



*Cazadero Community Services District
Meeting Minutes – July 12, 2022*

The Cazadero Community Services District meeting was conducted pursuant to the provisions of the Governor’s Executive Order N-29-20 which suspends certain requirements of the Ralph M. Brown Act due to the COVID-19 virus. CSD Board Members and staff participated in the meeting by zoom teleconference. Members of the public were provided a zoom and telephone call-in number to view or listen to the meeting and the opportunity to provide public comment verbally or in written format.

1. Call to Order and Roll Call

The regular meeting of the Cazadero CSD Board was called to order at 6:34 PM on July 12, 2022. Director P. Barry led the Pledge of Allegiance. The following Directors were present: P. Barry, M. Berry, H. Canelis, D. DeBeaune, and S. Griswold. AA Kulczewski and several members of the public were also present.

2. Public Comment

None.

3. Agenda Adjustments

Discussion item 1 – Vacation of Hillcrest Avenue moved to before Staff Reports.

4. Director Reports

None.

5. Staff Reports

Staff reports were included in the Board packet.

AA Kulczewski reported that the Cazadero Supply invoices did not note who charged or what the items were for, Director P. Barry said to email them to him and he would let me know how to post them.

The Call Report for June:

Nature of Call	Number of Calls
Medical Aid	7
Vegetation Fire	1
Hazardous Condition	1

6. Consent Calendar Items

None:

7. Action Items

- a. **Resolution22/23-01 Proclamation of a Local Emergency for the Cazadero Community Services District, County of Sonoma, State of California, Ratifying the Proclamation of a State of Emergency by Governor Newsom on March 4, 2020, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Cazadero Community Services District for the Period July 1, 2022, Through August 1, 2022, Pursuant to Brown Act Provisions** – After Board discussion, on a motion by Director M. Berry, seconded by Director Griswold, the Board moved to approve Resolution 22/23-01. VOTE: 5-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Aye
S. Griswold	Aye

- a. **Resolution22/23-02 approving the 2022-23 Fiscal Year Preliminary Budget** – After Board discussion, on a motion by Director M. Berry, seconded by Director DeBeaune, the Board moved to approve Resolution 22/23-02. VOTE: 5-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Aye
S. Griswold	Aye

- b. **Fiber Optic Grant and Emergency Communications** – Director Griswold reported that we are waiting on a Cloud Key, they are hard to come by. Director P. Barry reported on the vandalism to the Sheridan repeater site, the stolen parts were recovered and relocated and the site is operational again. He also reported that it takes more funding for more security. After further Board discussion, item tabled to August meeting.

- c. **Playground Equipment** – Director M. Berry reported that we are still waiting for a response from the attorney regarding the deed easement. Director P. Barry suggested she ask the playground equipment vendor how long after ordering it takes to get items, she will do so; he also will follow up with the attorney on the deed easement. After further Board discussion, item tabled to August meeting.

- d. **Confirmation of District Treasurer** – After Board discussion, AA Kulczewski will draft a resolution regarding the establishment of an alternative district treasurer to be approved at the August Board meeting, and on a motion by Director Canelis, seconded by Director M. Berry, the Board moved to appoint Director Griswold Treasurer. VOTE: 5-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Aye
S. Griswold	Aye

- e. **Conflict of Interest Code** – After Board discussion, item tabled to August meeting.

8. Discussion Items

- a. **Vacation of Hillcrest Avenue** – Members of the public expressed that they are in favor of the vacation of Hillcrest Avenue by the County. Kristie Sheets stated there is a standpipe on her property and they give full access to the Fire Department to use it. Director Canelis stated that the vacation is not an issue with the Cazadero Community Services District, the District has no opinion on the vacation, and that in the event of a structure or wildland fire that is a threat to life, property, or public safety, the Fire Department and its mutual aid partners will secure by every means possible any viable water source whether located on public or private property for the mitigation of the threat to our community.
- b. **Update on grants** – No further updates.
- c. **Dept of Emergency Management evacuation drill on Saturday, June 18, 9:00 AM – 11:00 AM** – A report on the successful drill is in the packet.
- d. **Vegetation Management** – Director P. Barry reported the core group is still working on Bei Road and Berry Street; they need more volunteers and donations for expenses; and they will have a presentation at the Old Time BBQ on September 4 with the Vegetation Management crew.

9. Committee Reports

- a. **Park Ad Hoc 2020:** Director P. Barry reported they are working on French drains and putting the electrical underground, the water line has been replaced, are close to doing grade work, engineered wood chips will be coming after the grade work is completed, and riprap will be behind the fence.
Director M Berry and Directory P. Barry discussed acquiring a caboose, passenger or freight car for the History Center. Directory M. Berry mentioned there is a guy who finds train cars and helps people acquire them. Director P. Barry mentioned that the tracks at the History Center are wide gauge; passenger cars have more room and are more practical for setting up displays inside; the History Center has a couple horse-drawn vehicles to display, maybe a freight car would be good to put them in.

10. Correspondence

Correspondence referenced in the Board packet were reviewed.

11. Financial Reports

Director P. Barry reported that the District’s insurance (liability, apparatus, physical structures, and drivers) has tripled to over \$26,000 due to all the payouts nationwide for wildfire claims. Bills totaling \$17,519.95 were presented for payment.

12. Adjournment

On a motion by Director M. Berry, Seconded by Director Canelis, the Board moved to adjourn the meeting at 7:29 PM. VOTE: 5-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Aye
S Griswold	Aye

Paul Barry

Maureen Barry

Homer Canelis

Daina DeBeaune

Scott Griswold

Date: _____