



CAZADERO COMMUNITY SERVICES DISTRICT  
PO BOX 508  
CAZADERO CA 95421-0508

Board Meeting Agenda  
July 12, 2022 ~ 6:30PM  
Location ~ Fire Station #1  
5980 Cazadero Hwy, Cazadero, CA 95421

\*\*\*ASSEMBLY BILL 361\*\*\*

\*\*RE CORONAVIRUS COVID-19\*\*

CONSISTENT WITH GOVERNMENT CODE SECTION 54953 AND DECLARATIONS OF A STATE OF EMERGENCY BY THE CALIFORNIA GOVERNOR DUE TO THE COVID-19 PANDEMIC AND ORDERS OF THE SONOMA COUNTY HEALTH OFFICER TO MINIMIZE THE SPREAD OF COVID-19, THERE WILL BE NO PHYSICAL OR IN-PERSON MEETING LOCATION AVAILABLE TO THE PUBLIC. INSTEAD, MEETINGS OF THE DISTRICT BOARD OF DIRECTORS WILL BE CONDUCTED BY TELECONFERENCE.

**The meeting will be accessible, and members of the public may participate and give public comment, either via video teleconference by accessing the following website link or via audio by dialing the teleconference call-in number and inputting the meeting ID and passcode when prompted:**

<https://us02web.zoom.us/j/87154407330?pwd=NUZJQm55QzZQdmxZcTA3a0szeWhOQT09>  
Telephone number: 1 (669) 900-6833, Meeting ID 871 5440 7330, Passcode 482438

**PLEASE NOTE: The Cazadero Community Services District office is closed, and this meeting will be conducted entirely by teleconference.**

Should you want to submit public comment, you may do so either by commenting at the appropriate time in person if logging into the meeting or by email before Board Meeting is called to order. If emailing, please state the agenda item number that you are commenting on and limit written comments to three hundred (300) words or less. Comments can be sent to [pbarry@cazadero-csd.org](mailto:pbarry@cazadero-csd.org). Written comments received prior to the meeting will be read into the record.

*The Board meeting agenda and all supporting documents are available for public review on the website at [www.cazadero-csd.org](http://www.cazadero-csd.org)*

## CALL TO ORDER

## PLEDGE OF ALLEGIANCE

## ROLL CALL

President P. Barry

Director M. Berry

Director H. Canelis

Director D. DeBeaune

Director S. Griswold

## OPEN TIME FOR PUBLIC EXPRESSION

*This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda and is restricted to matters within the Board's jurisdiction. Items that appear to warrant a more-lengthy presentation or Board consideration may be placed on the agenda for discussion at a future meeting. Please limit comments to three hundred (300) words.*

## AGENDA ADJUSTMENTS

*An opportunity for the Board President to approve adjustments to the current agenda.*

## DIRECTOR REPORTS

*An opportunity for Directors to report on their individual activities related to District Business.*

## STAFF REPORTS

1. Administrative Assistant
2. Fire Department and Firefighters Association Report
  - a. Operations
  - b. Administration
  - c. Training
  - d. Special Projects
3. Park & Rec Maintenance
4. Facilities

## CONSENT CALENDAR ITEMS

*These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any Director*

- 1.

## ACTION ITEMS

1. **Resolution 22/23-01 Proclamation of a Local Emergency for the Cazadero Community Services District, County of Sonoma, State of California, Ratifying the Proclamation of a State of Emergency by Governor Newsom on March 4, 2020, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Cazadero**

- Community Services District for the Period July 1, 2022, Through August 1, 2022, Pursuant to Brown Act Provisions** – Discussion/Action – Teleconferenced District Board Meetings; Implementation of AB 361 Changing Brown Act Meeting Requirement; Proposed District Resolution Authorizing Remote Teleconference Meeting.
2. **Resolution 22/23-02 Approving the 2022-23 Fiscal Year Preliminary Budget** – Discussion/Action – Discuss and consider proposed Budget Items and approval of resolution.
  3. **Fiber Optic Grant and Emergency Communications** – Discussion/Action – Update on implementation of Emergency Radio Communications in Cazadero and how the CCSD Board can be supportive, by Tony Goodwin
  4. **Playground Equipment** – Discussion/Action –
  5. **Confirmation of District Treasurer** – Discussion/Action –
  6. **Conflict of Interest Code** – Discussion/Action –

#### **DISCUSSION ITEMS**

1. **Vacation of Hillcrest Avenue** – Discussion –
2. **Update on Grants** – Discussion –
3. **Dept of Emergency Management evacuation drill** – Discussion – Saturday, June 18
4. **Vegetation Management** – Discussion –

#### **COMMITTEE REPORTS**

1. Park Ad Hoc 2020

#### **FINANCIAL REPORTS**

#### **COMMUNICATIONS**

1. Email from Lindsay VanMidde, Property Tax Manager, County of Sonoma, re: Property Tax Revenue Estimate for Complying with Proposition 4

#### **ADJOURNMENT**

# **STAFF REPORTS**



## **Fire Department**

### **Operations:**

- Chief Krausmann and Director Barry spoke with residents on Hillcrest Ave. regarding abatement issue with County of Sonoma.
- 5291 to go back to Burtons for foam system leak repair.

### **June 2022 Calls**

<b>Nature of Call</b>	<b>Number of Calls</b>
Medical Aid	7
Vegetation Fire	1
Hazardous Condition	1

### **Administration**

- No Report.

### **Training**

- Wildland Training Review, July 7, 2022 @ 1900 Hrs.
- Portable Pump Operations, July 21, 2022 @ 1900 Hrs.
- LARRO Review, July 28, 2022 @ 1900 Hrs.

### **Firefighters Association**

- Next meeting is scheduled for July 14, 2022 @ 1900Hrs.

# CONSENT ITEMS

# **ACTION ITEMS**



**CAZADERO COMMUNITY SERVICES DISTRICT  
PO BOX 508  
CAZADERO CA 95421-0508**

**RESOLUTION 22/23-01**

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAZADERO COMMUNITY SERVICES DISTRICT OF SONOMA COUNTY  
PROCLAIMING A LOCAL EMERGENCY EXISTS, RATIFYING THE PROCLAMATION OF A  
STATE OF EMERGENCY BY GOVERNOR NEWSOM ON MARCH 4, 2020, AND  
AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES  
OF THE CAZADERO COMMUNITY SERVICES DISTRICT FOR THE PERIOD JULY 1, 2022  
THROUGH AUGUST 1, 2022 PURSUANT TO BROWN ACT PROVISIONS**

**WHEREAS**, the Cazadero Community Services District (“District”) is committed to preserving and nurturing public access and participation in meetings of the Cazadero Community Services District Board of Directors (“Board”); and,

**WHEREAS**, all meetings of the District’s legislative bodies are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and watch the District’s legislative bodies conduct their business; and,

**WHEREAS**, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and,

**WHEREAS**, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and,

**WHEREAS**, that proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological, or human-caused disasters; and,

**WHEREAS**, that proclamation also requires that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and,



**WHEREAS**, emergency conditions exist in the District, specifically, a State of Emergency has been proclaimed by Governor Newsom on March 4, 2020, proclaiming a State of Emergency to exist in California as a result of the threat of COVID-19; and,

**WHEREAS**, during the COVID-19 pandemic, the Board has conducted remote, teleconferenced meetings consistent with the Governor's Executive Orders promoting social distancing; and,

**WHEREAS**, consistent with AB 361, as a condition of extending the use of the provisions found in section 54953(e), the Board must reconsider the circumstances of the state of emergency that exists in the District, and the Board has done so; and,

**WHEREAS**, due to the surging Delta Variant of COVID-19, meetings in person would present imminent risk to health and safety of attendees; and,

**WHEREAS**, the Board does hereby find that the State of Emergency proclaimed by Governor Newsom on March 4, 2020, and, the Delta Variant of COVID-19 surging in Sonoma County per the Sonoma County Public Health Notice on August 2, 2021 has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to affirm a local emergency exists and ratify the Proclamation of State of Emergency by the Governor of the State of California; and,

**WHEREAS**, as a consequence of the local emergency, the Board does hereby find that the legislative bodies of the District shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and,

**WHEREAS**, the District is providing teleconference access via a conference phone-line number to the meetings to ensure public access.

**NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE CAZADERO COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:**

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Affirmation that Local Emergency Exists. The Board hereby proclaims that a local emergency now exists throughout the District, and the surging Delta Variant of COVID-19 would present an imminent risk to meeting in person.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The staff and legislative bodies of the District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of August 9, 2022 or such time the Board adopts a subsequent Resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

**PASSED, APPROVED and ADOPTED** at a regular scheduled meeting of the Board of the Cazadero Community Services District held on the 12th day of July 2022, by the following roll call vote:

Director P. Barry	_____
Director M. Berry	_____
Director H. Canelis	_____
Director D. DeBeaune	_____
Director S. Griswold	_____

AYES:

NOES:

ABSTAIN:

ABSENT:

Date: \_\_\_\_\_

\_\_\_\_\_

Paul Barry, Board President

ATTEST:

\_\_\_\_\_

Maureen Berry, Secretary of the Board

\_\_\_\_\_

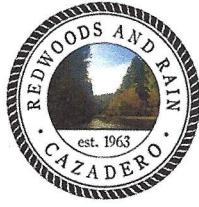
Daina DeBeaune, Director

\_\_\_\_\_

Homer Canelis, Director

\_\_\_\_\_

Scott Griswold, Director



**CAZADERO COMMUNITY SERVICES DISTRICT  
PO BOX 508  
CAZADERO CA 95421-0508**

**RESOLUTION 22/23-02**

**RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAZADERO COMMUNITY SERVICES DISTRICT  
OF SONOMA COUNTY APPROVING THE 2022-23 FISCAL YEAR  
PRELIMINARY BUDGET**

**WHEREAS**, the Board of Directors must prepare a preliminary budget by June 30 for the next fiscal year; and,

**WHEREAS**, the Administrative Assistant has prepared the Preliminary Budget for Fiscal Year 2022-23 and it was reviewed and modified by the Budget Ad Hoc.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Cazadero Community Services District does hereby approve and adopt the Preliminary Budget for Fiscal Year 2021-22 as presented by the Administrative Assistant, and the Budget Ad Hoc, and

**BE IT FURTHER RESOLVED** that the Board of Directors of the Cazadero Community Services District directs the Administrative Assistant to prepare and present to the County of Sonoma this Preliminary Budget for Fiscal Year 2022-23, along with the required forms.

