



*Cazadero Community Services District  
Meeting Minutes – December 13, 2022*

The Cazadero Community Services District meeting was conducted pursuant to the provisions of the Governor’s Executive Order N-29-20 which suspends certain requirements of the Ralph M. Brown Act due to the COVID-19 virus. CSD Board Members and staff participated in the meeting by zoom teleconference. Members of the public were provided a zoom and telephone call-in number to view or listen to the meeting and the opportunity to provide public comment verbally or in written format.

**1. Call to Order and Roll Call**

The regular meeting of the Cazadero CSD Board was called to order at 6:33 PM on December 13, 2022. Director P. Barry led the Pledge of Allegiance. The following Directors were present: P. Barry, M. Berry, H. Canelis, and S. Griswold. Director D. DeBeaune was absent. Chief Krausmann, Assistant Chief Schanz, AA Kulczewski, and two members of the public were also present.

**2. Public Comment**

None.

**3. Agenda Adjustments**

None.

**4. Director Reports**

None.

**5. Staff Reports**

Staff reports were included in the Board packet.

Chief Krausmann reported that there was a problem with the generator at Station 1 when the power went out. Director P. Barry mentioned that the battery is not fully charged, he will find out where it was purchased and take care of it. Some of the firefighters want to take a truck to the Guerneville Parade of Lights, Chief Krausmann will talk to them about which truck to take.

The Call Report for October:

Nature of Call	Number of Calls
Medical Aid	5
Traffic Accident	2
Hazardous Condition	1
Public Assist	1
Wildland Fire	1

The Call Report for November:

Nature of Call	Number of Calls
Medical Aid	6

Structure Fire	2
Fire Alarm	1

**6. Consent Calendar Items**

On a motion by Director Griswold, seconded by Director Canelis, the Board moved to approve the minutes for the October 18, 2022, meeting and the financials for the months of October and November 2022. VOTE: 4-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Absent
S. Griswold	Aye

**7. Action Items**

**a. Resolution 22/23-10 Proclamation of a Local Emergency for the Cazadero Community Services District, County of Sonoma, State of California, Ratifying the Proclamation of a State of Emergency by Governor Newsom on March 4, 2020, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Cazadero Community Services District for the Period November 1, 2022, Through December 1, 2022, Pursuant to Brown Act Provisions** – After Board discussion, on a motion by Director Canelis, seconded by Director Griswold, the Board moved to approve Resolution 22/23-10. VOTE: 4-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Absent
S. Griswold	Aye

**8. Action Items**

**b. Resolution 22/23-11 Proclamation of a Local Emergency for the Cazadero Community Services District, County of Sonoma, State of California, Ratifying the Proclamation of a State of Emergency by Governor Newsom on March 4, 2020, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Cazadero Community Services District for the Period December 1, 2022, Through January 1, 2023, Pursuant to Brown Act Provisions** – After Board discussion, on a motion by Director Canelis, seconded by Director Griswold, the Board moved to approve Resolution 22/23-10. VOTE: 4-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Absent
S. Griswold	Aye

**b. Resolution 22/23-12 Resolution identifying the terms and conditions for fire department response away from their official duty station and assigned to an emergency incident** – After Board discussion, on a motion by Director M. Berry, seconded by Director Griswold, the Board moved to approve Resolution 22/23-12. VOTE: 4-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye

D. DeBeaune	Absent
S. Griswold	Aye

- b. Replace Leaking Firehouse Stove** – After Board discussion, on a motion by Director M. Berry, seconded by Director Canelis, the Board moved to accept the bid on the American stove from Castino’s. VOTE: 4-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Absent
S. Griswold	Aye

- b. Fiber Optic Grant and Emergency Communications** – Director P. Barry, Chief Krausmann, and Tony Goodwin discussed problems with getting system going – some parts backordered, parts are expensive; the radio supplier offered another radio that is digital to replace the backordered ones (not digital), they cost a little more but can get them sooner, it was decided to go ahead and get them. RedCom still does not have enough bandwidth for the pagers to go off when the siren goes off, Mr. Goodwin still working on that. Director P. Barry reported that a group from Guerneville is working on bringing free wifi to downtown Cazadero, won’t have huge bandwidth but will allow people to check email, make appointments, etc. Mr. Goodwin commented that would be good for emergencies and adds redundancy. After further Board discussion, item tabled to January meeting.

- c. Playground Equipment** – Director M. Berry reported that she is waiting for payment for the merry-go-round; she will follow up on it. After further Board discussion, item tabled to January meeting.

**9. Discussion Items**

- a. **Update on grants** – The Board discussed ideas for the Tourism Impact Fund grant, we can apply in different categories such as safety, tourism, etc. Some ideas were re-surfacing the courts at the playground, funding for defibrillators in registered vacation rentals, the General Store, and Montgomery Elementary School.
- b. **Vegetation Management** – Director P. Barry reported that the group took December off; reimbursement for the boom truck has been submitted, we are waiting for payment.

**10. Committee Reports**

- a. Park Ad Hoc 2020: Director Canelis reported that after the holidays they will look into moving the building from Northwood.

**11. Correspondence**

Correspondence referenced in the Board packet was reviewed.

**12. Financial Reports**

AA Kulczewski reported there were four employees with no payroll forms for which payroll checks needed to be processed, she has requested them from Chief Krausmann. Bills totaling \$42,735.01 were presented for payment.

**13. Adjournment**

On a motion by Director Griswold, Seconded by Director Canelis, the Board moved to adjourn the meeting at 7:24 PM. VOTE: 4-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Absent
S Griswold	Aye

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Paul Barry

\_\_\_\_\_  
Maureen Barry

\_\_\_\_\_  
Homer Canelis

\_\_\_\_\_  
Daina DeBeaune

\_\_\_\_\_  
Scott Griswold

Date: \_\_\_\_\_