



*Cazadero Community Services District  
Meeting Minutes –June 8, 2020*

**The Cazadero Community Services District meeting was conducted pursuant to the provisions of the Governor’s Executive Order N-29-20 which suspends certain requirements of the Ralph M. Brown Act due to the COVID-19 virus. CSD Board Members and staff participated in the meeting by teleconference. Members of the public were provided a teleconference call-in number to listen to the meeting and the opportunity to give public comment in writing.**

**1. Call to Order and Roll Call**

The regular meeting of the Cazadero CSD Board was called to order at 6:02PM on June 8, 2020. Director Nicholls led the Pledge of Allegiance. The following Directors were present: Nicholls, P. Barry, Canelis, M. Berry, Olson. Assistant Chief Schanz, AA Kulczewski, and a member of the public were also present.

**2. Public Comment**

None

**3. Agenda Adjustments**

None

**4. Director Reports**

Director P. Barry reported on COVID-19 antibody testing availability. Director Canelis reported Station 1 water pump wasn’t working due to a bad fuse, which was replaced.

**5. Fire Chief’s Report/Staff Report**

Assistant Chief Schanz reported that the Department was gearing up for fire season and there were already fires in the state; and that while King Ridge Road is closed for repair a fire truck will be stationed on the other side of the slide so the Department can respond to calls.

Call Report for May:

Nature of Call	Number of Calls
Medical Aid	5
Gas outside of residence	1
Hazardous Condition	1
Public Assist	1

**6. Consent Calendar Items**

On a motion by Director Olson, Seconded by Director Canelis, the Board moved to approve the Consent Calendar Items. VOTE: By roll call:

Director	Vote
Nicholls	Aye
P. Barry	Aye
Canelis	Aye
M. Berry	Aye
Olson	Aye

**7. Action Items**

- a. **Station #1 Generator Replacement & Maintenance** – After Board discussion on options and funding, item was moved to July meeting.
- b. **Park - Potential Opening** – After Board discussion on difficulty of monitoring usage, increased cleaning of restrooms, and possible signage for reopening, item was moved to July meeting.
- c. **Park - Electrical Improvement** – After Board discussion, on a motion by Director Canelis, Seconded by Director P. Barry, the Board moved to approve expenditures for upgrading service to 200 amp and branch circuits, with a not to exceed \$5000 for architectural fees. VOTE: By roll call:

Director	Vote
Nicholls	Aye
P. Barry	Aye
Canelis	Aye
M. Berry	Aye
Olson	Aye

- d. **Liability Insurance Renewal** –On a motion by Director P. Barry, Seconded by Director M. Berry, the Board moved to approve the renewal of the Provident/Fire Plus insurance policy. VOTE: By roll call:

Director	Vote
Nicholls	Aye
P. Barry	Aye
Canelis	Aye
M. Berry	Aye
Olson	Aye

- e. **Russian River Salmon and Steelhead Monitoring Program** –On a motion by Director Olson, Seconded by Director Canelis, the Board moved to approve the Temporary Entry Permit. VOTE: By roll call:

Director	Vote
Nicholls	Aye
P. Barry	Aye
Canelis	Aye
M. Berry	Aye
Olson	Aye

**8. Discussion Items**

- a. **Business and Camp Inspections** – No update, tabled to July meeting.
- b. **Employment Agreements for Salaried Employees** – The Board is awaiting legal counsel review. Director Nicholls will contact legal counsel and report back on the subject at the July Board meeting.

- c. **Security for Fire Stations** – The Board discussed various options. Director Olson will research further and report back on the subject at the July Board meeting.
- d. **Insurance Related Issues** – Director M. Berry will review verbiage in current usage agreement and CAPRI verbiage.
- e. **Legal Counsel** – Item will be added to the July agenda.
- f. **Grant Opportunities** – Various grants are being submitted, including a grant for radios for the Fire Department. The washers and dryers have arrived from the Jennie’s Heroes grant.

**9. Committee Reports**

- a. **Consolidation 2020 Ad Hoc** – Director P. Barry reported on exploring future consolidation with neighboring departments in Monte Rio, Occidental, and Fort Ross, a joint powers agreement has been drafted and submitted it to the District 5 chief, and that the June LAFCO meeting being scratched due to technical difficulties is just an example of how COVID is causing problems with agencies trying to have meetings.
- b. **Park 2020 Ad Hoc** – No further discussion.
- c. **Board Policy Handbook 2020 Ad Hoc** – The Committee is still waiting for access to Lexipol.

**10. Correspondence**

Correspondence referenced in the Board packet were reviewed.


**11. Financial Reports**

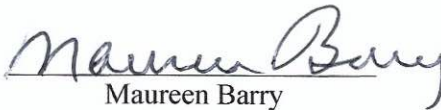
Bills totaling \$29,843.88 were presented for payment. Three stale-dated payroll checks from 2019 will be replaced.

**12. Adjournment**


On a motion by Director P. Barry, Seconded by Director Olson, the Board moved to adjourn the meeting at 8:04 PM. VOTE: By roll call:


Director	Vote
Nicholls	Aye
P. Barry	Aye
Canelis	Aye
M. Berry	Aye
Olson	Aye

  
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 Michael Nicholls

  
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 Maureen Barry

  
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 Paul Barry

  
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 Cory Olson

  
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 Homer Canelis

Date: 7-13-2020