The above and foregoing resolution was introduced by Director \_\_\_\_\_, who moved to adopt the Resolution, and seconded by Director \_\_\_\_\_, and adopted by the Board of Directors of the Cazadero Community Services District of Sonoma County, on the twelfth day of July, 2022, on a roll call vote of the members of said Board as follows:

Director P. Barry \_\_\_\_\_  
Director M. Berry \_\_\_\_\_  
Director Canelis \_\_\_\_\_  
Director DeBeaune \_\_\_\_\_

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**



**WHEREUPON**, the Board President declared the above and foregoing resolution adopted, and

**SO ORDERED.**

Date:

\_\_\_\_\_

Paul Barry, Board President

ATTEST:

\_\_\_\_\_

Maureen Berry, Secretary of the Board

\_\_\_\_\_

Daina DeBeaune, Director

\_\_\_\_\_

Homer Canelis, Director

\_\_\_\_\_

Scott Griswold, Director



Cazadero Community Services District

Prelim Budget Summary

FY 2022-2023

Actuals

	Through						Final	Final	Ad Hoc Review	Ad Hoc Prelim Budget
	Jun 17 - Jun 18	Jun 18 - Jun 19	Jun 19 - Jun 20	Jun 20 - Jun 21	Jun 21 - Jun 22	June 14, 2022 Not Complete				
Ordinary Income/Expense										
Income										
10 · Tax Revenue								4.88%		
1000 · Property Taxes-CY Secured	250,745.66	270,272.06	273,779.14	287,143.02	302,478.98	283,950.00	290,000.00	14,152.00	304,152.00	
1011 · SB 2557 Prop Tax Admin	-3,221.11	-3,293.00	-3,349.06	-3,142.17	-3,881.07	-3,325.00	-3,325.00	-162.26	-3,487.26	
1020 · Prop Tax-CY Supplemental	5,263.63	6,021.73	2,806.86	5,264.62	6,013.66	5,700.00	5,700.00	278.16	5,978.16	
1040 · Prop Tax-CY Unsecured	7,048.31	7,906.97	8,560.27	8,797.25	8,840.45	7,500.00	8,000.00	390.40	8,390.40	
1042 · Cost Reim-Coil DEL CY UNS	-109.14	0.00	0.00	0.00	0.00	-80.00	-80.00	-3.90	-83.90	
1060 · Prop Tax-PY Secured	-65.13	-46.08	0.00	-4.50	-9.05	-60.00	-60.00	-2.93	-62.93	
1080 · Supplemental Prop Tax-PY	-36.70	-21.40	0.00	-4.98	-3.84	-30.00	-30.00	-1.46	-31.46	
1100 · Prop Taxes-PY Unsecured	87.46	145.89	0.00	143.49	152.99	150.00	150.00	7.32	157.32	
1105 · 2017 Wildfire Tax Loss	0.00	5,136.81	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
1106 · State Property Tax Backfill	0.00	0.00	126.19	0.00	0.00	0.00	0.00	0.00	0.00	
<b>Total 10 · Tax Revenue</b>	<b>259,712.98</b>	<b>286,122.98</b>	<b>281,923.40</b>	<b>298,196.73</b>	<b>313,592.12</b>	<b>293,805.00</b>	<b>300,355.00</b>	<b>0.00</b>	<b>315,012.32</b>	
17 · Use of Money/Property										
1700 · Interest on Pooled Cash	307.69	0.00	54.91	586.74	916.14	530.00	530.00	0.00	530.00	
1702 · WestAmerica Bank	56.13	701.34	72.95	6.68	0.00	70.00	0.00	85.40	0.00	
1703 · LAIF Interest	2,378.33	77.75	4,791.07	1,896.52	630.40	3,200.00	3,200.00	0.00	3,200.00	
1704 · Comm First CU - Savings	0.00	3,284.90	7.75	10.00	58.34	0.00	70.00	0.00	70.00	
1801 · Hall Use	0.00	550.00	550.00	0.00	225.00	0.00	0.00	0.00	0.00	
<b>Total 17 · Use of Money/Property</b>	<b>2,742.15</b>	<b>4,613.99</b>	<b>5,476.68</b>	<b>2,499.94</b>	<b>1,829.88</b>	<b>3,800.00</b>	<b>3,800.00</b>	<b>0.00</b>	<b>3,800.00</b>	
20 · Intergovernmental Revenues										
2080 · Fish & Game in lieu of Prop T	12.63	0.00	6.29	6.21	0.00	0.00	0.00	0.00	0.00	
2440 · ST-HOPTR	1,749.63	1,758.47	836.51	1,677.60	1,632.94	1,750.00	1,750.00	85.40	1,835.40	
2500 · State-Other Funding (ST)	0.00	148,399.05	40,602.24	8,819.67	0.00	0.00	0.00	0.00	0.00	
<b>Total 20 · Intergovernmental Revenues</b>	<b>1,762.26</b>	<b>150,157.52</b>	<b>41,445.04</b>	<b>10,503.48</b>	<b>1,632.94</b>	<b>1,750.00</b>	<b>1,750.00</b>	<b>0.00</b>	<b>1,835.40</b>	
40 · Miscellaneous Revenues										
4212 · Covid Fiscal Relief					5,267.00					
4040 · Misc. Income										
4040 A · Recruitment/Retention-Region 5	0.00	15,000.00	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
4040 · Misc. Income - Other	43,096.37	775.00	15.00	0.00	28,000.00	0.00	0.00	0.00	0.00	
<b>Total 4040 · Misc. Income</b>	<b>43,096.37</b>	<b>15,775.00</b>	<b>5,015.00</b>	<b>0.00</b>	<b>28,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
4050 · State & Local Grants	20,838.00	22,000.00	0.00	32,613.00	43,785.25	0.00	0.00	0.00	0.00	
4051 · Federal Grants	0.00	0.00	90,904.00	272,715.04	0.00	0.00	0.00	0.00	0.00	
4105 · Insurance Loss Payment	8,900.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
4102 · Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
4128 · Dispatch Fee Reimbursement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	



	Jul '17 - Jun 18	Jul '18 - Jun 19	Jul '19 - Jun 20	Jul '20 - Jun 21	Not Complete Jul '21 - Jun 22	Budget FY 2020/21	Budget FY 2021/22	Review	Budget FY 2022-23
4200 · Equip Rental-State of CA									
4201 · Strike Team-State of CA					75,671.00	0.00	0.00		0.00
42111 · State - Other In-Lieu					58,188.66	0.00	0.00		0.00
4210 · State of CA EDD Refund	16.80	106.47	0.00	0.00	6.19	0.00	0.00		0.00
Total 40 · Miscellaneous Revenues	72,851.71	37,881.47	95,919.00	439,187.70	140,334.62	0.00	0.00		0.00
Total Revenues	337,069.10	478,775.96	424,764.12	750,387.85	457,389.56	299,355.00	305,905.00		320,647.72
Expense									
50 · Salaries/Employment Benefits									
51 · Fire Department-Salaries/Empl B									
5915 · Fire Department Payroll Expense	0.00	0.00	5,205.84	1,625.76	1,295.80		15,988.00	7,345.00	23,333.00
5911 · Firefighter C & D Reimbursement									
Calls	1,510.00	1,560.00	3,185.00	4,280.00	4,980.00		4,400.00		4,400.00
Drills	2,130.00	2,330.00	4,200.00	3,020.00	2,040.00		3,900.00		3,600.00
Stipend	0.00	0.00	0.00	16,200.00	20,844.00		40,000.00		40,000.00
Strike Team	27,097.92	83,590.72	23,466.24	61,220.04	36,689.60				0.00
5911 · Firefighter C & D Reimbursement - Other	0.00	0.00	0.00	0.00	0.00	33,000.00	0.00		0.00
Total 5911 · Firefighter C & D Reimbursement	30,737.92	87,480.72	30,851.24	84,720.04	64,553.60	33,000.00	48,000.00		48,000.00
Total 51 · Fire Department-Salaries/Empl B	30,737.92	87,480.72	36,057.08	86,345.80	65,849.40	33,000.00	63,988.00		71,333.00
52 · Park & Rec-Salaries/Employ Bene									
5912 · Park & Rec Payroll Expenses	0.00	0.00	0.00	720.00	180.00		7,346.00		7,346.00
Total 52 · Park & Rec-Salaries/Employ Bene	0.00	0.00	0.00	720.00	180.00	0.00	7,346.00		7,346.00
54 · Admin-Salaries/Employ Benefits									
5914 · Admin Payroll Expenses	0.00	20.00	0.00	12,037.50	13,383.75		22,238.00	1,703.00	23,941.00
Total 54 · Admin-Salaries/Employ Benefits	0.00	20.00	0.00	12,037.50	13,383.75	0.00	22,238.00		23,941.00
5910 · Payroll Expenses	18,585.51	30,787.47	38,175.24	33,270.21	33,680.05	39,986.00			
5935 · Unemployment Insurance	0.00	491.57	0.00	0.00	0.00				
5940 · Wrkrm Comp	8,482.00	9,590.00	17,185.00	21,664.00	17,632.00	10,000.00	15,000.00	7,568.00	22,568.00
Total 50 · Salaries/Employment Benefits	57,805.43	128,369.76	91,417.32	154,037.51	130,725.20	82,986.00	108,572.00		125,188.00
60 · Services/Supplies									
61 · Fire Department-Services/Suppl									
6021 · Clothing, Uniform, Personal	0.00	1,307.94	1,310.73	0.00	58.83	1,300.00	1,300.00		1,300.00
6022 · Safety Clothing	11,823.83	488.96	948.77	13,831.10	6,799.47	12,000.00	9,000.00		9,000.00
6040 · Communications									
Station 1 Emergency Phones	0.00	1,128.51	1,958.18	2,681.10	2,624.66	1,020.00	2,450.00		2,450.00
Sin 1 Internet	1,832.55	1,802.12	1,889.62	2,163.28	2,150.10	1,887.00	1,975.00		1,975.00
Sin 1 Telephone	1,778.03	2,503.10	2,425.81	2,794.73	2,590.68	2,601.00	2,600.00		2,600.00
Sin 2 Internet	1,350.12	1,192.82	1,349.69	1,586.67	1,912.92	1,250.00	1,450.00		1,450.00
Sin 2 Telephone	803.08	997.99	752.33	769.13	714.11	979.00	750.00		750.00
6040 · Communications - Other	-189.00	2,871.13	0.00	0.00	0.00	0.00	0.00		0.00



