



CAZADERO COMMUNITY SERVICES DISTRICT
PO BOX 508
CAZADERO CA 95421-0508

Board Meeting Agenda
November 08, 2023 ~ 6:30PM
Location ~ Fire Station #1
5980 Cazadero Hwy, Cazadero, CA 95421

The Board meeting agenda and all supporting documents are available for public review on the website at www.cazadero-csd.org and upon prior appointment at 5980 Cazadero Hwy, Cazadero CA, 72 hours in advance of a scheduled board meeting. Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet, and not otherwise exempt from disclosure, will be made available for public inspection at the District Office upon prior appointment at 5980 Cazadero Hwy, Cazadero and on the website at www.cazadero-csd.org. Copies of supplemental materials distributed at the Board meeting will be available for public inspection at the meeting location.

In accordance with the Americans with Disabilities Act, anyone needing special assistance to participate in this meeting should contact District Administrative Assistant Sherry Kulczewski at (707) 591-1015. Notification 48-hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

President P. Barry

Director M. Berry

Director H. Canelis

Director D. DeBeaune

Director S. Griswold

OPEN TIME FOR PUBLIC EXPRESSION

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda and is restricted to matters within the Board's jurisdiction. Items that appear to warrant a more-lengthy presentation or Board consideration may be placed on the agenda for discussion at a future meeting. Please limit comments to three hundred (300) words.

AGENDA ADJUSTMENTS

An opportunity for the Board President to approve adjustments to the current agenda.

DIRECTOR REPORTS

An opportunity for Directors to report on their individual activities related to District Business.

STAFF REPORTS

1. Administrative Assistant
2. Fire Department and Firefighters Association Report
 - a. Operations
 - b. Administration
 - c. Training
 - d. Special Projects
3. Park & Rec Maintenance
4. Facilities

CONSENT CALENDAR ITEMS

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any Director

1. Approval of Meeting Minutes – October 11, 2023
2. Approval of Financials – Month of September 2023

ACTION ITEMS

1. Use of facility/firehall (including tables, chairs, fencing) by third parties – Discussion/Action –

DISCUSSION ITEMS

1. Update on Grants – Discussion –
2. Fiber Optic Grant and Emergency Communications – Discussion – Update on implementation of Emergency Radio Communications in Cazadero.

FINANCIAL REPORTS

COMMUNICATIONS

1. None

EXECUTIVE SESSION

ADJOURNMENT

STAFF REPORTS

Fire Department

Operations:

- 5230 Repairs are in progress and the door has been ordered.
- Chief Krausmann will discuss with the Board equipment and training needs at the District meeting.

October 2023 Calls

Nature of Call	Number of Calls
Medical Aid	6
Hazardous Condition	1
Fire Investigation	1

Administration

- Active 911 renewal completed.
- 2024 Training Schedule in development.

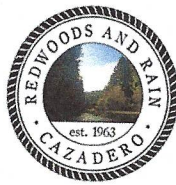
Training-

- Upcoming November Trainings: Hazardous Conditions- Tree Down/ Powerline Safety
Auto Extrication/Vehicle Fire Prep/ Air Bags

Firefighters Association

- Next meeting scheduled for after the New Year!

CONSENT ITEMS



Cazadero Community Services District Meeting Minutes – October 11, 2023

1. Call to Order and Roll Call

The regular meeting of the Cazadero CSD Board was called to order at 6:35 PM on October 11, 2023. Director P. Barry led the Pledge of Allegiance. The following Directors were present: P. Barry, M. Berry, H. Canelis, D. DeBeaune, and S. Griswold. Chief Krausmann and AA Kulczewski were also present.

2. Public Comment

None.

3. Agenda Adjustments

None.

4. Director Reports

None.

5. Staff Reports

Chief Krausmann reported two firefighters took the driving class at Santa Rosa Junior College, working on endorsements to drive our apparatus; flyers for the sales tax measure on the March 2024 ballot will be available soon, possibility of yard signs; waiting on parts for Station 1 generator repair, Station 2 generator needs servicing; got siren back from Occidental, to be installed at Station 2 as an evacuation warning siren only.

The Call Report for September:

Nature of Call	Number of Calls
Medical Aid	11
Traffic Accident	2
Fire Investigation	3

6. Consent Calendar Items

On a motion by Director M. Berry, seconded by Director Canelis, the Board moved to approve the minutes for the August 9 and September 13, 2023, meetings and the financials for the month of August, 2023. VOTE: 5-0-0:

7. Action Items

- a. **Use of facility/firehall (including tables, chairs, fencing) by third parties** – The Board discussed fencing panels for in front of the firehouse, cost of panels reviewed so far is up to \$3,300. The Board will do more research on panels and will check with Marissa to see what she found. Item tabled to November meeting.
- b. **Use of meeting room by St. Colman’s Guild** – As decided at the last Board meeting, groups that benefit Cazadero can use the meeting room if approved by the Board if they present to the Board and ask for approval; all approved groups must complete the Facilities Use Agreement and pay the deposit. St. Colman’s Guild has completed the Agreement, will pay the deposit, and is approved to use the meeting room for their monthly meeting.

8. Discussion Items

- a. **Update on grants** – Director P. Barry reported he needs to write final reports for the vegetation management grant which is sunsetting 12/31/23; a sensor in the chipper failed, costs \$2,500 to repair, he'll try to get it covered under warranty; the squad that pulls the chipper needs brakes; a pole saw that plugs into the boom truck has been donated.
Director P. Barry reported a new grant for flood monies is available, possible uses include 2-way radios and Station 2 siren installation.
director M. Berry reported the park grant checks are in the mail.
- b. **Fiber Optic Grant and Emergency Communications** – No update.
- c. **District Credit Card** – AA Kulczewski reported that it appears the Wells Fargo Active Cash Card is the best for District use, the Board agreed so she will apply for that card.

9. Correspondence

Reviewed.

10. Financial Reports

AA Kulczewski reported bills totaling \$25,383.35 were presented for payment.

