Box Numbers will be dispatched, but will be available upon request. ROSS is no longer in service IROC is now starting and training is underway. Congratulations to KT with her new position as Executive Director of REDCOM.

Closed Session: None

Good of the Order:

- James Salvante shared via email thanking Chief Schach for putting out up to date reports on the COVID-19. Anyone with any questions regarding the virus please email him and he will get back to you as soon as possible. Anyone in need of EMS supplies contact him as well.
- Chief Epstein shared he had sent out the flyer for the LGBT education training class and thanked everyone who has already signed up.
- Chief Turberville shared pilot Bob Valette will be retiring this year. Poll Mountain Lookout is currently looking into rebuilding it.
- Chief Williams shared that Haz Mat Specialist training is available and starts in April, hosted by County of Sonoma Fire Prevention and Haz Mat Division. Questions contact info@iectraining.or or call 650-508-9008. Approx. 14 spots are open.
- Chief Heine shared that LAFCO approved their application and annexation process for Russian River and Bodega Bay. They have by April 14th deadline to confirm that the gap funding problem between Sonoma County Fire District and Bodega Bay has been resolved. It's a 2.8M a year gap. The public protest period will close on May 6th. Target of July 1st go live date. Will be hiring a minimum of 7 to bring the engines up to 3.0 ALS staffing. Will also be filling a Deputy Operations Fire Chief position. Mountain Station 6 is underway with needed retrofits. Looking for building sites for Station 4, Todd Rd.


Adjournment: Motion: Chief Bullard, 2nd: Chief Turberville At 11:50

Next Meeting: April 8th, Graton Fire District

Respectfully Submitted,

Daren Bellach
SCFCA Secretary



From: Michael Nicholls mcnicholls@me.com 
Subject: Fwd: Insurance Renewal
Date: April 6, 2020 at 8:55 AM
To: Sherry Kulczewski skulczewski@scottag.com, cazaderoCSD@comcast.net
Cc: Steve Krausmann skrausmann@cazadero-csd.org

For Steve to provide you with information to complete

[Begin forwarded message:](#)

From: "Olivan, Amber" <aolivan@risk-strategies.com>
Subject: Insurance Renewal
Date: April 6, 2020 at 8:42:49 AM PDT
To: "mcnicholls@me.com" <mcnicholls@me.com>
Cc: "Harrison, Paul" <PHarrison@risk-strategies.com>

Good morning Michael,

Cazadero's insurance program is coming up for renewal on 7/1/2020. I am attaching Provident's renewal application.

Please complete and email this back to me so that we can finalize the renewal quote for you.

Thank you for your time with this. Feel free to call with any questions.

Best Regards,

Amber Olivan | Account Executive

Risk Strategies Company

E: aolivan@risk-strategies.com
A: 2270 Douglas Blvd., Suite 220, Roseville, CA 95661
P: 916-367-4303 | **M:** 530-559-7810 | **F:** 916-978-1579
W: www.risk-strategies.com
License # 0F06675





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FIREPLUS RENEWAL APPLICATION

Insured:

Effective Date:

Need-by Date:

Mailing Address:

Street Address:

Operation Changes:

Net Operating Budget:

Total Number of (Annual)

Responses:

Fire & Other Non-Medical Runs:

Emergency Medical or 1st Responder Medical Runs:

Non-Emergency Transports:

Full-Time Members:

Part-Time Members:

Volunteers:

Special Events:

Other: (Please list any other changes or requests below)

REQUIRED ITEMS: IF THERE ARE ANY CHANGES

- ACORD Application
Additional Insureds
Auto Schedule
Budget
Driver List
Property Schedule
Scheduled Equipment

I have reviewed this application for accuracy before signing it. As a condition precedent to coverage, I hereby state that the information contained herein is true, accurate, and complete and that no material facts have been omitted, misrepresented, or misstated.

Insured Signature:

Date:

Producer Signature:

Date:

From: Jason Wilson jason.wilson@sonoma-county.org
Subject: Draft Map of Sign Locations
Date: April 8, 2020 at 9:56 AM
To: Lynda Hopkins Lynda.Hopkins@sonoma-county.org
Cc: district5 district5@sonoma-county.org