	Jul '17 - Jun 18	Jul '18 - Jun 19	Jul '19 - Jun 20	Jul '20 - Jun 21	Not Complete Jun 21 - Jun 22	Budget FY 2020/21	Budget FY 2021/22	Review	Budget FY 2022-23
Total 6040 · Communications	5,574.78	10,495.67	8,375.63	10,004.91	9,992.47	7,737.00	9,225.00		9,225.00
6060 · Food	30.00	424.85	461.24	302.59	0.00	500.00	500.00		500.00
6101 · Insurance - Fire Department					3,509.32				
6149 · Maintenance-Radio/Pagers	5,791.51	3,550.33	1,907.88	17,873.34	6,478.14	11,600.00	5,000.00		5,000.00
6181 · Maintenance - Fire Department					1,563.00				
Apparatus Annual Pump Testing					0.00	1,000.00	1,000.00		1,000.00
Gen Bi-Annual Load Test	1,283.66	0.00	894.95	0.00	0.00	0.00	0.00		0.00
Generator Maintenance	0.00	0.00	0.00	548.15	163.08	0.00	0.00		0.00
SCBA Testing					1,700.00				0.00
Main Siren Maintenance	0.00	0.00	0.00	3,844.80	1,789.24	0.00	250.00		250.00
Station 2 Mntce (Include Siren)	0.00	0.00	0.00	178.32	0.00	500.00	250.00		250.00
Stn 2 Well Maintenance	0.00	0.00	0.00	0.00	0.00	408.00	408.00		408.00
Station 1-Mntce	18,909.68	432.22	4,054.54	2,345.92	1,521.87	6,500.00	4,000.00		4,000.00
6181 · Maintenance - Fire Department - Other	0.00	0.00	0.00	1,023.29	-128.65	0.00	0.00		0.00
Total 6181 · Maintenance - Fire Department	20,193.34	432.22	4,949.49	7,940.48	6,608.54	8,408.00	5,908.00		5,908.00
6261 · Medical Equip	2,810.93	1,728.47	2,344.50	3,584.12	5,015.67	3,000.00	3,000.00		3,000.00
6457 · Computer Chrgs-Firehouse Softwa	0.00	0.00	339.93	99.98	0.00	3,500.00	2,000.00		2,000.00
6461 · Misc Supplies/Expenses	0.00	0.00	0.00	96.00	0.00	0.00	0.00		0.00
6510 · Recruitment/Retention	0.00	12,236.63	0.00	0.00	0.00	1,000.00	1,000.00		1,000.00
6526 · REDCOM	0.00	0.00	0.00	0.00	990.66	0.00	0.00		0.00
6554 · Medical Exam	0.00	0.00	0.00	0.00	0.00	3,000.00	2,500.00		2,500.00
6881 · Safety Equip	0.00	2,584.35	3,809.70	6,556.13	4,305.90	7,500.00	5,000.00		5,000.00
6820 · Rents and Leases - Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
6880 · Minor Equipment/Sm Tools	1,188.60	726.96	1,120.16	2,489.83	3,200.81	3,000.00	2,500.00		2,500.00
6883 · Fire Equip	4,471.88	9,822.70	2,068.42	3,544.07	3,169.10	4,000.00	3,500.00		3,500.00
7053 · Permits/License/Fees	0.00	0.00	0.00	129.00	75.00	700.00	500.00		500.00
7201 · Gas & Oil	4,033.09	4,984.69	5,597.18	1,874.29	1,325.17	5,000.00	5,000.00		5,000.00
7321 · Utilities - Fire Department									
Stn 2 Propane	1,261.02	1,739.55	1,459.46	1,087.53	1,517.68	1,811.00	1,800.00		1,800.00
Stn 2 Garbage	431.64	517.18	318.29	231.45	475.04	561.00	560.00		560.00
Stn 2 Electricity	847.13	767.23	916.22	1,080.99	1,192.07	796.00	1,090.00		1,090.00
Stn 1 Water	12.06	1,042.73	695.80	601.87	91.74	612.00	650.00		650.00
Stn 1 Propane	3,803.36	2,753.65	1,270.86	2,853.75	916.58	2,056.00	2,450.00		2,450.00
Stn 1 Garbage	1,224.08	1,265.27	1,559.59	1,251.27	1,312.25	1,326.00	1,350.00		1,350.00
Stn 1 Electricity	2,352.54	2,077.66	2,372.60	2,987.86	2,989.79	2,193.00	2,700.00		2,700.00
Siren Electricity	248.62	229.83	283.77	306.26	275.67	500.00	300.00		300.00
7321 · Utilities - Fire Department - Other	0.00	0.00	0.00	0.00	538.68	500.00	300.00		300.00
Total 7321 · Utilities - Fire Department	10,180.45	10,393.10	8,876.59	10,410.98	9,309.50	10,355.00	11,200.00		11,200.00
7330 · Sanitation-SIn2	0.00	840.00	436.00						
Annual Septic Permit	0.00	0.00	0.00	436.00	145.00	500.00	500.00		500.00
Septic Monitoring Fee	300.00	350.00	350.00	350.00	250.00	408.00	400.00		400.00
Total 7330 · Sanitation-SIn2	300.00	1,190.00	786.00	786.00	395.00	908.00	900.00		900.00



	Jul '17 - Jun 18	Jul '18 - Jun 19	Jul '19 - Jun 20	Jul '20 - Jun 21	Jul '21 - Jun 22	Budget	Budget	Review	Budget
7930 - Interest Expense	5,175.54	4,369.37	3,525.35	2,745.17	1,817.88	3,541.00	1,820.00		1,820.00
<b>Total 61 - Fire Department-Services/Suppl</b>	<b>71,573.95</b>	<b>64,736.24</b>	<b>46,421.57</b>	<b>82,247.99</b>	<b>63,051.46</b>	<b>87,049.00</b>	<b>69,853.00</b>		<b>69,853.00</b>
62 - Park & Rec-Services/Supplies									
7322 - Utilities - Park & Rec									
Electricity Outdoor	465.63	444.26	621.58	621.80	641.19	459.00	600.00		600.00
Park Garbage				187.59	0.00		200.00		200.00
Park Water	7.33	2,178.91	2,678.82	0.00	0.00	1,530.00	1,530.00		1,530.00
Total 7322 - Utilities - Park & Rec	472.96	2,623.17	3,300.40	809.39	641.19	1,989.00	2,330.00		2,330.00
<b>Total 62 - Park &amp; Rec-Services/Supplies</b>	<b>472.96</b>	<b>2,623.17</b>	<b>3,300.40</b>	<b>809.39</b>	<b>641.19</b>	<b>1,989.00</b>	<b>2,330.00</b>		<b>2,330.00</b>
63 - Street Lights-Services/Supplies									
7323 - Utilities - Street Lights									
Street Lights Electricity	4,509.39	4,310.23	4,581.92	4,941.02	4,464.41	4,488.00	4,488.00		4,488.00
Total 7323 - Utilities - Street Lights	4,509.39	4,310.23	4,581.92	4,941.02	4,464.41	4,488.00	4,488.00		4,488.00
7340 - Street Lights Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
<b>Total 63 - Street Lights-Services/Supplies</b>	<b>4,509.39</b>	<b>4,310.23</b>	<b>4,581.92</b>	<b>4,941.02</b>	<b>4,464.41</b>	<b>4,488.00</b>	<b>4,488.00</b>		<b>4,488.00</b>
64 - Admin-Services/Supplies									
6280 - Memberships/Certs	0.00	225.00	952.00	625.00	575.00	1,000.00	1,000.00		1,000.00
6015 - Annex/Consolidation/Parcel Tax	0.00	0.00	180.00	0.00	0.00	0.00	0.00		0.00
6080 - Household Supplies	395.20	793.52	231.19	81.96	559.18	500.00	500.00		500.00
6400 - Office expense	3,270.94	2,123.08	6,391.79	2,876.84	3,786.22	2,000.00	2,800.00	-24.00	2,800.00
6405 - Office Equip & Furnishings	1,433.85	0.00	636.15	49.00	0.00	1,000.00	1,000.00		976.00
6410 - Mail and Postage Supplies	0.00	0.00	151.59	131.50	0.00	300.00	250.00		250.00
6500 - Other Professional Svcs	6,159.39	7,039.34	0.00	0.00	0.00	2,500.00	2,500.00		2,500.00
6587 - LAFCO	423.00	1,143.00	0.00	614.00	507.00	614.00	620.00		620.00
6610 - Legal	0.00	5,728.00	5,081.50	3,210.00	6,000.00	8,000.00	8,000.00		8,000.00
6630 - Audit	6,500.00	5,300.00	4,950.00	4,950.00	4,950.00	5,300.00	4,950.00		4,950.00
6634 - Bank Fees	0.00	0.00	5.31	40.20	0.00	0.00	0.00		0.00
6800 - Publications and Legal Notices	0.00	0.00	85.00	250.00	0.00	250.00	270.00		270.00
7051 - Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
<b>Total 64 - Admin-Services/Supplies</b>	<b>18,182.38</b>	<b>22,351.94</b>	<b>18,664.53</b>	<b>12,838.50</b>	<b>16,377.40</b>	<b>21,464.00</b>	<b>21,890.00</b>		<b>21,866.00</b>
65 - Vegetation Management									
6540 - Chipper Maintenance					181.81		0.00		0.00
<b>Total 65 - Vegetation Management</b>					181.81		0.00		0.00
6100 - Insurance	13,146.00	14,979.00	27,158.32	4,131.00	13,251.00	28,420.00	28,420.00	-2,000.00	26,420.00
6140 - Apparatus Maintenance	4,481.21	7,522.95	6,963.79	11,784.05	5,339.16	7,700.00	7,700.00		7,700.00
6180 - Maintenance-Bldg & Imp.									
Parks Maintenance-Playground	6,116.70	2,446.35	2,288.36	801.45	600.53	2,500.00	2,500.00		2,500.00
Brush Removal	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
6180 - Maintenance-Bldg & Imp. - Other	-17,509.13	2,090.08	160.77	0.00	0.00	0.00			0.00
<b>Total 6180 - Maintenance-Bldg &amp; Imp.</b>	<b>-11,392.43</b>	<b>4,536.43</b>	<b>2,443.13</b>	<b>801.45</b>	<b>600.53</b>	<b>2,500.00</b>	<b>2,500.00</b>		<b>2,500.00</b>