11. Adjournment

On a motion by Director Canelis, Seconded by Director M. Berry, the Board moved to adjourn the meeting at 7:50 PM. VOTE: 5-0-0:

Paul Barry

Maureen Barry

Homer Canelis

Daina DeBeaune

Scott Griswold

Date

**Cazadero Community Services District
Profit & Loss Budget Performance
September 2023**

4:02 PM

10/29/2023

Accrual Basis

	Sep 23	Jul - Sep 23	\$ Over Budget	% of Budget	Annual Budget
Ordinary Income/Expense					
Income					
10 · Tax Revenue					
1000 · Property Taxes-CY Secured	0.00	15,633.95	-314,068.14	4.74%	329,702.09
1011 · SB 2557 Prop Tax Admin	0.00	0.00	4,230.37	0.0%	-4,230.37
1020 · Prop Tax-CY Supplemental	0.00	4,028.16	-2,526.73	61.45%	6,554.89
1040 · Prop Tax-CY Unsecured	0.00	413.61	-9,222.48	4.29%	9,636.09
1060 · Prop Tax-PY Secured	0.00	-18.84	-8.97	190.88%	-9.87
1080 · Supplemental Prop Tax-PY	0.00	-12.57	-8.39	300.72%	-4.18
1100 · Prop Taxes-PY Unsecured	0.00	209.03	42.27	125.35%	166.76
Total 10 · Tax Revenue	0.00	20,253.34	-321,562.07	5.93%	341,815.41
17 · Use of Money/Property					
1700 · Interest on Pooled Cash	0.00	1,723.72	-476.28	78.35%	2,200.00
1703 · LAIF Interest	0.00	1,808.51	-2,091.49	46.37%	3,900.00
1704 · Comm First CU - Savings	5.77	17.69	-37.31	32.16%	55.00
1801 · Hall Use	0.00	0.00	-450.00	0.0%	450.00
Total 17 · Use of Money/Property	5.77	3,549.92	-3,055.08	53.75%	6,605.00
20 · Intergovernmental Revenues					
2440 · ST-HOPTR	0.00	783.40	-716.60	52.23%	1,500.00
2500 · State-Other Funding (ST)	0.00	0.00	0.00	0.0%	0.00
Total 20 · Intergovernmental Revenues	0.00	783.40	-716.60	52.23%	1,500.00
40 · Miscellaneous Revenues					
4050 · State & Local Grants	65,430.48	194,811.48	194,811.48	100.0%	0.00
4051 · Federal Grants	0.00	0.00	0.00	0.0%	0.00
4105 · Insurance Loss Payment	0.00	11,095.00			
4200 · Equip Rental-State of CA	0.00	0.00	0.00	0.0%	0.00
4201 · Strike Team-State of CA	0.00	0.00	0.00	0.0%	0.00
4210 · State of CA EDD Refund	0.00	0.00	0.00	0.0%	0.00
42111 · State - Other In-Lieu	0.00	0.00	0.00	0.0%	0.00
Total 40 · Miscellaneous Revenues	65,430.48	205,906.48	205,906.48	100.0%	0.00
Total Income	65,436.25	230,493.14	-119,427.27	65.87%	349,920.41
Gross Profit	65,436.25	230,493.14	-119,427.27	65.87%	349,920.41
Expense					
50 · Salaries/Employment Benefits					
51 · Fire Department-Salaries/Empl B					
5915 · Fire Department Payroll Expense	0.00	-11.67	-23,344.67	-0.05%	23,333.00
5911 · Firefighter C & D Reimbursement					
Calls	0.00	0.00	-4,400.00	0.0%	4,400.00
Drills	0.00	0.00	-3,600.00	0.0%	3,600.00
Stipend	1,000.00	4,200.00	-35,800.00	10.5%	40,000.00

	Sep 23	Jul - Sep 23	\$ Over Budget	% of Budget	Annual Budget
Strike Team	0.00	0.00	0.00	0.0%	0.00
Total 5911 · Firefighter C & D Reimbursement	1,000.00	4,200.00	-43,800.00	8.75%	48,000.00
Total 51 · Fire Department-Salaries/Empl B	1,000.00	4,188.33	-67,144.67	5.87%	71,333.00
52 · Park & Rec-Salaries/Employ Bene					
5912 · Park & Rec Payroll Expenses	0.00	0.00	-7,346.00	0.0%	7,346.00
Total 52 · Park & Rec-Salaries/Employ Bene	0.00	0.00	-7,346.00	0.0%	7,346.00
54 · Admin-Salaries/Employ Benefits					
5914 · Admin Payroll Expenses	1,050.00	3,687.50	-20,907.50	14.99%	24,595.00
Total 54 · Admin-Salaries/Employ Benefits	1,050.00	3,687.50	-20,907.50	14.99%	24,595.00
5910 · Payroll Expenses	2,636.31	8,072.43			
5940 · Wrkmn Comp	0.00	22,813.00	-740.00	96.86%	23,553.00
Total 50 · Salaries/Employment Benefits	4,686.31	38,761.26	-88,065.74	30.56%	126,827.00
60 · Services/Supplies					
61 · Fire Department-Services/Suppli					
6021 · Clothing, Uniform, Personal	0.00	0.00	-1,300.00	0.0%	1,300.00
6022 · Safety Clothing	0.00	0.00	-9,000.00	0.0%	9,000.00
6040 · Communications					
Station 1 Emergency Phones	264.64	786.16	-2,263.84	25.78%	3,050.00
Stn 1 Internet	210.27	630.81	-1,769.19	26.28%	2,400.00
Stn 1 Telephone	314.54	931.82	-2,468.18	27.41%	3,400.00
Stn 2 Internet	174.96	524.88	-1,525.12	25.6%	2,050.00
Stn 2 Telephone	81.81	243.92	-706.08	25.68%	950.00
Total 6040 · Communications	1,046.22	3,117.59	-8,732.41	26.31%	11,850.00
6060 · Food	0.00	121.54	-578.46	17.36%	700.00
6101 · Insurance - Fire Department	0.00	117.00			
6149 · Maintenance-Radio/Pagers	0.00	0.00	-5,000.00	0.0%	5,000.00
6181 · Maintenance - Fire Department					
Apparatus Annual Pump Testing	0.00	0.00	-1,100.00	0.0%	1,100.00
BIT Bi-Annual Inspection	0.00	0.00	0.00	0.0%	0.00
Gen Bi-Annual Load Test	0.00	0.00	-1,000.00	0.0%	1,000.00
Generator Maintenance	0.00	0.00	-200.00	0.0%	200.00
SCBA Testing	0.00	0.00	-1,700.00	0.0%	1,700.00
Main Siren Maintenance	0.00	0.00	-500.00	0.0%	500.00
Station 2 Mntce (Include Siren)	0.00	0.00	-250.00	0.0%	250.00
Stn 2 Well Maintenance	0.00	0.00	-408.00	0.0%	408.00
Station 1 Mntce	8,418.31	8,737.33	4,737.33	218.43%	4,000.00
Total 6181 · Maintenance - Fire Department	8,418.31	8,737.33	-420.67	95.41%	9,158.00
6261 · Medical Equip	84.10	257.34	-4,292.66	5.66%	4,550.00
6457 · Computer Chrgs-Firehouse Softwa	0.00	0.00	-1,000.00	0.0%	1,000.00
6461 · Misc Supplies/Expenses	94.50	308.47	308.47	100.0%	0.00
6510 · Recruitment/Retention	0.00	0.00	-1,000.00	0.0%	1,000.00
6526 · REDCOM	0.00	461.44	-538.56	46.14%	1,000.00
6654 · Medical Exam	0.00	0.00	-2,500.00	0.0%	2,500.00

