



*Cazadero Community Services District
Meeting Minutes – March 8, 2022*

The Cazadero Community Services District meeting was conducted pursuant to the provisions of the Governor’s Executive Order N-29-20 which suspends certain requirements of the Ralph M. Brown Act due to the COVID-19 virus. CSD Board Members and staff participated in the meeting by zoom teleconference. Members of the public were provided a zoom and telephone call-in number to view or listen to the meeting and the opportunity to provide public comment verbally or in written format.

1. Call to Order and Roll Call

The regular meeting of the Cazadero CSD Board was called to order at 6:32PM on March 8, 2022. Director P. Barry led the Pledge of Allegiance. The following Directors were present: P. Barry, M. Berry, H. Canelis, D. DeBeaune, and S. Griswold. Assistant Chief Schanz and AA Kulczewski present.

2. Public Comment

None.

3. Agenda Adjustments

None.

4. Director Reports

None.

5. Staff Reports

Staff reports were included in the Board packet.

AA Kulczewski reported the scanner is evidently picking up multiple pages when scanning, she will count pages to be scanned and pages that are scanned to be sure all pages are in Board packet. Assistant Chief Schanz read Fire Department and Firefighters Association Report due to scanner missing page.

Park & Rec: Director P. Barry will get some deadbolts.

Facilities: Assistant Chief Schanz will get a half barrel; director P. Barry will get a toilet repair kit.

The Call Report for February:

Nature of Call	Number of Calls
Medical Aid	3
Fire Investigation	1
Hazardous Condition	1
Structure Fire	1
Fire Alarm	1

6. **Consent Calendar Items**

On a motion by Director Canelis, Seconded by Director Griswold, the Board moved to approve the minutes for the January 11 and February 8, 2022, meetings. VOTE: 5-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Aye
S. Griswold	Aye

7. **Action Items**

a. **Resolution 21/22-14 Proclamation of a Local Emergency for the Cazadero Community Services District, County of Sonoma, State of California, Ratifying the Proclamation of a State of Emergency by Governor Newsom on March 4, 2020, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Cazadero Community Services District for the Period March 1, 2022, Through April 1, 2022, Pursuant to Brown Act Provisions** – After Board discussion, on a motion by Director M. Berry, seconded by Director Canelis, the Board moved to approve resolution 21/22-14. VOTE: 5-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Aye
S. Griswold	Aye

b. **Develop and approve draft letter in support of Devil’s Backbone ridge Shaded Fuel Break Project** – After Board discussion, Assistant Chief Schanz will send an email from the Fire Department and Director P. Barry will send one from the District.

c. **Draft audited financial statements review and approval** – After Board discussion, on a motion by Director DeBeaune, seconded by Director Griswold, the Board moved to approve the audited financial statements. VOTE: 5-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Aya
S. Griswold	Aye

d. **Fiber Optic Grant** –After Board discussion, item tabled to April meeting.

e. **Emergency Communications** – After Board discussion, item tabled to April meeting.

f. **Playground Equipment** – Director M. Berry reported that she and Director P. Barry met with a playground developer who gave some good suggestions and will make a 3d diagram of what he’d do in the playground. Director P. Barry reported he had talked with Stacy Parmeter about playground development/prep work, she said the Parmeter’s would help; if the playground was widened we could fit more equipment in it. After further Board discussion, item tabled to April meeting.

- g. Joint RR Historical Society and CCSD re: Depot** – After Board discussion, on a motion by Director Canelis, seconded by Director M. Berry, the Board moved to accept the MOU from the Russian River Historical Society. VOTE: 5-0-0 by roll call:

Director	Vote
P. Barry	Abstain
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Aya
S. Griswold	Aye

8. Discussion Items

- a. **Update on grants** – Director P. Barry reported the Open Space and Cal Fire grant applications are being reviewed.
- b. **Dept of Emergency Management evacuation drill** – Drill will be on Saturday, June 18. Director P. Barry reported he is waiting on information from George with the Department of Emergency Management of Sonoma County. Further information and discussion in April.
- c. **Vegetation Management** – Director P. Barry reported they are continuing on Bei Road; a truck is needed to pull the chipper, waiting on the Ag & Open Space grant results; Circuit Rider has a gentleman who writes grants, hoping he'll put in for some so our group gets some relief.

9. Committee Reports

- a. **Park Ad Hoc 2020:** Director Canelis reported the water and electrical lines need to be put in, hoping for some community assistance this summer; next big project will be to put power conduit under Austin Creek Road to get power to the train station. Director P. Barry reported that the shed at the playground needs a lot of repairs done and vegetation removed from around it, need a line item in next year's budget for the repairs. Director M. Berry mentioned maybe the shed should be replaced.

10. Correspondence

Correspondence referenced in the Board packet were reviewed.

11. Financial Reports

Bills totaling \$22,437.85 were presented for payment.

12. Adjournment

On a motion by Director M. Berry, Seconded by Director Canelis, the Board moved to adjourn the meeting at 8:06 PM. VOTE: 5-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Aye
S Griswold	Aye

Paul Barry

Maureen Barry

Homer Canelis

Daina DeBeaune

Scott Griswold

Date: _____