	JUN '17 - Jun 18	JUN '18 - Jun 19	JUN '19 - Jun 20	JUN '20 - Jun 21	Not Complete JUN '21 - Jun 22	Budget FY 2020/21	Budget FY 2021/22	Review	Budget FY 2022-23
6462 · COVID-19 Expenses	0.00	0.00	3,125.73	1,966.30	109.00	0.00			
7120 · Training	6,867.69	397.00	2,269.72	6,773.20	6,836.03	9,500.00	9,086.00		9,086.00
7320 · Utilities	-418.24	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7335 · Park Development	0.00	0.00	0.00	21,614.69	22,127.50	10,000.00	10,000.00		10,000.00
7910 · Principal Payment	0.00	30,664.48	31,515.20	32,288.68	33,215.97	31,492.00	33,216.00		33,216.00
<b>Total 60 · Services/Supplies</b>	<b>107,422.91</b>	<b>152,121.44</b>	<b>146,450.31</b>	<b>180,196.27</b>	<b>166,195.46</b>	<b>204,602.00</b>	<b>189,483.00</b>		<b>187,459.00</b>
<b>85 · Capital-Fixed Asset Expense</b>									
8560 · Equipment (F/A)	50,024.37	36,493.36	0.00	0.00	0.00	8,000.00	8,000.00		8,000.00
8570 · Structure	-13,458.37	25,600.00	0.00	0.00	0.00	0.00	0.00		0.00
<b>Total 85 · Capital-Fixed Asset Expense</b>	<b>36,566.00</b>	<b>62,093.36</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,000.00</b>	<b>8,000.00</b>		<b>8,000.00</b>
<b>Total Expense</b>	<b>201,794.34</b>	<b>342,584.56</b>	<b>237,867.63</b>	<b>334,233.78</b>	<b>296,920.66</b>	<b>295,588.00</b>	<b>306,055.00</b>		<b>320,647.00</b>
<b>Increase/(Decrease) to Fund Balance</b>	<b>69,711.80</b>	<b>136,191.40</b>	<b>186,896.49</b>	<b>416,154.07</b>	<b>160,468.90</b>	<b>3,767.00</b>	<b>-150.00</b>		<b>0.72</b>

## RE: Confirmation of District Treasurer - Cazadero Community Services District

To CAZADERO COMM SVS DISTRICT <cazaderocsd@comcast.net>

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Good Morning Sherry,

I did a little digging and found a resolution dated 2/11/2013 where Cazadero Community Services District appointed their own Treasurer. I've attached it for your review. We are looking for confirmation that this resolution still applies or has an updated resolution been adopted. I'm not clear on what kind of decision needs to be made.

We can discuss when you get back.

Have a great vacation!

**Mellisa Meckstroth**

*Accountant-Auditor II: Treasury*

County of Sonoma

Auditor-Controller-Treasurer-Tax Collector

585 Fiscal Drive, Suite 100

Santa Rosa, CA 95403

☎ 707-565-2057

✉ [Mellisa.Meckstroth@sonoma-county.org](mailto:Mellisa.Meckstroth@sonoma-county.org)

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**From:** CAZADERO COMM SVS DISTRICT <cazaderocsd@comcast.net>

**Sent:** Tuesday, June 14, 2022 9:11 PM

**To:** Mellisa Meckstroth <[Mellisa.Meckstroth@sonoma-county.org](mailto:Mellisa.Meckstroth@sonoma-county.org)>

**Subject:** Confirmation of District Treasurer - Cazadero Community Services District

### EXTERNAL

Good evening Mellisa,

I am responding to the letter dated May 24, 2022, (and mailed May 26, 2022) from Dana Shern regarding confirmation of a district treasurer. The letter requests a response with either a confirmation or resolution by tomorrow. However, our Board has not had enough time to make a decision on this topic. It was discussed at our monthly Board meeting tonight and the directors wish to consult with legal before making a final decision. The next regular Board meeting is on Tuesday, July 12. Do we need to schedule a special Board meeting before then to make their decision or can this wait until the July meeting?

**RESOLUTION NO. 12/13-001**

**Dated: 11 February 2013**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE CAZADERO  
COMMUNITY SERVICES DISTRICT ESTABLISHING AN ALTERNATIVE  
DISTRICT TREASURER AND DEPOSITARY**

---

**RESOLVED**, by the Board of Directors of the Cazadero Community Services District, that:

**Whereas**, state law designates the County Treasurer as the District Treasurer, and the County Treasury as the depository for the District, unless this Board directs otherwise; and

**Whereas**, state law (Government Code §61050 and §61053) sets out a process whereby this Board can appoint a Treasurer to serve at the pleasure of the Board, and can designate an alternative bank, savings and loan, or credit union as the depository for the District; and

**Whereas**, for the efficient processing of the District this Board wishes to establish these alternative processes;

**Now therefore, be it resolved:**

1. The Board hereby appoints the General Manager of the District as the District Treasurer. All acts taken by the General Manager in the past, acting as the District Treasurer, are hereby ratified.
2. The District Treasurer shall be required to obtain a bond or crime insurance. The Board sets the amount of bond required at \$300,000, the cost of the bond or crime insurance shall be paid by the District.
3. The Board establishes Westamerica Bank, or other savings bank selected by the District Treasurer, as the depository for district funds. District funds may also be invested in the State of California Local Agency Investment Fund or the Sonoma County Treasury Pool.
4. The Treasurer is instructed to implement a system of accounting and auditing that shall completely and at all times show the district's financial condition. The system adopted shall adhere to generally accepted accounting principles.
5. The Treasurer will prepare all checks for payment of all bills, salaries, and expenses in a timely manner and present them for payment at the District meeting for



approval of the Board. Once approved, the checks will require the signatures of two Board Members.

6. The District Treasurer shall submit written reports at least quarterly to the Board which include a section dedicated to reporting the receipts, disbursements, and balances in the accounts controlled by the District Treasurer. The reports shall be signed by the District Treasurer, and filed with the other records kept for the District by the General Manager.

Director Eric Schanz	Aye
Director Susan E. Delaney Moeckel	Aye
Director Homer P. Canelis	Absent
Director Charlotte J. Berry	Aye
Director Paul Juilly	Aye

AYES: 4 NOES: 0 ABSTAIN: 0 ABSENT: 1

SO ORDERED.



COUNTY OF SONOMA  
BOARD OF SUPERVISORS

575 ADMINISTRATION DRIVE, RM. 100A  
SANTA ROSA, CALIFORNIA 95403

(707) 565-2241  
FAX (707) 565-3778



MEMBERS OF THE BOARD

JAMES GORE  
CHAIR

CHRIS COURSEY  
VICE CHAIR

SUSAN GORIN

DAVID RABBITT

LYNDA HOPKINS

DATE: June 30, 2022  
TO: Conflict of Interest Filing Officer  
FROM: Noelle Francis, Sonoma County Filing Clerk  
SUBJECT: 2022 Biennial Notice – Conflict of Interest Code Update

The Political Reform Act requires every local government agency to review its conflict of interest code biennially. **No later than October 3, 2022** each agency must submit the enclosed biennial notice to the office of the County Board of Supervisors indicating whether or not an amendment is necessary. The notice should be emailed to: *Noelle.Francis@sonoma-county.org* or be mailed to:

County of Sonoma Board of Supervisors  
Attn: Noelle Francis  
575 Administration Drive, Room 100A  
Santa Rosa, CA 95403

If amendments to an agency's conflict of interest code are needed, the amended code should be approved by the agency's board of directors or commissioners prior to being forwarded to the Board of Supervisors for approval within **90 days of the biennial notice due date (December 30, 2022)**. The County Board of Supervisors is the code reviewing body for county agencies and other government agencies solely within the county. An agency's amended code is **not effective** until it has been approved by the Board of Supervisors. Once the amended code is approved the agency will receive notice of the effective date of approval.

To learn more, the Fair Political Practices Commission (FPPC) offers free trainings available online at [www.fppc.ca.gov](http://www.fppc.ca.gov). In addition, resources are available online on elements of a conflict of interest code. For questions, please contact the FPPC's advice line at (866) 275-3772.

Thank you,

Noelle Francis

Enc:  
2022 Local Agency Biennial Notice  
Local Agency Biennial Notice Instructions

# 2022 Local Agency Biennial Notice

Name of Agency: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone No. \_\_\_\_\_

Email: \_\_\_\_\_ Alternate Email: \_\_\_\_\_

**Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.**

This agency has reviewed its conflict of interest code and has determined that *(check one BOX)*:

**An amendment is required. The following amendments are necessary:**

*(Check all that apply.)*

- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other *(describe)* \_\_\_\_\_

**The code is currently under review by the code reviewing body.**

**No amendment is required.** *(If your code is over five years old, amendments may be necessary.)*

## Verification (to be completed if no amendment is required)

*This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.*

\_\_\_\_\_  
*Signature of Chief Executive Officer*

\_\_\_\_\_  
*Date*

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 3, 2022**, or by the date specified by your agency, if earlier, to:

*(Sonoma County Board of Supervisors, attn: Noelle Francis, 575 Administration Dr. Rm #100A, Santa Rosa, CA 95403)*

**PLEASE DO NOT RETURN THIS FORM TO THE FPPC.**

[www.fppc.ca.gov](http://www.fppc.ca.gov)  
FPPC Advice: [advice@fppc.ca.gov](mailto:advice@fppc.ca.gov) (866.275.3772)  
Page 1 of 1



RESOLUTION #: 16/17 -001

Dated: November 14, 2016

RESOLUTION OF THE CAZADERO COMMUNITY SERVICES DISTRICT, STATE OF CALIFORNIA, ADOPTING A CONFLICT OF INTEREST CODE

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WHEREAS, the Political Reform Act, Government Code sections 81000 et seq., requires state and local government agencies to adopt conflict of interest codes, and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs. Section 18730, which contains the terms of a standard conflict of interest code and which can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments to the Political Reform Act, and

WHEREAS, the District wishes to adopt this standard code and designate which officers and employees should disclose financial interests and describe which interests must be disclosed, and

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix A and Appendix B, in which members and employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of the Cazadero Community Services District, and

2. Pursuant to Section 4 of the standard code, board members shall file statements of economic interest with the district clerk, who shall retain a copy and forward the original for filing with the Clerk of the Sonoma County Board of Supervisors. Designated employees shall file statements with the District clerk who shall retain them at the main place of business of the District. Any District board member or other designated employee already required to submit a disclosure statement (Form 700) pursuant to Government Code section 87203 may submit a copy of that statement in lieu of any filing required by this code provided that no additional disclosure would be required by this code.