	Sep 23	Jul - Sep 23	\$ Over Budget	% of Budget	Annual Budget
6820 · Rents and Leases - Equipment	0.00	0.00	0.00	0.0%	0.00
6880 · Minor Equipment/Sm Tools	0.00	208.66	-2,291.34	8.35%	2,500.00
6881 · Safety Equip	0.00	0.00	-10,000.00	0.0%	10,000.00
6883 · Fire Equip	0.00	0.00	-3,500.00	0.0%	3,500.00
7053 · Permits/License/Fees	0.00	0.00	-500.00	0.0%	500.00
7201 · Gas & Oil	35.62	121.94	-11,878.06	1.02%	12,000.00
7321 · Utilities - Fire Department					
Stn 2 Propane	0.00	0.00	-3,400.00	0.0%	3,400.00
Stn 2 Garbage	55.96	111.92	-448.08	19.99%	560.00
Stn 2 Electricity	94.51	270.98	-929.02	22.58%	1,200.00
Stn 1 Water	6.24	19.10	-630.90	2.94%	650.00
Stn 1 Propane	81.38	81.38	-2,418.62	3.26%	2,500.00
Stn 1 Garbage	447.21	503.17	-846.83	37.27%	1,350.00
Stn 1 Electricity	317.18	944.60	-2,055.40	31.49%	3,000.00
Siren Electricity	25.72	78.14	-221.86	26.05%	300.00
Total 7321 · Utilities - Fire Department	1,028.20	2,009.29	-10,950.71	15.5%	12,960.00
7330 · Sanitation-Stn2					
Annual Septic Permit	0.00	0.00	-500.00	0.0%	500.00
Septic Monitoring Fee	0.00	0.00	-400.00	0.0%	400.00
Total 7330 · Sanitation-Stn2	0.00	0.00	-900.00	0.0%	900.00
7930 · Interest Expense	0.00	0.00	-1,820.00	0.0%	1,820.00
Total 61 · Fire Department-Services/Suppli	10,706.95	15,460.60	-75,777.40	16.95%	91,238.00
62 · Park & Rec-Services/Supplies					
7322 · Utilities - Park & Rec					
Electricity Outdoor	68.98	200.37	-499.63	28.62%	700.00
Park Garbage	0.00	0.00	-200.00	0.0%	200.00
Park Water	3.76	32.12	-1,497.88	2.1%	1,530.00
7322 · Utilities - Park & Rec - Other	0.03	0.25			
Total 7322 · Utilities - Park & Rec	72.77	232.74	-2,197.26	9.58%	2,430.00
Total 62 · Park & Rec-Services/Supplies	72.77	232.74	-2,197.26	9.58%	2,430.00
63 · Street Lights-Services/Supplies					
7323 · Utilities - Street Lights					
Street Lights Electricity	484.08	1,435.18	-3,964.82	26.58%	5,400.00
Total 7323 · Utilities - Street Lights	484.08	1,435.18	-3,964.82	26.58%	5,400.00
Total 63 · Street Lights-Services/Supplies	484.08	1,435.18	-3,964.82	26.58%	5,400.00
64 · Admin-Services/Supplies					
6280 · Memberships/Certs	0.00	0.00	-1,000.00	0.0%	1,000.00
6080 · Household Supplies	0.00	0.00	-500.00	0.0%	500.00
6400 · Office expense	120.00	953.80	-2,546.20	27.25%	3,500.00
6405 · Office Equip & Furnishings	0.00	0.00	-1,000.00	0.0%	1,000.00
6410 · Mail and Postage Supplies	0.00	0.00	-250.00	0.0%	250.00
6500 · Other Professional Svcs	0.00	0.00	-2,500.00	0.0%	2,500.00
6587 · LAFCO	0.00	0.00	-620.00	0.0%	620.00

