



Cazadero Community Services District Meeting Minutes – March 8, 2023

1. Call to Order and Roll Call

The regular meeting of the Cazadero CSD Board was called to order at 6:32 PM on March 8, 2023. Director P. Barry led the Pledge of Allegiance. The following Directors were present: P. Barry, M. Berry, H. Canelis, D. DeBeaune, and S. Griswold. Chief Krausmann, AA Kulczewski, and several members of the public were also present.

2. Public Comment

None.

3. Agenda Adjustments

None.

4. Director Reports

None.

5. Staff Reports

AA Kulczewski questioned if Zoom membership would be terminated, Director P. Barry said he would cancel it; reported February financials are not complete as she is waiting for credit card receipts

Facilities staff report is in the Board packet.

Chief Krausmann reported the tank on 5290 may not have been mounted correctly, Burton's will fix/upgrade the cradle; the new Utility Task Vehicle was picked up, there will be accessories added to it, \$1500 of the cost will be covered by the Firefighters Association and the rest is covered under grant funds, it will be stored at Station 2; a Redwood tree fell on Station 1, left holes in the roof and there is damage to the paint/walls in the new bathroom, insurance company will inspect on Monday; ADA issue with front door still needs to be fixed.

The Call Report for February:

Nature of Call	Number of Calls
Medical Aid	2
Hazardous Condition	5
Fire Investigation	3
Gas in a Structure	1
Fire Alarm Residential	1

6. Consent Calendar Items

On a motion by Director M. Berry, seconded by Director Canelis, the Board moved to approve the minutes for the February 14, 2023, meeting. VOTE: 5-0-0:

7. Action Items

- a. Resolution 22/23-15 Setting a Location, a Day and a Time for regular Monthly Meetings**
– After Board discussion, in response to their vote at the January meeting regarding the new day of regular monthly in-person meetings, on a motion by Director Canelis, seconded by Director M. Berry, the Board moved to adopt Resolution 22/23-15 to move the in-person monthly Board

meetings to the second Wednesday of the month. VOTE: 5-0-0:

- b. Resolution 22/23-16 Authorizing Participation In and Approving the Amended and Restated Joint Exercise of Powers Agreement of the Fire Risk Management Services Joint Powers of Authority** – After Board discussion on the Fire Agencies Self Insurance System (FASIS) consolidating with Fire Risk Management Services (FRMS), on a motion by Director Canelis, seconded by Director M. Berry, the Board moved to adopt Resolution 22/23-16 to execute the agreement for participation in FRMS. VOTE: 5-0-0:
- c. Replace Leaking Firehouse Stove** – Director P. Barry reported that it will actually be a couple more weeks before Castino’s has the stove and can arrange for delivery, and once delivery has been scheduled we need to remove the old stove. After further Board discussion, item tabled to April meeting
- d. Fiber Optic Grant and Emergency Communications** – Director Griswold reported that Mark Graham has some equipment for Station 1 and needs to schedule installation. Director P. Barry reported Tony Goodwin installed some equipment at Station 1 and has the siren working properly. After further Board discussion, item tabled to April meeting.
- e. Playground Equipment** – Director P. Barry reported the contractor has started to install the new equipment, will be back after the storms are over, they will grade the area after they’re done then chips can be installed. Director M. Berry reported a status report must be filed every 6 months, she filed in January but received a request for a new report so she will submit another report with a payment request for \$119,215; the grant people are changing requirements as time goes by, first told us a sign needs to be up by completion of the upgrade, now are saying it should be up before construction starts. After further Board discussion, item tabled to April meeting.
- f. Alcohol sales and/or consumption at fire department events held on CCSD property or held off-site** – Director P. Barry reported he made a presentation at the Community Club meeting and had a discussion with our insurance carrier: CCSD, fire department, and Community Club are all covered in our policy but all others must provide their own insurance. A member of the Community Club reported there’s an online course available to get ABC certification as a Certified Pourer, must have at least one certified person on site at events requiring an ABC permit (selling alcohol), private parties with no sales of alcohol do not need a permit; the Community Club currently has five people certified, certification is good for three years.
- g. Alcohol sales and/or consumption on CCSD property at events hosted by third parties** – Item discussed with above item.
- h. Use of firehall (including tables, chairs, fencing) by third parties** – The Directors discussed looking into different types of fencing and where to store it, who is responsible for putting up fence and setting up chairs and tables, doing a walk-through before and after the event with an event representative, temporary signage for roadway regarding event in progress, modifications to current hall rental contract, possibility of needing to hire a “facilities coordinator”, and the need to review if rental rates are enough to cover all expenses. After further Board discussion, item tabled to April meeting.

8. Discussion Items

- a. **Update on grants** – Nothing new to report.
- b. **Vegetation Management** – Nothing new to report.

9. Committee Reports

- a. Park Ad Hoc 2020: Director P. Barry reported there will be an inspection by CAPRI on Monday.

10. Correspondence

Reviewed.

11. Financial Reports

AA Kulczewski reported bills totaling \$139,691.03 were presented for payment, which included payment of \$119,214.53 for the new playground equipment.

12. Adjournment

On a motion by Director Griswold, Seconded by Director Canelis, the Board moved to adjourn the meeting at 8:02 PM. VOTE: 5-0-0:

Paul Barry

Maureen Barry

Homer Canelis

Daina DeBeaune

Scott Griswold

Date