Passed and adopted by the Board of Directors at a regular meeting held on November 14<sup>th</sup>, 2016 by the following vote:

Eric Schanz	Aye
Homer Canelis	Aye
Michael Nicholls	Aye
Charlotte Berry	Aye
Paul Juilly	Absent

## APPENDIX A

<u>Designated Positions</u>	<u>Disclosure categories</u>
Member of the Board of Directors	1
Business Manager/Treasurer	1
Fire Chief	1



## APPENDIX B

### Disclosure Categories<sup>1</sup>

Category 1: All investments, business positions and sources of income, including gifts, loans and travel payments; all interests in real property.

Category 2: All investments, business positions and income, including gifts, loans and travel payments, from sources that provide goods, equipment, vehicles, machinery or services, including training or consulting services, of the type utilized by the District.

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<sup>1</sup>Only investments in and sources of income from business entities, and sources of income, which do business in the geographic area of the Cazadero Community Services District, or real property interests located in the District, need to be reported.



County of Sonoma  
State of California

THE WITHIN INSTRUMENT IS A  
CORRECT COPY OF THE ORIGINAL  
ON FILE IN THIS OFFICE.

ATTEST: FEB 07 2017

SHERYL BRATTON, Clerk/Secretary  
BY *C. Woodson*  
DEPUTY CLERK/ASST. SECRETARY

Date: February 7, 2017

Item Number: 6

Resolution Number: 17-0043

4/5 Vote Required

Resolution of the Board of Supervisors of the County of Sonoma, State of California,  
Approving Amendments to the Conflict of Interest Code for the Cazadero Community Services  
District

Whereas, the Political Reform Act, Government Code section 81000 et seq. requires state and local government agencies to adopt conflict of interest codes; and

Whereas, state law requires that every two years agencies review their conflict of interest codes and make such changes as are necessary to keep the codes current; and

Whereas, the Board of Supervisors is the code reviewing body for agencies within the geographic jurisdiction of the County, and charged with the responsibility of ensuring that the amended codes comply with law; and

Whereas, the Cazadero Community Services District has proposed amendments to update its code to modify job titles and delete positions where employees participate in decisions that affect financial interests; and

Whereas, County Counsel has reviewed the amended code and determined that it complies with the Political Reform Act; and

Now, Therefore, Be It Resolved that the conflict of interest code of the Cazadero Community Services District is approved as amended. The Clerk is directed to send a copy of this resolution to the District and County Counsel.

Supervisors:

Gorin: Aye

Rabbitt: Aye

Gore: Aye

Hopkins: Aye

Zane: Aye

Ayes: 5

Noes: 0

Absent: 0

Abstain: 0

So Ordered.

# **DISCUSSION ITEMS**





# County of Sonoma Wildland Fire Evacuation Exercise – 2022 Series

After-Action Report

Saturday, June 19, 2021 – Cazadero



*Left: Information Kiosk in Camp Meeker. Center: Residents visiting booths in Monte Rio. Right: Briefing by public safety partners at Cazadero Fire Department*

### Post-Exercise Reminders

#### SoCo Alerts

- Participants who registered for the exercise should note they did not automatically register for SoCo Alert. Registration information that was provided by residents was only used for this evacuation exercise. Participants can register to receive emergency messages online at: [SoCoAlert.com](http://SoCoAlert.com)
- Check to make sure contact information is current and correct. Visit [SoCoAlert.com](http://SoCoAlert.com) to access your account online. You may also call: 866-939-0911, option 2 for help updating your information.
- Save the SoCo Alert phone number as a contact on your cell phone or keep it next to your home landline: 866-419-5000. If you get a call from this number, it's SoCo Alert.
- Only those residents who registered for the exercise were sent an exercise message to the phone number and/or email that was submitted. For the exercise, the general SoCo Alert "emergency" contact database was not used.

#### Evacuation Exercise Meeting Locations

**Destinations of the evacuation exercises are not a standard location for residents to go to during an emergency!**

- The Monte Rio Community Center location was used for the evacuation drill only – it is not a identified as a Temporary Evacuation Point (TEP). Be sure to check [SoCoEmergency.com](http://SoCoEmergency.com) when Evacuation Orders are issued for current shelter and TEP locations.
- Shelters and Temporary Evacuation Points have been identified for general emergency planning. However, only those locations that become operational during an emergency will be communicated to residents and evacuees.
- As part of personal emergency plans, residents should identify the place (or two) they will go to during an evacuation.

#### Know Your Zone

- Residents are encouraged to visit [SoCoEmergency.org](http://SoCoEmergency.org) to find their evacuation zone number. Evacuation Orders and Evacuation Warnings will generally be issued by zone by local public safety officials.



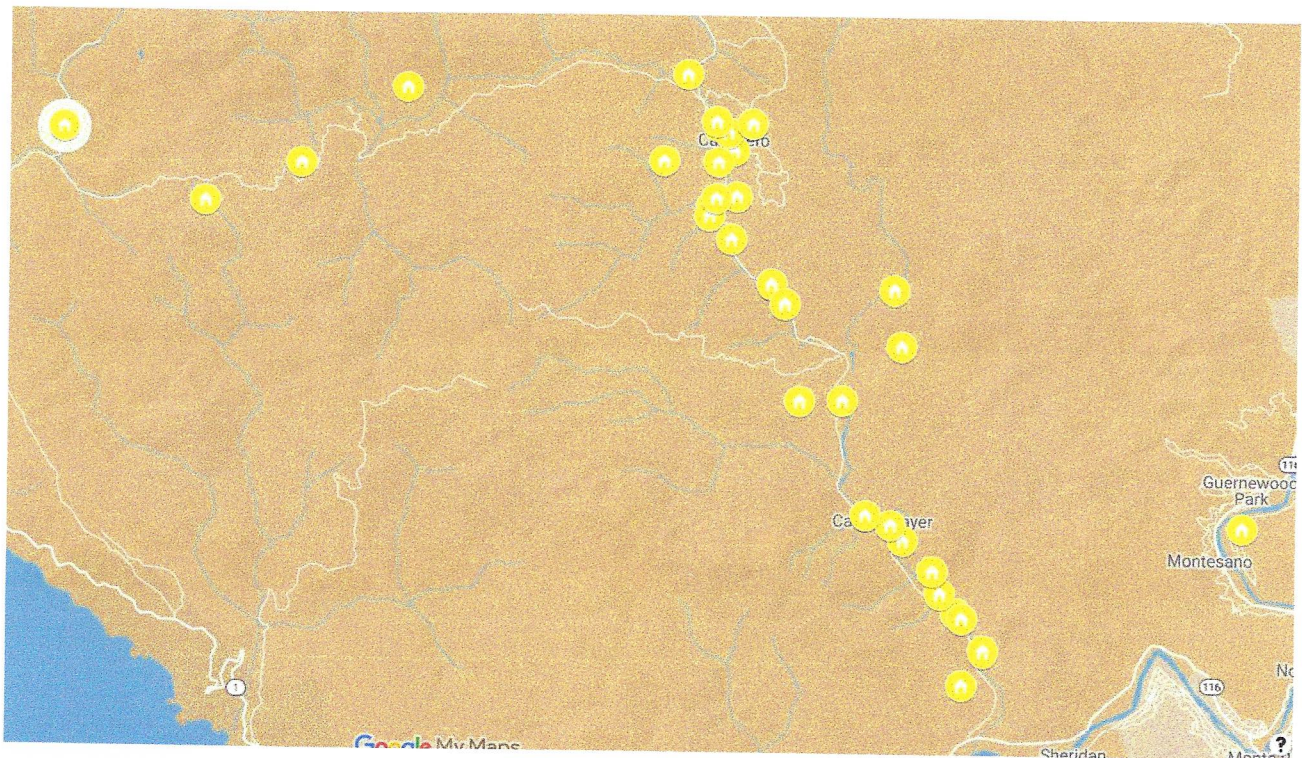
## Overview – Cazadero Evacuation Exercise

The Cazadero Exercise was a collaborative effort between DEM, the Cazadero Community Services District, and numerous local community groups and public safety agencies. Exercise planning started in early 2022 and continued through the date of the exercise, Saturday, June 18. The area of focus for the evacuation exercise was along Cazadero Highway and Austin Creek Road between Cazadero proper and Highway 116, extending to include residents on main area roads: Bei Road, Berry Street, Kramer Road, Pole Mountain Road, Sunrise Mountain Road, Kidd Creek Road, Magic Mountain Road and Silvia Drive.

The end meeting location for participating residents was designated as the Monte Rio Community Center parking area. This location was distant enough to simulate leaving the area, but not too long a distance that it would discourage participation. The location was approximately a 20 minute drive for residents which provided some travel distance for an evacuation drill. There, residents were able to gather and receive additional preparedness information materials.

Sheriff Deputies and County Regional Parks Rangers canvassed the area and used the Hi-Lo sirens for alerting. This provided a more realistic evacuation operation as residents could experience how the Hi-Lo siren could sound in their area. Both Cazadero Fire and Fort Ross Fire departments used the evacuation exercise as an opportunity to use their station siren system that would be used to alert local residents in an emergency.

The map below shows how participant registration was distributed throughout the Cazadero community.





## Evacuation Exercise Summary – Cazadero

Registration by residents was required in order to receive the SoCo Alert exercise messaging. A total of 40 residents had registered during the registration window. On the day of the exercise, there was a count of approximately 85 vehicles that travelled along Cazadero Highway during the exercise timeframe. Approximately 50 residents made their way to the Monte Rio Community Center area.

