



Cazadero Community Services District Meeting Minutes – August 12, 2019

1. Call to Order and Roll Call

Director Nicholls called to order this regular meeting of the Cazadero CSD Board meeting at 6:10PM on August 12, 2019 at Station #1. Director P Barry lead the Pledge of Allegiance. The following Directors were present: Nicholls, P. Barry, Canelis and M. Berry. The following Directors were absent: Olson. Chief Krausmann, AA Kulczewski, and two members of the public were also present.

2. Public Comment

None

3. Agenda Adjustments

Director Nicholls requested and the Board consented to the addition of Action Item #6: Purchase of New Locking File Cabinet to secure confidential records.

4. Director Reports

- a. **Director P. Barry** – Reported on his attendance at: Fire District Leadership Program at Sonoma Valley Fire; Herman Hernandez, Jr., presentation on Public Safety Power Shutoff at the Board of Supervisors meeting; Region 5 meeting and discussion on consolidation. Also requested agenda item for September meeting: Cazadero Christmas Festival insurance and responsibilities.
- b. **Director Nicholls** -- reported the Region 5 meeting had a conflict with Monte Rio Fire meeting and would be rescheduled.

5. Fire Chief's Report/Staff Report

Chief Krausmann reported on the exhaust system, bathroom remodel, painting of station, and new electronic sign. Call Report for July:

Nature of Call	Number of Calls
Medical Aid	9
Vehicle Accident	1
Hazardous Condition	1
Smoke Investigation	1

6. **Consent Calendar Items** –Approval for July 2019 Financials moved to September Board meeting. On a motion by Director P. Barry, Seconded by Director Canelis, the Board moved to approve the financials for the month of June, 2019, and the minutes of the July 8 & 11, 2019, meetings. VOTE 3/0/1

7. Action Items

- a. Registration Expense Reimbursement** -- On a motion by Director M. Berry, Seconded by Director Canelis, the Board moved to approve the Fire District Leadership Program registration fee for Director P. Barry. VOTE 3/0/1
- b. Board Policy Handbook** --Ad Hoc established consisting of Director P. Barry and Directory Canelis to explore, evaluate, develop and present a Board Policy Handbook for approval by the board
- c. 2019-2020 FY Final Budget** -- Ad Hoc established consisting of Directory M. Berry and Director Nicholls, Staff Member Dewart, Chief Krausmann, and AA Kulczewski will assist in developing final budget for presentation at the September 8, 2019 Board Meeting.
- d. Park Improvement** -- Director P. Barry reported on Park maintenance. Director Nicholls was authorized to send letter to individual dumping personal garbage in Park receptacles. Board discussed staff park duties vs. park tasks volunteers could accomplish for the District. Director P. Barry proposed conversion of a section of Park property to a community picnic area, including the purchase and installation of a reproduction railroad depot. On a motion by Director M. Berry, Seconded by Director Canelis, the board approved using current Park funding to purchase said depot. VOTE 4/0/0. Director Canelis will discuss relocation with the manager of Sky Garden.
- e. West County Fire and Emergency Services MSR**-- tabled to September Board meeting.
- f. Purchase of Locking File Cabinet** - On a motion by Director Canelis, Seconded by Director P. Barry, the Board moved to approve the purchase of a locking file cabinet as well as a new computer, printer, and monitor for the office. VOTE 4/0/0

8. Committee Reports

- a. Consolidation Ad Hoc** -- Director Barry - nothing to report.
- b. Auxiliary Pumping During PSPS** -- Director Barry -- apparatus in process of transfer from Ft Ross/Black Mountain station.

9. Financial Reports

AA Kulczewski will set up McPhail's for autopay upon direction from the board.

10. Communications

- a. County of Sonoma requested an electronic copy of 2017-2018 FY audit.
- b. MAC meeting firehall use agreement was executed and returned by the county.

11. Adjournment

Upon motion by Director Canelis and seconded by Director P. Barry, the Board moved to adjourn the meeting at 8:40PM. VOTE 4/0/0

Michael Nicholls
Michael Nicholls

Maureen Barry
Maureen Barry

Paul Barry
Paul Barry

Cory Olson
Cory Olson

Homer Canelis
Homer Canelis

Date: 9/9/19