	Sep 23	Jul - Sep 23	\$ Over Budget	% of Budget	Annual Budget
6610 · Legal	0.00	0.00	-8,000.00	0.0%	8,000.00
6630 · Audit	0.00	0.00	-4,950.00	0.0%	4,950.00
6634 · Bank Fees	0.00	39.00	39.00	100.0%	0.00
6800 · Publications and Legal Notices	0.00	151.00	-119.00	55.93%	270.00
7051 · Refunds	0.00	0.00	0.00	0.0%	0.00
Total 64 · Admin-Services/Supplies	120.00	1,143.80	-21,446.20	5.06%	22,590.00
65 · Vegetation Management					
6540 · Chipper Maintenance	0.00	0.00	-1,400.00	0.0%	1,400.00
6545 · Boom Truck Maintenance	0.00	2,107.38	607.38	140.49%	1,500.00
6547 · 1980 Ford F350	26.55	26.55			
65 · Vegetation Management - Other	0.00	0.00	-50.00	0.0%	50.00
Total 65 · Vegetation Management	26.55	2,133.93	-816.07	72.34%	2,950.00
6100 · Insurance	0.00	37,263.00	-19,657.00	65.47%	56,920.00
6140 · Apparatus Maintenance	913.91	3,017.73	-5,982.27	33.53%	9,000.00
6180 · Maintenance-Bldg & Imp.					
Parks Maintenance-Playground	0.00	15,269.02	12,769.02	610.76%	2,500.00
Brush Removal	0.00	0.00	0.00	0.0%	0.00
6180 · Maintenance-Bldg & Imp. - Other	0.00	0.00	-2,000.00	0.0%	2,000.00
Total 6180 · Maintenance-Bldg & Imp.	0.00	15,269.02	10,769.02	339.31%	4,500.00
7120 · Training	0.00	0.00	-10,000.00	0.0%	10,000.00
7335 · Park Development	0.00	23,529.73	13,529.73	235.3%	10,000.00
Total 60 · Services/Supplies	12,324.26	99,485.73	-115,542.27	46.27%	215,028.00
85 · Capital-Fixed Asset Expense					
8560 · Equipment (F/A)	0.00	0.00	-8,000.00	0.0%	8,000.00
Total 85 · Capital-Fixed Asset Expense	0.00	0.00	-8,000.00	0.0%	8,000.00
Total Expense	17,010.57	138,246.99	-211,608.01	39.52%	349,855.00
Net Ordinary Income	48,425.68	92,246.15	92,180.74	141,027.6%	65.41
Net Income	48,425.68	92,246.15	92,180.74	141,027.6%	65.41

**Cazadero Community Services District
Deposit Detail
September 2023**

Type	Date	Name	Account	Amount
Deposit	09/08/2023		1-Community First CU...	65,430.48
		State Of California	4050 · State & Local Gr...	-279.49
		State Of California	4050 · State & Local Gr...	-65,150.99
TOTAL				-65,430.48
Deposit	09/30/2023		2-Community First CU...	0.83
			1704 · Comm First CU ...	-0.83
TOTAL				-0.83
Deposit	09/30/2023		3-Community First CU...	4.94
			1704 · Comm First CU ...	-4.94
TOTAL				-4.94

4:00 PM
10/29/23

Cazadero Community Services District Check Detail September 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	ACH	09/01/2023	P. G. & E.	1-Community First CU ...		-86.72
Bill	5192 7/11-8/0...	08/15/2023		Stn 2 Electricity	-86.72	86.72
TOTAL					-86.72	86.72
Bill Pmt -Check	ACH	09/01/2023	P. G. & E.	1-Community First CU ...		-381.10
Bill	1483 7/11-8/8...	08/15/2023		Stn 1 Electricity	-291.59	291.59
				Electricity Outdoor	-64.77	64.77
				Siren Electricity	-24.74	24.74
TOTAL					-381.10	381.10
Bill Pmt -Check	ACH	09/07/2023	P. G. & E.	1-Community First CU ...		-481.51
Bill	4044 7/18-8/1...	08/21/2023		Street Lights Electricity	-481.51	481.51
TOTAL					-481.51	481.51
Bill Pmt -Check	ACH	09/11/2023	Frontier Communications	1-Community First CU ...		-264.64
Bill	5185 8/16-9/1...	08/16/2023		Station 1 Emergency Ph...	-264.64	264.64
TOTAL					-264.64	264.64
Bill Pmt -Check	ACH	09/11/2023	Frontier Communications	1-Community First CU ...		-314.97
Bill	1755 8/16-9/1...	08/16/2023		Stn 1 Telephone	-314.97	314.97
TOTAL					-314.97	314.97
Bill Pmt -Check	ACH	09/11/2023	Frontier Communications	1-Community First CU ...		-81.92
Bill	1825 8/16-9/1...	08/16/2023		Stn 2 Telephone	-81.92	81.92
TOTAL					-81.92	81.92
Bill Pmt -Check	ACH	09/15/2023	Recology Sonoma Marin	1-Community First CU ...		-55.96
Bill	38944823	08/31/2023		Stn 2 Garbage	-55.96	55.96
TOTAL					-55.96	55.96
Bill Pmt -Check	ACH	09/16/2023	Comcast	1-Community First CU ...		-210.27
Bill	7647 9/1-30/23	08/21/2023		Stn 1 Internet	-210.27	210.27
TOTAL					-210.27	210.27
Bill Pmt -Check	EFT	09/28/2023	Comcast	1-Community First CU ...		-174.96
Bill	4727 9/7-10/6...	09/03/2023		Stn 2 Internet	-174.96	174.96
TOTAL					-174.96	174.96
Liability Check	E-pay	09/12/2023	EFTPS	1-Community First CU ...		-1,140.96
				2100 · Payroll Liabilities	-244.00	244.00
				2100 · Payroll Liabilities	-363.48	363.48
				2100 · Payroll Liabilities	-363.48	363.48