At the Community Center, the following agencies and organizations were available to answer resident questions and provide additional preparedness materials:

- HALTER Project
- American Red Cross
- Sonoma County Sheriff’s Office
- Sonoma County Department of Emergency Management
- Cazadero GMRS community group
- Watch Duty

Local media covered the event, promoting the preparedness efforts and the work done by local and public safety agencies. The direct link to the video is:

<https://www.youtube.com/watch?v=LDOMWm8MNH8>

The SoCo Alert message was sent at 9:05 AM on Saturday, June 18. This message was sent to those who had registered— separate from the “emergency” database. Call connection results from the SoCo Alert system shows a slight majority split between calls being answered live (53%) or via an answering device (47%).

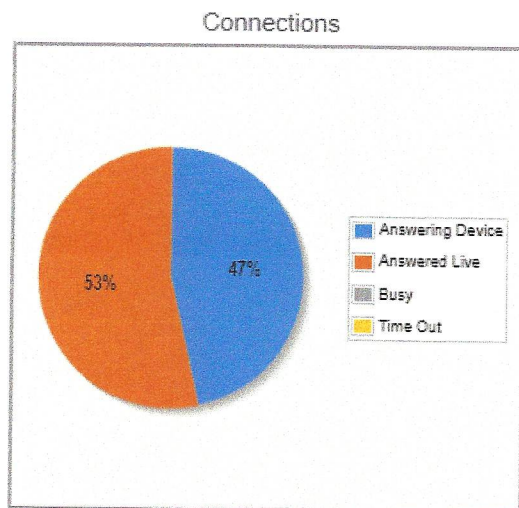


Figure 1 - Pie chart of connections made by SoCo Alert system

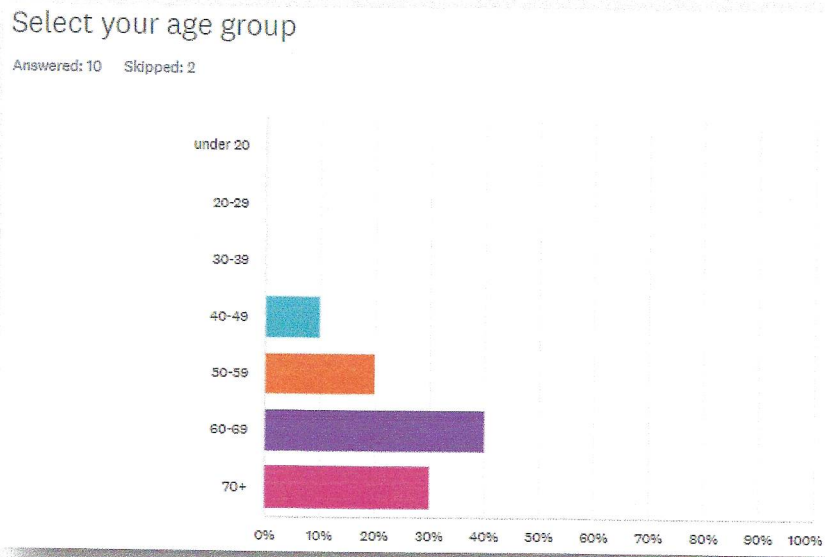
By 9:25 AM, the first vehicles were arriving in Monte Rio. In the Community Center booth area, DEM provided information about SoCo Alert, handed out Evac Packs, and were able to point residents to their evacuation zone on a large evacuation zone map. The Sheriff’s Office was able to distribute dozens of

evacuation tags to residents. HALTER Project gave residents information about animal preparedness. The American Red Cross provided refreshments to residents and also information about Red Cross services and resources.

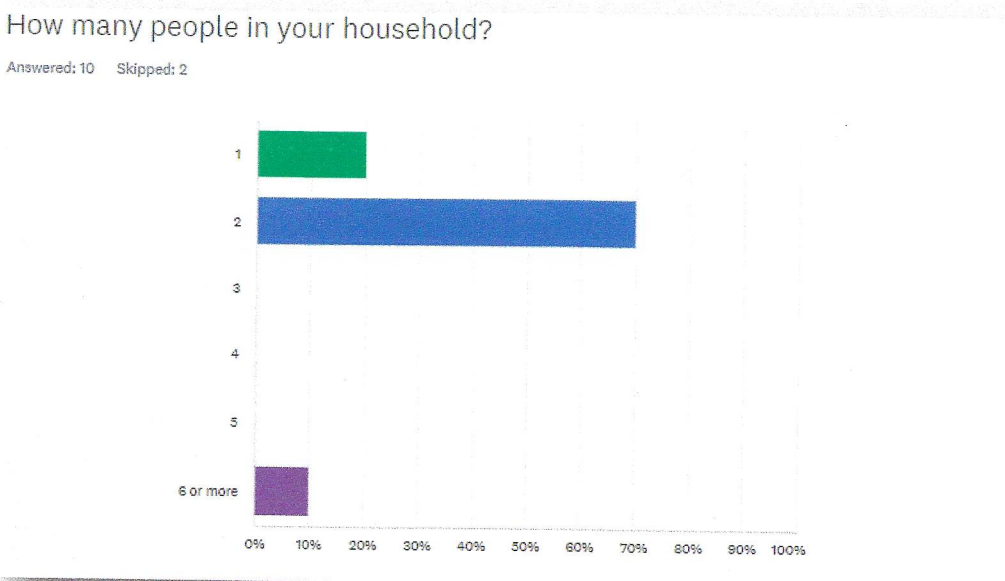
### Survey Feedback and Results – Cazadero

The survey was provided in paper form and included a link to an online version of the survey. A total of 12 responses were recorded. While a low number overall, results do provide a glimpse of the community overall preparedness.

A majority of the participants were over the age of 60, based on the survey responses.



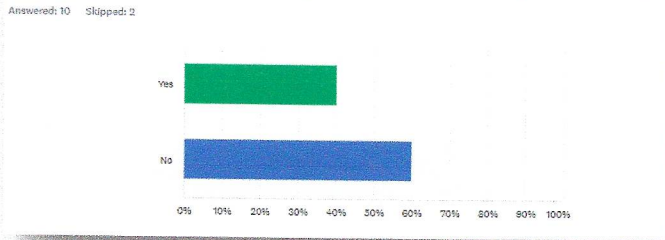
Additionally, an overwhelming majority of responses indicated a 2-person household.



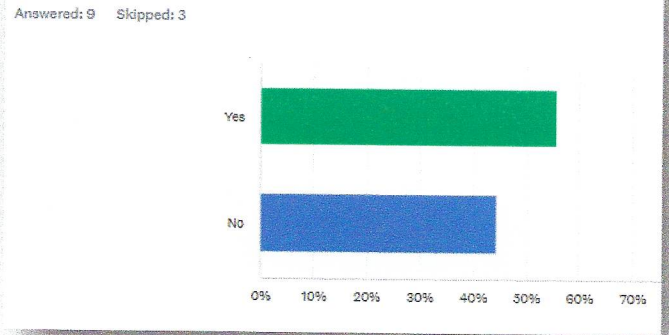


There was a mixed response between those who indicated registering for the exercise and not receiving the message that was sent via the SoCo Alert system. Pre-registration for the exercise was necessary for residents to receive the exercise alert as the SoCo Alert “emergency” contact database was not used.

Did you receive the SoCo Alert? (phone call, text message, and/or email)

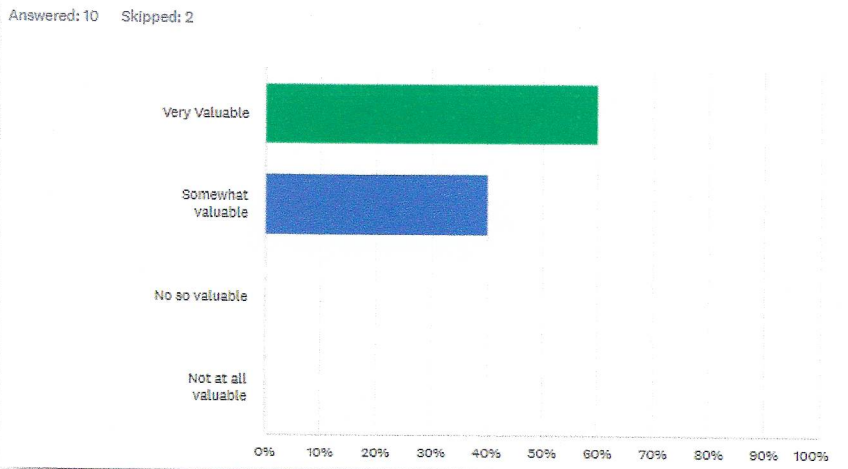


Did you pre-register for the exercise?



Responses showed that the evacuation exercise was “Somewhat” or “Very” valuable.

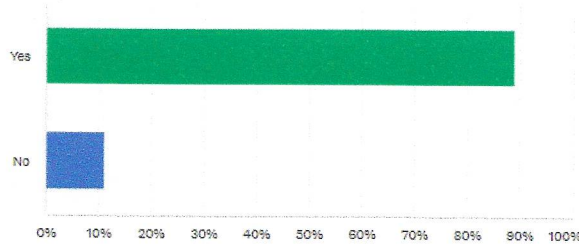
How would you rate the value of the evacuation exercise?



When asked about future participation, a majority of residents say not only would participate in another evacuation exercise, but that they would also participate on an annual basis.

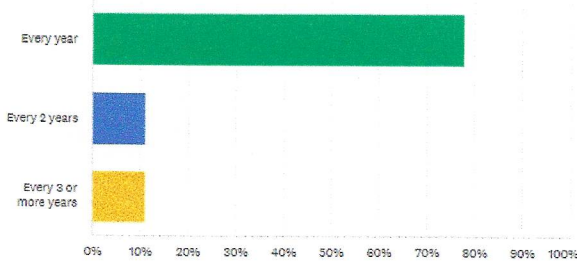
Would you participate in this type of drill again?

