



*Cazadero Community Services District
Regular Meeting Minutes – July 8, 2019*

1. Call to Order and Roll Call

Director Nicholls called to order this regular meeting of the Cazadero CSD Board meeting at 6:10PM on July 8, 2019 at Station #1. Director Olson lead the Pledge of Allegiance. The following Directors were present, Nicholls, Olson, Paul Barry, Canelis and Maureen Berry. Chief Krausmann, Sherry Kulczewski and a member of the public, Tony Goodwin were also present.

2. Public Comment

Tony Goodwin commented on the formation of a neighborhood group within the E Austin Creek neighborhood to study congestion, parking, park and sanitation issues. As the designated park area is county owned, it was suggested issues raised be brought to the attention of the Lower Russian River MAC

3. Board Member Comment

Director Nicholls commented on challenging transition to Station #1 for Administrative duties. New QuickBooks software needed to be purchased, ink for printer and the fact final reports were unable to be printed for the meeting. Board will be updated at the August meeting once the office equipment and software issues are corrected. A special meeting will be required to approve financials, generate resolution on tax, approve Notice of Final Budget Meeting and will be called for July 11, 2019.

4. Staff Report

Director Nicholls will coordinate transition with AA Kulczewski and former AA Flowers

5. New Business

- a. **Park Maintenance** – Director Barry will assume supervision of park employee. Deferred maintenance will be addressed, and job description will be reviewed. Additional funding may be necessary which can be adopted in the final 19/20FY budget.
- b. **Hiring/Training of New Administrative Officer/Clerk** – Sherry Kulczewski was introduced. Director Maureen Berry moved and Director Paul Barry seconded a motion to hire Sherry Kulczewski in a temporary capacity as Administrative Officer/Clerk at \$45/hr. Salary range for permanent employee was reviewed (\$50/\$60/hour). The motion was approved unanimously 5/0/0.

- c. **Maintenance** – Chief Krausmann reported pump testing has been scheduled at Monte Rio during August. Bill Foche will conduct annual equipment inspection. Electronic sign installation work is underway and will complete following the Fireman’s BBQ and Dance. Firehouse requires pressure washing and painting and board consensus was to move forward with ‘in-house’ volunteer labor.
- d. **Sonoma County Evacuation Plan Overview** – information was included in board packet. Re Incident Command would be handled locally and if necessary additional command support would be brought into the area
- e. **Austin Creek/E Austin Creek Convergence Park** – item tabled until park ownership can be determined.
- f. **Cazadero Water Co Bill** – will be set up for payment at 6/11/19 Special Board Meeting
- g. **Cazadero Hwy FDR Update/King Ridge Rd Update** – Continued delays on Caz Hwy due to CalTrans involvement in bridge engineering. UCCC Camp loss of revenue (Economic Hardship) due to King Ridge Road slipout – busses will not traverse route with passengers. Further degradation of roadway apparent in a number of locations.

6. Chief’s Report

a. Call Report – June

Nature of Call	June
Medical Aid	4
Hazardous Condition	2
Vegetation	1
Smoke Investigation	2

b. Fire – Maintenance – Still working on 5266 Auxiliary motor

7. Correspondence – Reviewed Correspondence

8. Approval of Minutes

On a motion by Director Olson, Seconded by Director Barry, the board moved to approve the minutes of the June 10, 2019. VOTE 5/0/0.

9. Approval of Financials

On a motion by Director M. Berry, seconded by Director Olson, the Board moved to approve the payment of payroll for the month of June. VOTE 5/0/0

10. Old Business

- a. **MSR Update** – Chief Krausmann reported the MSR should be published within the next several weeks.
- b. **Consolidation/Annexation Ad Hoc Committee Report** -- Director Barry updated Directors on 6/18/19 Ad Hoc meeting.
- c. **Solar Presentation** – Due to length of payback, Director M. Berry moved and Director Canelis seconded a motion to table further discussion on the subject until

grant funding can be found to cover cost of materials and installation. VOTE
5/0/0

11. Public Comment. -- Tony Goodwin suggested additional volunteers could be recruited if new businesses were brought into the community.

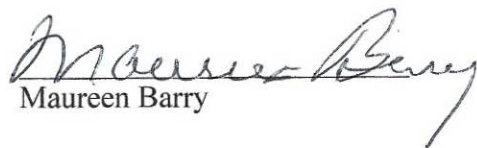
12. Board Member Comment – Director M. Barry suggested Caz #1 and 5266 be displayed at the Old Time BBQ with signage

13. Adjournment

On a motion by Director M. Barry, seconded by Director Canelis, the Board moved to adjourn the meeting at 8:59PM



Michael Nicholls



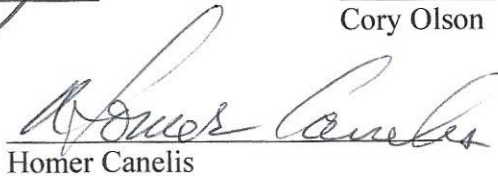
Maureen Barry



Paul Barry



Cory Olson



Homer Canelis

Date: Aug 12, 2019