Cazadero Community Services District Check Detail September 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
				2100 · Payroll Liabilities	-85.00	85.00
				2100 · Payroll Liabilities	-85.00	85.00
TOTAL					-1,140.96	1,140.96
Paycheck	10381	09/01/2023	Caplan, Nancy K.	1-Community First CU ...		-415.57
				5910 · Payroll Expenses	-450.00	450.00
				5910 · Payroll Expenses	-0.45	0.45
				2100 · Payroll Liabilities	0.45	-0.45
				5910 · Payroll Expenses	-27.90	27.90
				2100 · Payroll Liabilities	27.90	-27.90
				2100 · Payroll Liabilities	27.90	-27.90
				5910 · Payroll Expenses	-6.53	6.53
				2100 · Payroll Liabilities	6.53	-6.53
				2100 · Payroll Liabilities	6.53	-6.53
				5910 · Payroll Expenses	-16.20	16.20
				2100 · Payroll Liabilities	16.20	-16.20
TOTAL					-415.57	415.57
Paycheck	10382	09/01/2023	Dewart, Alan	1-Community First CU ...		-1,371.04
				5910 · Payroll Expenses	-500.00	500.00
				Stipend	-1,000.00	1,000.00
				5910 · Payroll Expenses	-93.00	93.00
				2100 · Payroll Liabilities	93.00	-93.00
				2100 · Payroll Liabilities	93.00	-93.00
				5910 · Payroll Expenses	-21.75	21.75
				2100 · Payroll Liabilities	21.75	-21.75
				2100 · Payroll Liabilities	21.75	-21.75
				2100 · Payroll Liabilities	14.21	-14.21
TOTAL					-1,371.04	1,371.04
Paycheck	10383	09/01/2023	Krausmann, Steven M	1-Community First CU ...		-606.80
				5910 · Payroll Expenses	-800.00	800.00
				5910 · Payroll Expenses	-0.60	0.60
				2100 · Payroll Liabilities	0.60	-0.60
				2100 · Payroll Liabilities	97.00	-97.00
				5910 · Payroll Expenses	-49.60	49.60
				2100 · Payroll Liabilities	49.60	-49.60
				2100 · Payroll Liabilities	49.60	-49.60
				5910 · Payroll Expenses	-11.60	11.60
				2100 · Payroll Liabilities	11.60	-11.60
				2100 · Payroll Liabilities	11.60	-11.60
				2100 · Payroll Liabilities	35.00	-35.00
				5910 · Payroll Expenses	-21.60	21.60
				2100 · Payroll Liabilities	21.60	-21.60
TOTAL					-606.80	606.80
Paycheck	10384	09/01/2023	Kulczewski, Sharon	1-Community First CU ...		-908.67
				5914 · Admin Payroll Ex...	-1,050.00	1,050.00
				2100 · Payroll Liabilities	61.00	-61.00
				5910 · Payroll Expenses	-65.10	65.10
				2100 · Payroll Liabilities	65.10	-65.10
				2100 · Payroll Liabilities	65.10	-65.10
				5910 · Payroll Expenses	-15.23	15.23
				2100 · Payroll Liabilities	15.23	-15.23
				2100 · Payroll Liabilities	15.23	-15.23
TOTAL					-908.67	908.67

Cazadero Community Services District Check Detail September 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Paycheck	10385	09/01/2023	Schanz, Eric E.	1-Community First CU ...		-461.75
				5910 · Payroll Expenses	-500.00	500.00
				5910 · Payroll Expenses	-0.50	0.50
				2100 · Payroll Liabilities	0.50	-0.50
				5910 · Payroll Expenses	-31.00	31.00
				2100 · Payroll Liabilities	31.00	-31.00
				2100 · Payroll Liabilities	31.00	-31.00
				5910 · Payroll Expenses	-7.25	7.25
				2100 · Payroll Liabilities	7.25	-7.25
				2100 · Payroll Liabilities	7.25	-7.25
				5910 · Payroll Expenses	-18.00	18.00
				2100 · Payroll Liabilities	18.00	-18.00
TOTAL					-461.75	461.75
Bill Pmt -Check	10386	09/13/2023	Bank of America Business ...	1-Community First CU ...		-2,190.14
Bill	7/28-8/27/23	08/23/2023		Bank of America Credit ...	-2,190.14	2,190.14
TOTAL					-2,190.14	2,190.14
Bill Pmt -Check	10387	09/13/2023	Barry, Paul	1-Community First CU ...		-296.79
Bill	SoCoRecorde...	08/07/2023		6400 · Office expense	-212.50	212.50
Bill	SoCoRecorde...	08/07/2023		6400 · Office expense	-12.50	12.50
Bill	HomeDepot 7...	08/25/2023		7335 · Park Development	-45.24	45.24
Bill	DMV BXMW...	09/08/2023		6547 · 1980 Ford F350	-26.55	26.55
TOTAL					-296.79	296.79
Bill Pmt -Check	10388	09/13/2023	Berry's Saw Mill	1-Community First CU ...		-2,088.02
Bill	298621	08/21/2023		Parks Maintenance-Play...	-1,596.25	1,596.25
Bill	298622	08/21/2023		Parks Maintenance-Play...	-31.68	31.68
Bill	298653	08/23/2023		Parks Maintenance-Play...	-460.09	460.09
TOTAL					-2,088.02	2,088.02
Bill Pmt -Check	10389	09/13/2023	Brennan, John	1-Community First CU ...		-2,111.00
Bill	082423	08/26/2023		Parks Maintenance-Play...	-2,111.00	2,111.00
TOTAL					-2,111.00	2,111.00
Bill Pmt -Check	10390	09/13/2023	Cazadero Supply	1-Community First CU ...		-239.59
Bill	112866	08/02/2023		6880 · Minor Equipment...	-94.77	94.77
Bill	112900	08/10/2023		Station 1 Mntce	-63.52	63.52
				6880 · Minor Equipment...	-37.95	37.95
				Station 1 Mntce	-43.35	43.35
TOTAL					-239.59	239.59
Bill Pmt -Check	10391	09/13/2023	Cazadero Water Company	1-Community First CU ...		-28.58
Bill	4/3/23-8/22/23	08/29/2023		Park Water	-22.85	22.85
Bill	7/19-8/22/23	08/29/2023		7322 · Utilities - Park & ...	-0.18	0.18
				Park Water	-5.51	5.51
				7322 · Utilities - Park & ...	-0.04	0.04
TOTAL					-28.58	28.58