Answered: 9 Skipped: 3

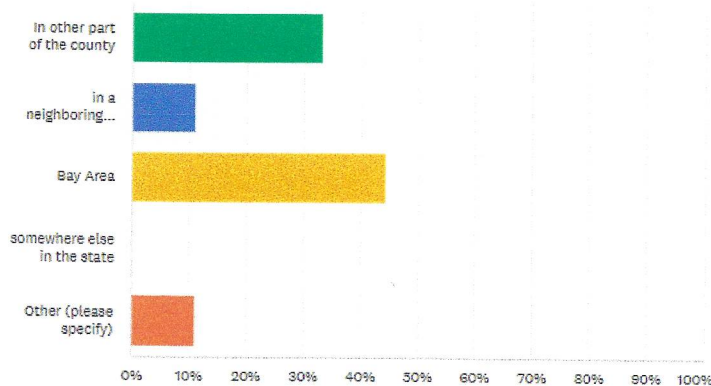


How often would you like to see an evacuation exercise for your area? (select one)

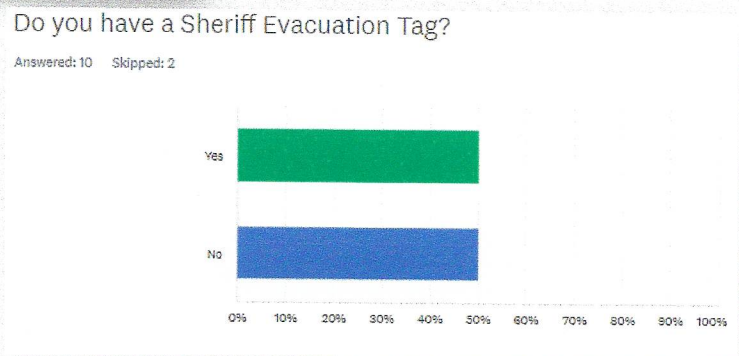
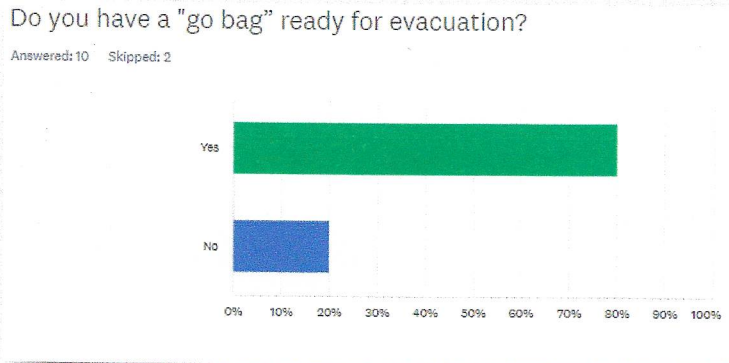
Answered: 9 Skipped: 3



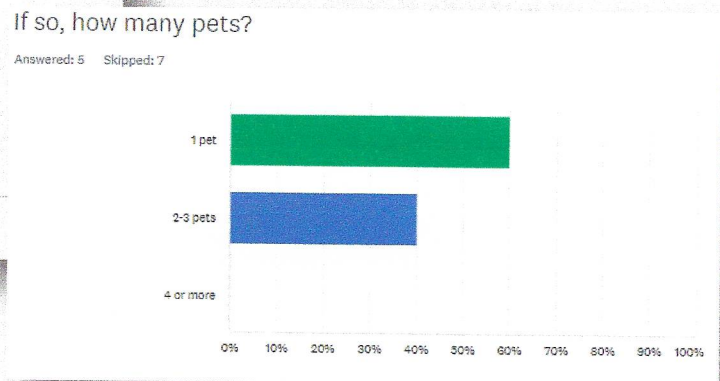
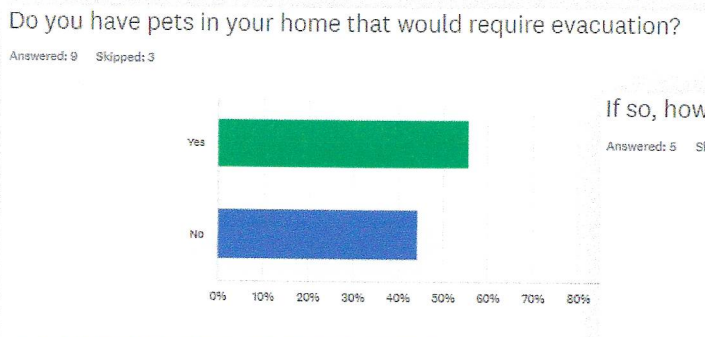
Based on the responses, when evacuated, residents plan on going somewhere within the county or stay in the Bay Area region.



Many residents in the community are prepared with at least a Go-Bag. An overwhelming majority of the survey responses, 80 percent, responded that they have a Go-Bag ready for an evacuation. Based on the survey responses, 50% of resident do not have an evacuation tag. However, during the event, many residents picked up a tag and also took additional tags for neighbors.



A number of residents (60%) indicated that they would have at least one pet they would need to evacuate during an emergency. Some would have two or three pets that would need to be evacuated.





### Lessons Learned

There were a number of lessons learned during this exercise. They are categorized into the following categories: communications, siren alerting, and end point locations.

#### Communications

Capability	AI?	Lesson Learned	Note/Corrective Action	Primary Responsible Organization
Registration		Having a cutoff date for registration allowed plenty of time for list download and entry to notification system.	By closing the registration form to the Thursday before the exercise, staff was able to upload the contact list to the notification system and conduct follow-up on errors identified (phone number and/or emails) with residents	DEM / County ISD
Registration		Online registration form needs to emphasize that pre-registration is required in order to receive the alert message	Add language on the registration form about where to sign-up for SoCo Alert emergency messages	DEM / County ISD
SoCo Alert		The SoCo Alert system worked to send out the exercise message to registered participants.	System reported 53% answered the call live with the other having an answering device. Similar results with the number residents who received alert within 5 minutes	DEM
SoCo Alert	AI	There was confusion from residents who did not register but participated in that they expected a SoCo Alert.	Public messaging should refrain from saying that residents will receive a SoCo Alert as the public "emergency" contact list is not the list that is used - consider exercise alert or exercise message	DEM / County PIO
Mailers		Postcards contained drill information and instruction for pre-registration.	Postcard designs were consistent between both evacuation exercises while containing specific exercise information.	DEM / County PIO
Mailers	AI	Not all addresses were mail-deliverable to the address causing some residences to be missed in the drill area.	Many residents are not serviced for mailbox delivery at their physical address and need to use a PO Box. County print vender has access to wholesale list that would prevent missing residents without a valid USPS mailing address.	County PIO
Social Media		Social Media engagement reached nearly 30K leading up to the day of event. Posts were also made in the days leading to the event and shared by area partners	Continue social media campaigns for community evacuation exercise to promote the event and encourage participation	County PIO
Media		Local media covered the event	This gave exposure to the planning efforts and community actions	All

AI stands for Area for Improvement. Notes/Corrective Action should be considered for future evacuation planning.



Siren Alerting

Capability	AI?	Lesson Learned	Note/Corrective Action	Primary Responsible Organization
HI-LOs		Sheriff's Office and Regional Parks worked well together in coordinating the alerting area breakdown	By having resident addresses plotted to a map, SO was able to assign different areas for hi/lo alerting	Sheriff's Office / Regional Parks
HI-LOs		Sheriff's Office deployed 5 patrol units and Regional Parks deployed 2 ranger units	With the number of resources, an expanded area was canvassed with the hi/lo siren alerting	Sheriff's Office / Regional Parks
HI-LOs	AI	Audible level not heard by some residents	Various factors impact how loud siren is heard (siren placement, house location from road, speed of patrol vehicle, etc.). It is critical to be aware of this and use other alerting methods/capabilities. Residents must also recognize the limitations of the hi/lo sirens, based on the above, and not rely on sirens as a single source for alerting.	Sheriff's Office / Regional Parks / DEM
Cazadero Siren Fort Ross Siren		The siren system was operational and sounded as intended	Fort Ross fire station activated their fire station siren as another method of alerting the community of evacuation.	Fort Ross and Cazadero Depts
Cazadero Siren Fort Ross Siren		The siren system was oscillated in a different pattern than routine (3 oscillations over 1 minute period)	This operation was a test of the siren for potential use in notifying residents	Fort Ross and Cazadero Depts

End Point Location

Capability	AI?	Lesson Learned	Note/Corrective Action	Primary Responsible Organization
Parking area booths		Having a booth area participants to go to adds to overall event	Good number of agencies and organizations. Thank you Red Cross for the refreshments	DEM / All
Monte Rio Community Center	AI	Location is not identified as a shelter or TEP in general planning	Use locations that are identified in general planning for evacuation drill purposes – emphasis that the location is not a default location for evacuation	DEM

AI stands for Area for Improvement. Notes/Corrective Action should be considered for future evacuation planning.

# COMMITTEE REPORTS





RUSSIAN RIVER HISTORICAL SOCIETY

P.O. Box 484 • MONTE RIO, CA • 95462

WWW.RUSSIANRIVERHISTORY.ORG

## Cazadero History Learning Center

Report by:

Jane L. Barry, President, RRHS

May 28<sup>th</sup> – July 9<sup>th</sup> 2022

The Cazadero History Learning Center is open on the second Saturday of the month and major holiday weekends from 11:00pm to 4:00pm.

Dates open:

- ◆ Memorial Weekend May 28<sup>th</sup> and May 29<sup>th</sup> – **59 visitors**
- ◆ June 11<sup>th</sup> – **1 visitor** (very hot weekend. People drove by and looked but did not get out of their air-conditioned car)
- ◆ July 4<sup>th</sup> Weekend – July 2<sup>nd</sup> and July 3<sup>rd</sup> - **40 visitors**
- ◆ July 9<sup>th</sup> – **12 visitors**

The visitors ranged from locals, long time summer residents, vacationers at local VRBO's, and folks driving to and from the coast. Everyone was enthusiastic and loved the display.

