



## *Cazadero Community Services District Meeting Minutes – April 19, 2023*

### **1. Call to Order and Roll Call**

The regular meeting of the Cazadero CSD Board was called to order at 6:35 PM on April 19, 2023. Director P. Barry led the Pledge of Allegiance. The following Directors were present: P. Barry, M. Berry, H. Canelis, D. DeBeaune, and S. Griswold. AA Kulczewski and several members of the public were also present.

### **2. Public Comment**

James Dunton of Russian River Utility introduced himself and explained his company has a two-year contract with the State Water Resources Board to assist Jim Berry in bringing the Cazadero Water District water system up to code. He will be having meetings with Cazadero Water District customers on the upgrade and its progress and would like to rent the firehall for them.

### **3. Agenda Adjustments**

Action Item #9 – Use of firehall (including tables, chairs, fencing) by third parties, followed by Action Item #5 – Fiber Optic Grant and Emergency Communications, moved to before Director Reports.

### **4. Director Reports**

None.

### **5. Staff Reports**

AA Kulczewski requested a current/updated list of all CCSD vehicles, reported that Recology raised their rates, and questioned a credit on RDO's statement.

Director P. Barry reported 5290 is not yet ready for service; a claim has been submitted to our insurance company for the damage caused by the Redwood tree that fell on Station 1.

The Call Report for March:

<b>Nature of Call</b>	<b>Number of Calls</b>
Medical Aid	8
Hazardous Condition	4
Gas in a Structure	2
Fire Alarm Residential	1

### **6. Consent Calendar Items**

Approval of financials for the month of March 2023 has been moved to the May Board meeting. On a motion by Director M. Berry, seconded by Director Canelis, the Board moved to approve the minutes as amended for the March 8, 2023, meeting and the financials for the month of February, 2023. VOTE: 5-0-0:

### **7. Action Items**

- a. Resolution 22/23-17 Resolution Confirming Contract with Ross Recreation Equipment –**  
After Board discussion, on a motion by Director DeBeaune, seconded by Director Griswold, the Board moved to adopt Resolution 22/23-17 to confirm the contract with Ross Recreation Equipment. VOTE: 5-0-0:

- b. Draft Audited Financial Statements Review and Approval** – After Board discussion, on a motion by Director M. Berry, seconded by Director DeBeaune, the Board moved to approve the audited financial statements for the fiscal year ending June 30, 2022. VOTE: 5-0-0.
- c. Legal Counsel** – After Board discussion, on a motion by Director M. Berry, seconded by Director Canelis, the Board moved to terminate the agreement with William D. Ross due to no responses from him or his office. VOTE: 5-0-0:
- d. Replace Leaking Firehouse Stove** – Director P. Barry reported that the new stove is coming Monday, the old stove needs to be moved out. Director Griswold reported we must disconnect the gas lines to the old stove and hook them up to the new stove.
- e. Fiber Optic Grant and Emergency Communications** – Director P. Barry praised Tony Goodwin for the new siren controller (that he built) and reported it is working well. Tony Goodwin reported the controller sends him an email every time it goes off, the company that gave him the software may help with communication and give support for its use, the monitor at Station 1 shows responses to calls, and will build a tone-out to push out to firefighters for the new CazRed; they poured a pad at the Sheridan Ranch GMRS site and are making headway on the Wildwood site development. Director Griswold reported Mark Graham is bringing equipment up this weekend and is coming the first week in May to get it installed. After further Board discussion, item tabled to May meeting.
- f. LWCF Grant Application – Proposed Projects** – Director M. Berry asked for Board input on what projects for which to apply in the grant request, suggestions were a community garden, gazebo, and a picnic and BBQ area. Resurfacing the basketball and tennis courts was suggested, the Board decided to not include that in a grant request but to go ahead and do it, Director Griswold will research resurfacing vendors and the cost.
- g. Park Inspection** – The park inspection checklist needs to be completed before the inspection July 10. After further Board discussion, item tabled to May meeting.
- h. Playground Equipment** – The equipment has been installed, after smoothing out the grounds the chips can be installed; perimeter fencing and some sort of delineation between the “little kids” and “big kids” areas need to be installed. After further Board discussion, item tabled to May meeting.
- i. Use of firehall (including tables, chairs, fencing) by third parties** – Marissa Martinez reported she has researched fencing, removable cyclone panels are \$130-\$210 per panel depending on size, privacy screens are \$89-\$100 per panel and would be zip-tied to the fence; she will have more info next meeting. After further Board discussion, item tabled to May meeting.

**8. Discussion Items**

- a. **Update on grants** – Discussed in above.
- b. **Vegetation Management** – Nothing new to report due to weather.

**9. Committee Reports**

- a. **Park Ad Hoc 2020:** Nothing new to report.

**10. Correspondence**

Reviewed.

**11. Financial Reports**

AA Kulczewski reported bills totaling \$68,797.26 were presented for payment, which included payment of \$41,460.00 for installation of the new playground equipment.

**12. Adjournment**

On a motion by Director P. Barry, Seconded by Director DeBeaune, the Board moved to adjourn the meeting at 8:24 PM. VOTE: 5-0-0:

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Paul Barry

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Maureen Barry

\_\_\_\_\_  
Homer Canelis

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Daina DeBeaune

\_\_\_\_\_  
Scott Griswold

\_\_\_\_\_  
Date