

RESOLUTION 10/11-05 - ATTACHMENT A

**AGREEMENT BETWEEN
FORESTVILLE FIRE PROTECTION DISTRICT AND
RUSSIAN RIVER FIRE PROTECTION DISTRICT
FOR
RUSSIAN RIVER FIRE PROTECTION DISTRICT TO PROVIDE
FINANCIAL AND ADMINISTRATIVE SUPPORT SERVICES
TO FORESTVILLE FIRE PROTECTION DISTRICT**

Russian River Fire Protection District shall provide financial support services to Forestville Fire Protection District at a rate of \$38.06 per hour for up to five (5) hours per week for items number one (1) and two (2) below:

- 1) Payroll processing
- 2) Pension plan maintenance and processing including payroll reporting, payment processing and ongoing personnel support
- 3) Accounts Payables including warrant run, check processing and reporting
- 4) CalCard services including account maintenance, issuing and canceling enrollment and payment verification
- 5) Employee benefit services including insurance enrollment, billing and account maintenance
- 6) Attendance at monthly Board meetings to take and transcribe meeting minutes as well as perform routine duties related to Board meetings

Russian River Fire Protection District will provide additional financial and administrative services to the Forestville Fire Protection District at a rate of \$38.06 per hour for additional services and projects numbered 3-6 listed above. These additional services and projects would be negotiated in advance of commencing on said project.

Forestville Fire Protection District shall pay monthly for services performed.

This agreement will be re-evaluated three months from approval of this agreement by both the Russian River Fire Protection District and Forestville Fire Protection District, and annually thereafter.

Forestville Fire Protection District agrees to indemnify and hold the Russian River Fire Protection District harmless from and against any and all damages, liabilities, suits, proceedings, claims or demands that arise out of or in connection with the Russian River Fire Protection District services under this agreement.

Forestville Fire Protection District

/s/ _____

Board President

Date

Russian River Fire Protection District

/s/ _____

Board President

Date