# FINANCIALS

**Cazadero Community Services District**  
**Bills Presented for Payment**  
**June 15 through July 12, 2022**

Date	Num	Name	Amount
<b>Jun 15 - Jul 12, 22</b>			
06/16/2022	EFT	Comcast	-199.38
06/28/2022	EFT	Comcast	-167.25
06/15/2022	EFT	Recology Sonoma Marin	-49.72
07/11/2022	EFT	Frontier Communications	-235.85
07/11/2022	EFT	Frontier Communications	-239.44
07/11/2022	EFT	Frontier Communications	-66.92
07/07/2022	EFT	P. G. & E.	-445.11
07/05/2022	EFT	P. G. & E.	-89.84
07/05/2022	EFT	P. G. & E.	-367.62
07/12/2022	E-pay	EFTPS	-856.62
07/01/2022	10080	Barrio, Gabriel	-365.40
07/01/2022	10081	Caplan, Nancy K.	-415.57
07/01/2022	10082	Dewart, Alan	-461.75
07/01/2022	10083	Endsley, Stephanie R	-738.80
07/01/2022	10084	Krausmann, Steven M	-606.80
07/01/2022	10085	Kulczewski, Sharon	-944.15
07/01/2022	10086	Norton, Sean R.	-369.40
07/01/2022	10087	Rebentisch, Delton	-184.70
07/01/2022	10088	Schanz, Eric E.	-461.75
07/01/2022	10089	Shane, Stephen	-554.10
07/12/2022	10090	Bank of America Business ...	-1,661.43
07/12/2022	10091	Cazadero Supply	-714.40
07/12/2022	10092	Cazadero Water Company	-14.29
07/12/2022	10093	Christian Ottolini	-375.00
07/12/2022	10094	Complete Welders Supply	-76.90
07/12/2022	10095	Federal Licensing, Inc	-300.00
07/12/2022	10096	Fire Agencies Self Insuranc...	-5,642.00
07/12/2022	10097	Fishman Supply Company	-129.14
07/12/2022	10098	L. N. Curtis & Sons	-186.12
07/12/2022	10099	Law Offices of William D. R...	-500.00
07/12/2022	10100	North Bay Petroleum	-100.50
<b>Jun 15 - Jul 12, 22</b>			<b>-17,519.95</b>



# **CORRESPONDENCE**

Lindsay VanMidde <lindsay.vanmidde@sonoma-county.org>

6/27/2022 5:49 PM

## 2021-22 Property Tax Revenue Estimate for Complying with Prop 4 Limits

To 104nan@gmail.com <104nan@gmail.com> • northbaydocs@gmail.com <northbaydocs@gmail.com> • laurie@northbaydocs.com <laurie@northbaydocs.com> • laurieannedgar@gmail.com <laurieannedgar@gmail.com> • Victor Kunkel <shilohcemetery@gmail.com> • chief@bbfpd.org <chief@bbfpd.org> • black@cloverdalefire.org <black@cloverdalefire.org> • Anneke Turbeville <aturbeville@nosocofire.com> • Imccormick@goldridgefire.org <Imccormick@goldridgefire.org> • Bill Bullard <bbullard@gratonfire.com> • Daren Bellach <daren@kenwoodfire.com> • tiffaniepalmer@goldridgefire.org <tiffaniepalmer@goldridgefire.org> • Dan Fein <dan.fein@monteriofire.org> • finance@northsonomacoastfpd.org <finance@northsonomacoastfpd.org> • Bonnie Plakos <chief@northsonomacoastfpd.org> • Jennifer Bechtold <jbechtold@rafd.org> • svfpd@schellvistafire.org <svfpd@schellvistafire.org> • Terri Bolduc <tbolduc@sonomacountyfd.org> • Steve Akre <stevea@sonomavalleyfire.org> • Timber Cove Fire <tcfpd4500a@gmail.com> • admin@campmeeker.org <admin@campmeeker.org> • administrator@mrrpd.org <administrator@mrrpd.org> • rec.park@gmail.com <rec.park@gmail.com> • CazaderoCSD@comcast.net <cazaderocsd@comcast.net> • Mare@goldridgercd.org <mare@goldridgercd.org> • accounting@goldridgercd.org <accounting@goldridgercd.org> • Adrienne Pettit <apettit@sonomarc.org> • occidentalcsd@gmail.com <occidentalcsd@gmail.com> • jennifer@mmsquito.com <jennifer@mmsquito.com> • Osaze@baaqmd.gov <osaze@baaqmd.gov> • Cloverdale Ambulance <clvdambulance@gmail.com> • info@forestvillewd.com <info@forestvillewd.com> • SMCWD@comcast.net <smcwd@comcast.net> • vwatts@bodegabaypud.com <vwatts@bodegabaypud.com> • Nancy Williamson <nwilliamson@nmwd.com> Copy Megan Mitchell <megan.mitchell@sonoma-county.org>

Good evening,

Please see attached memo and property tax revenue estimates for Fiscal Year 2021-22.

Thank you,

*Lindsay VanMidde*

Property Tax Accounting Manager

County of Sonoma

[Auditor-Controller Treasurer-Tax Collector](#)

585 Fiscal Drive Suite 100 | Santa Rosa, CA 95403

Phone: 707.565.3279 | Fax: 707.565.1167

E-Mail : [Lindsay.VanMidde@sonoma-county.org](mailto:Lindsay.VanMidde@sonoma-county.org)

- 
- FY 21-22 Property Tax Revenue Estimate for Complying with Prop 4 Limits.pdf (264 KB)

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ASSISTANT AUDITOR-CONTROLLER  
TREASURER-TAX COLLECTOR

**BROOKE KOOP, CPA**  
ASSISTANT AUDITOR-CONTROLLER  
TREASURER-TAX COLLECTOR

**KATHLEEN PARNELL**  
ASSISTANT AUDITOR-CONTROLLER  
TREASURER-TAX COLLECTOR

## Memorandum

**DATE:** June 27, 2022  
**TO:** Special Districts Governed by Local Boards  
**FROM:** Lindsay VanMidde, Property Tax Manager  
**SUBJECT:** Property Tax Revenue Estimate for Complying with Proposition 4

---

The attached report represents an estimate of the total secured, unsecured, supplemental, RDA, homeowner's property tax relief (HOPTR), and direct charge revenue your agency will receive by the end of fiscal year 2021-22. This information is being provided to assist you in complying with Proposition 4, which requires you to increase appropriations for any tax revenue not anticipated in your original budget.

Please note that these estimates exclude prior year tax allocations.

The attached property tax revenue estimates may vary from estimates provided to your agency at the beginning of the fiscal year as a result of tax roll adjustments (such as property re-assessments and prior year refunds) processed throughout the year.

Please feel free to contact me at [Lindsay.VanMidde@Sonoma-County.org](mailto:Lindsay.VanMidde@Sonoma-County.org) if you have any questions.

Attachment

cc: Megan Mitchell



COUNTY OF SONOMA  
Special District Property Tax Revenue Estimates  
FY 2021-22

Provided By: Sonoma County Auditor-Controller-Treasurer-Tax Collector  
6/27/2022

Code	Dept ID	AGENCY	SECURED P13 & AB454 Estimate (Account 40002)	RDA Tax Increment Actual (Account 40005)	RDA AB1290 PTP Estimate (Account 40006)	RDA H&S 33401 PTP Estimate (Account 40007)	RDA H&S 33676 PTP Estimate (Account 40008)	RDA Residual Distr. Actual (Account 40010)	SUPPLEMENTAL Estimate (Account 40111)	UNSECURED Estimate (Account 40101)	Sec. Line & Supp HOPTR Actual (Account 42291)	Direct Charges Levy Total (Account 40003)	TOTAL ESTIMATE
03000	61010100	GREEN VLY CEMETERY	14,138	(45,146)	5,304			17,270	310	403	64		14,916
03100	61020100	SHILOH CEMETERY	546,317						12,082	15,609	2,495		553,931
03300	64200100	SONOMA VALLEY FIRE DIST	6,597,698	(480,905)	101,064			149,075	44,253	188,116	30,073	1,792,362	8,421,736
03400	64030100	CLOVERDALE FIRE	892,397	(204,088)	12,386				19,770	28,495	4,076	525,954	1,275,990
03700	64020100	BODEGA BAY FIRE	355,356						7,767	10,131	1,620	1,153,896	1,523,769
03900	64180700	SCFD - FORESTVILLE FIRE	1,486,885						33,032	42,366	6,774		1,569,056
04100	64080100	GRATON FIRE	925,730						20,420	26,402	4,221	880,681	1,002,875
04400	64090100	KENWOOD FIRE	906,219						20,465	25,804	4,126	46,260	1,857,454
04500	64100100	MONTE RIO FIRE	535,877	(242,640)	83,573			77,374	11,855	15,233	2,435	496,636	981,343
04900	64150100	SHELL-VISTA FIRE	1,167,583	(10,699)	3,179			2,125	25,645	33,319	8,317	922,741	3,427,692
05400	64070100	GOLD RIDGE FIRE	1,823,745	(732,677)	4,144			206,185	40,348	52,023	5,327	1,503,258	3,427,692
05500	64110100	RANCHO ADOBE FIRE	4,069,690						89,955	115,858	18,523	2,151,240	6,467,888
05600	64160100	TMBER COVE FIRE	165,154						3,664	4,620	739	124,685	291,862
05700	64050100	GEYSERVILLE FIRE	1,217,997						26,718	34,172	5,464		1,281,351
05800	64190100	NORTH SONOMA COAST FIRE	1,472,708						32,640	42,305	6,763		1,554,417
05900	64180700	SONOMA COUNTY FIRE DIST	8,900,098	(875,124)	245,423			281,844	178,398	253,312	40,300	7,164,378	16,181,835
07000	66010100	CLOVERDALE HOSPITAL	44,845	(6,723)	400				984	1,213	194	158,364	199,277
10000	66040100	MARINSON, MOSQ ABATE	3,167,321	(372,468)	66,228			101,409	69,985	90,338	14,443	2,908,754	6,046,010
11500	66010100	BAY AREA AIR QUALITY	1,785,892	(197,362)	29,217			56,771	39,442	50,912	8,140		1,773,010
12000	67010100	CAMP WEEKER REC/PK	93,661										
12200	67030300	MONTE RIO REC/PK	252,038	(160,615)	50,864			47,157	2,046	2,670	427	125,990	224,794
12300	67040100	RUSSIAN RIVER REC/PK	470,990	(272,236)	87,000			82,479	5,571	7,159	1,145		203,319
13000	68010100	GOLD RIDGE RCD	34,823	(2,043)	261			543	10,426	13,434	2,148		394,240
13200	68020100	SONOMA RCD	161,518	(22,502)	3,687			5,111	773	992	159		35,509
13500	62020100	CAZADERO CSD	303,934						3,568	4,592	734		154,709
13700	62040100	OCCIDENTAL CSD	32,702							8,616	1,378		320,653
13800	62040300	OCCIDENTAL CSD-FIRE	315,123						6,82	900	144		34,428
14000	71010100	FORESTVILLE WATER	184,596						6,807	8,805	1,408	389,152	721,294
14300	71050100	SONOMA MTN. WATER	7,628						4,059	5,219	834		194,708
15000	62010100	BODEGA BAY P.U.D.	482,022						171	217	35		8051
									10,635	13,733	2,196		508,586