



*Cazadero Community Services District
Meeting Minutes – April 12, 2021*

The Cazadero Community Services District meeting was conducted pursuant to the provisions of the Governor’s Executive Order N-29-20 which suspends certain requirements of the Ralph M. Brown Act due to the COVID-19 virus. CSD Board Members and staff participated in the meeting by zoom teleconference. Members of the public were provided a zoom and telephone call-in number to view or listen to the meeting and the opportunity to provide public comment verbally or in written format.

1. Call to Order and Roll Call

The regular meeting of the Cazadero CSD Board was called to order at 6:01PM on April 12, 2021. Director P. Barry led the Pledge of Allegiance. The following Directors were present: P. Barry, M. Berry, H. Canelis, D. DeBeaune, M. Nicholls. Chief Krausmann, Assistant Chief Schanz, AA Kulczewski, and several members of the public were also present.

2. Public Comment

None.

3. Agenda Adjustments

None.

4. Director Reports

Director P. Barry commented on his report of his recent Zoom meeting with CAPRI about COVID expense documentation and reimbursement. Director Nicholls to follow up with a letter to our senator.

The Directors, Chief Krausmann, and members of the public discussed the lack of rain (only about 23” so far this season) and the coming fire season, keeping the old water tender until past the end of this fire season as a backup, the delay (due to Covid) of the building and shipping of the new generator, and alternative measures should the new generator not arrive before it’s needed, including an offer by Tony Goodwin of his generator on a trailer.

5. Staff Reports

AA Kulczewski inquired as to moving the May meeting to Monday, May 17. On a motion by Director Nicholls, Seconded by Director DeBeaune, the Board moved to move the May meeting from May 10 to Monday, May 17, at 6:00 PM. VOTE: 5-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Aye
M. Nicholls	Aye

Chief Krausmann reported that the new tender is at Burton's in Lodi where they are installing radios. He will be going to Lodi Wednesday for another inspection and expects to bring it home on Wednesday, 4/20/21. The stipend program is working well, Cazadero's response time is getting better. CalFire will start staffing their Cazadero station by May 15.

The Call Report for March:

Nature of Call	Number of Calls
Medical Aid	7
Public Assist	1
Structure Fire	1
Fire Investigation	2
Smoke Check	1

Per the report in the Board packet, approximately 1/3 of the CCSD park property near the intersection of Berry Street and Austin Creek Road was cleared and the resulting brush pile burned by numerous firefighters and community members.

In the report that was included in the Board Packet on Facilities was a recap of cleaning done.

6. Consent Calendar Items

On a motion by Director Nicholls, Seconded by Director M. Berry, the Board moved to approve the March meeting minutes and the financials from February and March. VOTE: 5-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Aye
M. Nicholls	Aye

7. Action Items

a. **GMRS Radio System** – A presentation made on a General Mobile Radio Service (GMRS) by Director Nicholls, Tony Goodwin, Gayle Alexander, and Damian Boune included concerns on lack of communication during emergencies with current communication options, how a community GMRS works in both emergency situations and non-emergency times, and how many communities around us either have a GMRS system or are looking into getting one. Decision to purchase a repeater was tabled to next month pending further research.

b. **Fire Siren electrical wiring and security structure** – After Board discussion, on a motion by Director Nicholls, Seconded by Director M. Berry, the Board moved to move forward with option 2 (schedule 80 pipe) with a not-to-exceed cost of \$10,000 to rewire the siren from the current siren location to the power pole on Berry's side of the bridge. VOTE: 5-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Aye
M. Nicholls	Nay

- c. **Draft Audit of 2019-20 Fiscal Year** – After review by the Board, on a motion by Director Nicholls, Seconded by Director DeBeaune, the Board moved to accept the draft audit. VOTE: 5-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Aye
M. Nicholls	Aye

- d. **CCSD Bylaws** – After Board discussion, item was tabled to May meeting.
- c. **Proposed Revision of Chart of Accounts** – After Board discussion, item was tabled to May meeting.

8. Discussion Items

- a. **Parcel Tax Proposal** – Director P. Barry gave an update; reported all must be ready by July 1, including a new chart of accounts and budget information.

9. Committee Reports

- a. **Consolidation 2020 Ad Hoc** – The committee reported they had two meetings in March with Monte Rio, Occidental, Fort ross, and Cazadero directors and fire chiefs where they discussed options, fund raising to keep department solvent, and the urgent need of a working agreement (Method of Operations or Joint Powers Agreement) between all agencies.
- b. **Park 2020 Ad Hoc** – Electrical: Director Canelis reported that the electrician met with PG&E and will start next week to prep equipment at the restroom to receive the drop from PG&E, and that it will probably be a month before PG&E is back.
Playground: Since the county is now in the Orange tier Director P. Barry will look into opening the basketball courts.

10. Correspondence

Correspondence referenced in the Board packet were reviewed.

11. Financial Reports

Bills totaling \$32,440.87, which included \$678.24 in COVID related expenses, were presented for payment. AA Kulczewski discussed with the auditor to have the Fiscal Year 2020-2021 audit in November 2021. Also, after Board packet was completed and posted, the District received the FEMA grant payment for the water tender of \$272,715.04, so a check in the amount of \$289,569.64, dated 4/14/21, was cut to Rosenbaur for the final payment on the new water tender.

12. Adjournment

On a motion by Director P. Barry, Seconded by Director Nicholls, the Board moved to adjourn the meeting at 9:05 PM. VOTE: 5/0/0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Aye
M. Nicholls	Aye

Paul Barry

Maureen Barry

Homer Canelis

Daina DeBeaune

Michael Nicholls

Date: _____