4:00 PM

10/29/23

Cazadero Community Services District
Check Detail
September 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	10392	09/13/2023	Complete Welders Supply	1-Community First CU ...		-86.62
Bill	2260066	08/31/2023		6261 · Medical Equip	-86.62	86.62
TOTAL					-86.62	86.62
Bill Pmt -Check	10393	09/13/2023	Kulczewski, Sherry	1-Community First CU ...		-238.22
Bill	GoDaddy 267...	08/06/2023		6400 · Office expense	-118.22	118.22
Bill	Streamline 29...	08/11/2023		6400 · Office expense	-120.00	120.00
TOTAL					-238.22	238.22
Bill Pmt -Check	10394	09/13/2023	Maureen Berry	1-Community First CU ...		-7,572.43
Bill	Bronze Memo...	08/24/2023		7335 · Park Development	-7,572.43	7,572.43
TOTAL					-7,572.43	7,572.43
Bill Pmt -Check	10395	09/13/2023	Risk Strategies	1-Community First CU ...		-769.00
Bill	5821438	05/16/2023		6100 · Insurance	-515.00	515.00
Bill	5821174	05/16/2023		6100 · Insurance	-79.00	79.00
Bill	5821548	05/16/2023		6101 · Insurance - Fire ...	-58.00	58.00
Bill	6206787	08/15/2023		6101 · Insurance - Fire ...	-117.00	117.00
TOTAL					-769.00	769.00
Bill Pmt -Check	10396	09/13/2023	Sonoma County Constructi...	1-Community First CU ...		-1,215.00
Bill	230608	08/22/2023		Equipment	-1,215.00	1,215.00
TOTAL					-1,215.00	1,215.00

7:54 PM

10/07/23

Cazadero Community Services District
Reconciliation Summary
1-Community First CU -Checking, Period Ending 09/30/2023

	<u>Sep 30, 23</u>
Beginning Balance	204,940.94
Cleared Transactions	
Checks and Payments - 28 items	-24,806.35
Deposits and Credits - 1 item	65,430.48
Total Cleared Transactions	<u>40,624.13</u>
Cleared Balance	<u><u>245,565.07</u></u>
Uncleared Transactions	
Checks and Payments - 8 items	-4,257.81
Total Uncleared Transactions	<u>-4,257.81</u>
Register Balance as of 09/30/2023	<u><u>241,307.26</u></u>
New Transactions	
Checks and Payments - 9 items	-5,577.99
Total New Transactions	<u>-5,577.99</u>
Ending Balance	<u><u>235,729.27</u></u>

Cazadero Community Services District
Reconciliation Detail
1-Community First CU -Checking, Period Ending 09/30/2023

Type	Date	Num	Name	Cir	Amount	Balance
Beginning Balance						204,940.94
Cleared Transactions						
Checks and Payments - 28 items						
Paycheck	07/01/2023	10341	Kulczewski, Sharon	X	-722.89	-722.89
Paycheck	07/01/2023	10342	Schanz, Eric E.	X	-461.75	-1,184.64
Bill Pmt -Check	07/12/2023	10355	Kulczewski, Sherry	X	-151.00	-1,335.64
Bill Pmt -Check	07/12/2023	10352	Kulczewski, Sherry	X	-78.64	-1,414.28
Paycheck	08/01/2023	10364	Kulczewski, Sharon	X	-1,505.76	-2,920.04
Bill Pmt -Check	08/09/2023	10374	Kulczewski, Sherry	X	-242.58	-3,162.62
Paycheck	09/01/2023	10382	Dewart, Alan	X	-1,371.04	-4,533.66
Paycheck	09/01/2023	10384	Kulczewski, Sharon	X	-908.67	-5,442.33
Paycheck	09/01/2023	10383	Krausmann, Steven M	X	-606.80	-6,049.13
Paycheck	09/01/2023	10381	Caplan, Nancy K.	X	-415.57	-6,464.70
Bill Pmt -Check	09/01/2023	ACH	P. G. & E.	X	-381.10	-6,845.80
Bill Pmt -Check	09/01/2023	ACH	P. G. & E.	X	-86.72	-6,932.52
Bill Pmt -Check	09/07/2023	ACH	P. G. & E.	X	-481.51	-7,414.03
Bill Pmt -Check	09/11/2023	ACH	Frontier Communica...	X	-314.97	-7,729.00
Bill Pmt -Check	09/11/2023	ACH	Frontier Communica...	X	-264.64	-7,993.64
Bill Pmt -Check	09/11/2023	ACH	Frontier Communica...	X	-81.92	-8,075.56
Liability Check	09/12/2023	E-pay	EFTPS	X	-1,140.96	-9,216.52
Bill Pmt -Check	09/13/2023	10394	Maureen Berry	X	-7,572.43	-16,788.95
Bill Pmt -Check	09/13/2023	10386	Bank of America Bu...	X	-2,190.14	-18,979.09
Bill Pmt -Check	09/13/2023	10389	Brennan, John	X	-2,111.00	-21,090.09
Bill Pmt -Check	09/13/2023	10388	Berry's Saw Mill	X	-2,088.02	-23,178.11
Bill Pmt -Check	09/13/2023	10395	Risk Strategies	X	-769.00	-23,947.11
Bill Pmt -Check	09/13/2023	10390	Cazadero Supply	X	-239.59	-24,186.70
Bill Pmt -Check	09/13/2023	10393	Kulczewski, Sherry	X	-238.22	-24,424.92
Bill Pmt -Check	09/13/2023	10392	Complete Welders S...	X	-86.62	-24,511.54
Bill Pmt -Check	09/13/2023	10391	Cazadero Water Co...	X	-28.58	-24,540.12
Bill Pmt -Check	09/15/2023	ACH	Recology Sonoma ...	X	-55.96	-24,596.08
Bill Pmt -Check	09/16/2023	ACH	Comcast	X	-210.27	-24,806.35
Total Checks and Payments					-24,806.35	-24,806.35
Deposits and Credits - 1 item						
Deposit	09/08/2023			X	65,430.48	65,430.48
Total Deposits and Credits					65,430.48	65,430.48
Total Cleared Transactions					40,624.13	40,624.13
Cleared Balance					40,624.13	245,565.07
Uncleared Transactions						
Checks and Payments - 8 items						
Paycheck	11/01/2022	10171	Endsley, Stephanie R		-369.40	-369.40
Paycheck	12/13/2022	10209	Endsley, Stephanie R		-1,231.48	-1,600.88
Paycheck	12/31/2022	10229	Ward, Andre		-36.94	-1,637.82
Paycheck	08/01/2023	10365	Schanz, Eric E.		-461.75	-2,099.57
Paycheck	08/01/2023	10367	Watson, Gabriel A		-184.70	-2,284.27
Paycheck	09/01/2023	10385	Schanz, Eric E.		-461.75	-2,746.02
Bill Pmt -Check	09/13/2023	10396	Sonoma County Co...		-1,215.00	-3,961.02
Bill Pmt -Check	09/13/2023	10387	Barry, Paul		-296.79	-4,257.81
Total Checks and Payments					-4,257.81	-4,257.81
Total Uncleared Transactions					-4,257.81	-4,257.81
Register Balance as of 09/30/2023					36,366.32	241,307.26