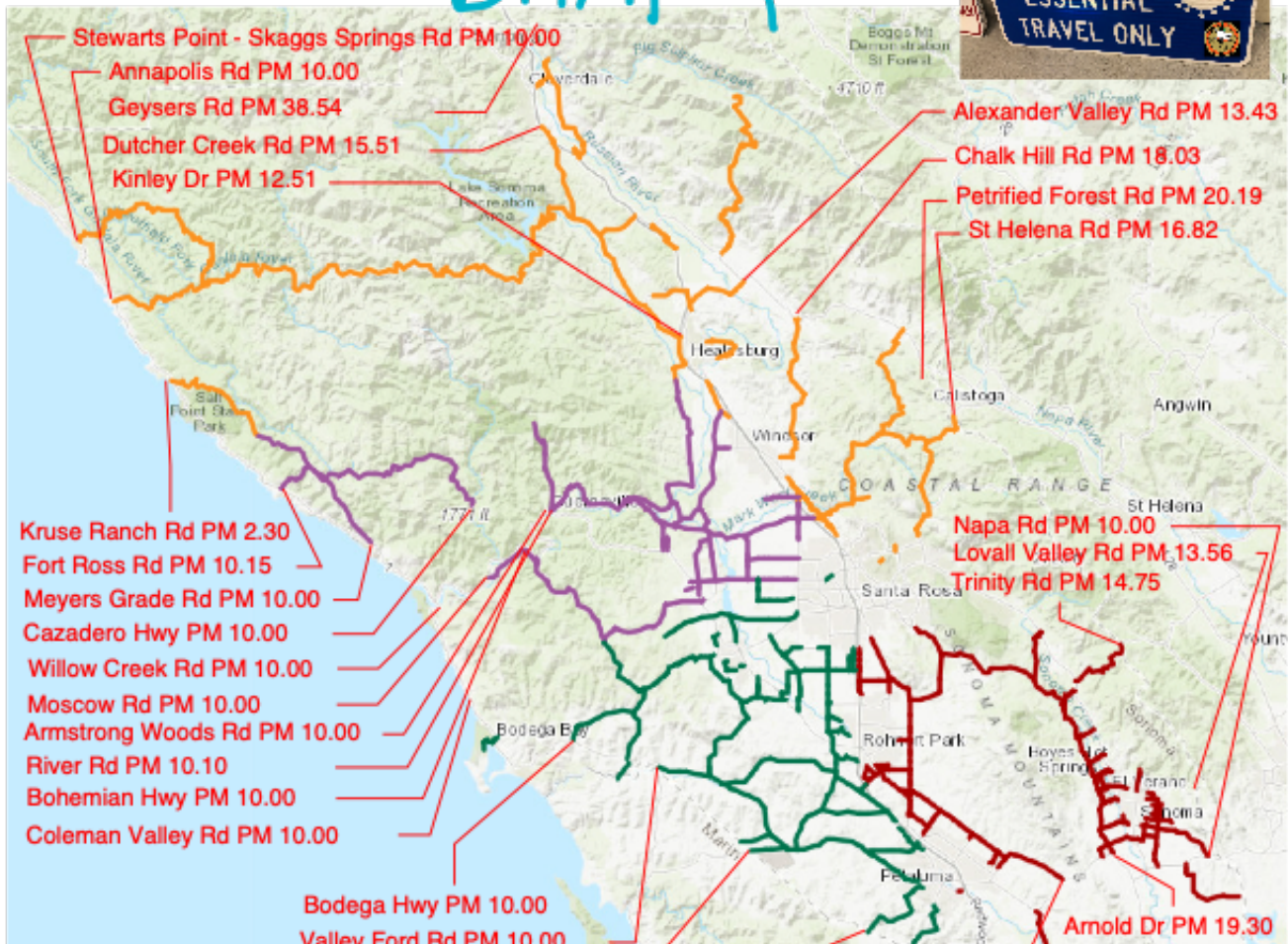
Dear District Five Elected Officials,

As discussed in our meeting, this is the 4/3/20 draft map showing locations where the County plans to post signage at entry points, with the intention of discouraging outside tourism during shelter in place.

Regards,

Jason Wilson
District 5 Aide to
Supervisor Lynda Hopkins
575 Administration Drive 100A
Santa Rosa, CA 95403
707.565.2241

Shelter-in-Place Covid-19 Signage Map Sonoma County DRAFT



Valley Ford Rd PM 10.00

Tomales Rd PM 10.00

Chileno Valley Rd PM 10.00



Road Name	Road No.	Postmile	Description
Adobe Rd	5607	15.49	X-Intersection Hwy 116
Alexander Valley Rd	5902	13.48	Intersection at West Sausal/ Hwy 128
Amespolis Rd	5001	10.00	T-Intersections Hwy 1
Armstrong Woods Rd	50071	10.00	Signal Intersection Hwy 115
Arnold Dr	5801	10.00	Signal Intersection Hwy 12
Bodega Hwy	5504	10.00	T-Intersections Hwy 1
Bohemian Hwy	5002A	20.40	Hwy 116
Coakley Hwy	71070	10.00	T-Intersection Hwy 116
Chalk Hill Rd	5805	18.08	T Intersections Hwy 128
Chileno Valley Rd	4801	10.00	County Line/ Wellmore Ln T-Intersection
Coleman Valley Rd	7003	10.00	T-Intersection Hwy 1
D St	4701	10.00	County Line/ Point Reyes Petaluma Rd
Duddee Creek	0007	15.51	T-Intersection So. Cloverdale Over King
Fort Ross Rd	5301	10.15	T Intersections Hwy 1
Leyser Rd	5501A	35.54	County Line

Road Name	Road No.	Postmile	Description
Kinley Rd	55045	12.42	Intersection Dry Creek Rd
Kraus Bend Rd	5107A	2.30	T-Intersections Hwy 1
Lakeville Rd	5601	10.00	Intersection Hwy 37
Lowell Valley Rd	55030	11.56	County Line
Meyers Grade Rd	7201	10.00	T Intersections Hwy 1
Moscow Rd	7504	10.00	T-Intersection Hwy 116
Napa Rd	55010	10.00	X-Intersection Hwy 17
Petrified Forest Rd	5501C	20.19	County Line
Rowe Rd	55020	10.10	Signal Intersection Hwy 116
St Helena Rd	5701	15.52	County Line
Stewarts Point - Skaggs Springs Rd	5501A	10.00	T-Intersections Hwy 1
Tomales Rd	5901	10.00	County Line/ Tomales Petaluma Rd
Trinity Rd	5603	14.75	County Line
Valley Ford Rd	57000	10.00	T-Intersection Hwy 1
Willow Creek Rd	70013	10.00	T Intersections Hwy 1