Cazadero Community Services District
Reconciliation Detail
1-Community First CU -Checking, Period Ending 09/30/2023

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
New Transactions						
Checks and Payments - 9 items						
Paycheck	10/01/2023	10398	Dewart, Alan		-1,671.64	-1,671.64
Paycheck	10/01/2023	10401	Kulczewski, Sharon		-867.50	-2,539.14
Paycheck	10/01/2023	10400	Krausmann, Steven M		-606.80	-3,145.94
Paycheck	10/01/2023	10403	Schanz, Eric E.		-461.75	-3,607.69
Paycheck	10/01/2023	10397	Caplan, Nancy K.		-415.58	-4,023.27
Paycheck	10/01/2023	10405	Loewen, Thomas		-369.40	-4,392.67
Paycheck	10/01/2023	10399	Endsley, Stephanie R		-184.70	-4,577.37
Paycheck	10/01/2023	10404	Shane, Stephen		-184.70	-4,762.07
Liability Check	10/12/2023	E-pay	EFTPS		-815.92	-5,577.99
Total Checks and Payments					-5,577.99	-5,577.99
Total New Transactions					-5,577.99	-5,577.99
Ending Balance					30,788.33	235,729.27

7:14 PM

10/07/23

Cazadero Community Services District
Reconciliation Summary
2-Community First CU -Savings, Period Ending 09/30/2023

	<u>Sep 30, 23</u>
Beginning Balance	10,039.45
Cleared Transactions	
Deposits and Credits - 1 item	0.83
Total Cleared Transactions	<u>0.83</u>
Cleared Balance	<u>10,040.28</u>
Register Balance as of 09/30/2023	10,040.28
Ending Balance	10,040.28

7:14 PM
10/07/23

Cazadero Community Services District
Reconciliation Detail
2-Community First CU -Savings, Period Ending 09/30/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						10,039.45
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	09/30/2023			X	0.83	0.83
Total Deposits and Credits					0.83	0.83
Total Cleared Transactions					0.83	0.83
Cleared Balance					0.83	10,040.28
Register Balance as of 09/30/2023					0.83	10,040.28
Ending Balance					0.83	10,040.28

7:14 PM

10/07/23

Cazadero Community Services District
Reconciliation Summary
3-Community First CU - Park Dev, Period Ending 09/30/2023

	<u>Sep 30, 23</u>
Beginning Balance	60,124.39
Cleared Transactions	
Deposits and Credits - 1 item	<u>4.94</u>
Total Cleared Transactions	<u>4.94</u>
Cleared Balance	<u><u>60,129.33</u></u>
Register Balance as of 09/30/2023	60,129.33
Ending Balance	60,129.33

Cazadero Community Services District
Reconciliation Detail
3-Community First CU - Park Dev, Period Ending 09/30/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						
Cleared Transactions						60,124.39
Deposits and Credits - 1 item						
Deposit	09/30/2023			X	4.94	4.94
Total Deposits and Credits					4.94	4.94
Total Cleared Transactions					4.94	4.94
Cleared Balance					4.94	60,129.33
Register Balance as of 09/30/2023					4.94	60,129.33
Ending Balance					<u>4.94</u>	<u>60,129.33</u>

7:10 PM
10/07/23

Cazadero Community Services District
Reconciliation Summary
SonomaCo Pooled Investment Fund, Period Ending 09/30/2023

	<u>Sep 30, 23</u>
Beginning Balance	204,725.56
Cleared Balance	204,725.56
Register Balance as of 09/30/2023	204,725.56
Ending Balance	204,725.56

7:10 PM

10/07/23

Cazadero Community Services District
Reconciliation Detail
SonomaCo Pooled Investment Fund, Period Ending 09/30/2023

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						204,725.56
Cleared Balance						204,725.56
Register Balance as of 09/30/2023						204,725.56
Ending Balance						<u>204,725.56</u>

7:08 PM

10/07/23

Cazadero Community Services District
Reconciliation Summary
L. A. I. F., Period Ending 09/30/2023

	<u>Sep 30, 23</u>
Beginning Balance	232,150.53
Cleared Balance	232,150.53
Register Balance as of 09/30/2023	232,150.53
Ending Balance	232,150.53

7:08 PM

10/07/23

Cazadero Community Services District
Reconciliation Detail
L. A. I. F., Period Ending 09/30/2023

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						232,150.53
Cleared Balance						232,150.53
Register Balance as of 09/30/2023						232,150.53
Ending Balance						232,150.53

Cazadero Community Services District
Reconciliation Summary
Bank of America Credit Card, Period Ending 09/27/2023

	<u>Sep 27, 23</u>
Beginning Balance	2,190.14
Cleared Transactions	
Charges and Cash Advances - 10 items	-926.17
Payments and Credits - 1 item	2,190.14
Total Cleared Transactions	<u>1,263.97</u>
Cleared Balance	<u><u>926.17</u></u>
Uncleared Transactions	
Charges and Cash Advances - 1 item	-269.53
Payments and Credits - 2 items	1,218.17
Total Uncleared Transactions	<u>948.64</u>
Register Balance as of 09/27/2023	<u><u>-22.47</u></u>
New Transactions	
Charges and Cash Advances - 2 items	-341.71
Total New Transactions	<u>-341.71</u>
Ending Balance	<u><u>319.24</u></u>

**Cazadero Community Services District
Reconciliation Detail
Bank of America Credit Card, Period Ending 09/27/2023**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						
Cleared Transactions						2,190.14
Charges and Cash Advances - 10 items						
Credit Card Charge	08/26/2023	94874...	Lowe's	X	-133.91	-133.91
Credit Card Charge	08/26/2023	8771	Office Depot	X	-72.27	-206.18
Credit Card Charge	08/26/2023	8772	Office Depot	X	-70.85	-277.03
Credit Card Charge	08/26/2023	8770	Office Depot	X	-70.85	-347.88
Credit Card Charge	09/01/2023	A3FE...	Streamline	X	-120.00	-467.88
Credit Card Charge	09/10/2023	9038985	MD Gas & Food	X	-27.84	-495.72
Credit Card Charge	09/10/2023	922365	MD Gas & Food	X	-7.78	-503.50
Credit Card Charge	09/15/2023	INV-6...	Signarama	X	-60.54	-564.04
Credit Card Charge	09/19/2023	50006...	Everything Honda O...	X	-284.09	-848.13
Credit Card Charge	09/19/2023	50006...	Everything Honda O...	X	-78.04	-926.17
Total Charges and Cash Advances					-926.17	-926.17
Payments and Credits - 1 item						
Bill	08/23/2023	7/28-8...	Bank of America Bu...	X	2,190.14	2,190.14
Total Cleared Transactions					1,263.97	1,263.97
Cleared Balance					-1,263.97	926.17
Uncleared Transactions						
Charges and Cash Advances - 1 item						
Credit Card Charge	09/19/2023	50006...	Everything Honda O...		-269.53	-269.53
Total Charges and Cash Advances					-269.53	-269.53
Payments and Credits - 2 items						
General Journal	06/30/2021	06302...			292.00	292.00
Bill	09/27/2023	8/28-9...	Bank of America Bu...		926.17	1,218.17
Total Uncleared Transactions					948.64	948.64
Register Balance as of 09/27/2023					-2,212.61	-22.47
New Transactions						
Charges and Cash Advances - 2 items						
Credit Card Charge	09/28/2023	GLODK	Valor Outfitters		-221.71	-221.71
Credit Card Charge	10/01/2023	A3FE...	Streamline		-120.00	-341.71
Total Charges and Cash Advances					-341.71	-341.71
Total New Transactions					-341.71	-341.71
Ending Balance					-1,870.90	319.24

ACTION ITEMS

DISCUSSION ITEMS

FINANCIALS

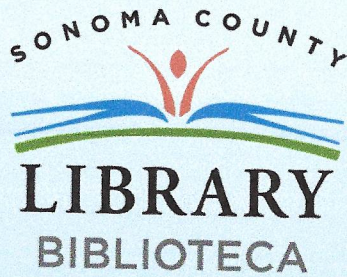
Cazadero Community Services District
Bills Presented for Payment
October 12 through November 8, 2023

11/05/23

Accrual Basis

Date	Num	Name	Amount
Oct 12 - Nov 8, 23			
10/28/2023	ACH	Comcast	-174.96
11/02/2023	ACH	P. G. & E.	-83.90
11/02/2023	ACH	P. G. & E.	-303.39
11/06/2023	ACH	P. G. & E.	-486.68
10/16/2023	EFT	Comcast	-210.27
10/25/2023	EFT	McPhail Fuel Co.	-81.38
10/14/2023	EFT	Recology Sonoma Marin	-55.96
10/19/2023	EFT	Recology Sonoma Marin	-447.21
10/12/2023	E-pay	EFTPS	-815.92
10/27/2023	E-pay	EDD	-154.50
10/27/2023	E-pay	EDD	-202.65
11/01/2023	10417	Barrio, Gabriel	-184.70
11/01/2023	10418	Caplan, Nancy K.	-415.57
11/01/2023	10419	Dewart, Alan	-1,491.34
11/01/2023	10420	Endsley, Stephanie R	-369.40
11/01/2023	10421	Krausmann, Steven M	-606.80
11/01/2023	10422	Kulczewski, Sharon	-1,145.19
11/01/2023	10423	Schanz, Eric E.	-461.75
11/01/2023	10424	Shane, Stephen	-184.70
11/08/2023	10425	Bank of America Business Mastercard	-819.10
11/08/2023	10426	BDK Septic Service	-125.00
11/08/2023	10427	Caplan, Nancy	-3.24
11/08/2023	10428	Cazadero Water Company	-7.65
11/08/2023	10429	Complete Welders Supply	-86.62
11/08/2023	10430	Fishman Supply Company	-142.60
11/08/2023	10431	Kulczewski, Sherry	-87.74
11/08/2023	10432	United Forest Products LLC	-119.62
Oct 12 - Nov 8, 23			-9,267.84

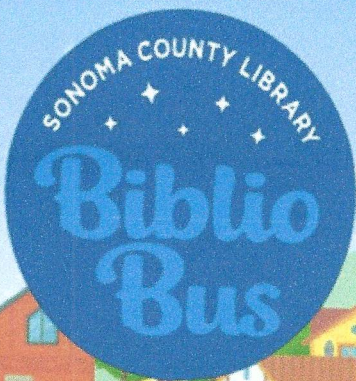
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Sign up for a library card!
Check out books, movies, and more!

Regístrese para obtener una tarjeta de
la biblioteca. Tomar prestados libros de
la biblioteca.

Thursday, November 16
(and every third Thursday of the month)
4:00-5:00 PM
Cazadero History Learning Ctr -
In front of the old train station



**Books, Wi-Fi,
and more
on board!**

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WiFi y más
a bordo!***

