



## *Cazadero Community Services District Meeting Minutes – January 13, 2020*

### **1. Call to Order and Roll Call**

The regular meeting of the Cazadero CSD Board was called to order at 6:00PM on January 13, 2020 at Station #1. Director Olson led the Pledge of Allegiance. The following Directors were present: Nicholls, P. Barry, Canelis, M. Berry, Olson. Chief Krausmann, AA Kulczewski, Sonoma County Fire Department Chief Heine, and a member of the public were also present.

### **2. Public Comment**

None

### **3. Agenda Adjustments**

The Chair moved Action Item 6 – FSWG Briefing on Measure G ahead of Director Reports.

### **4. Action Item**

**FSWG Briefing on Measure G** Sonoma County Fire Department Chief Mark Heine made a presentation on Measure G, the countywide sales tax measure. After some discussion, the Board tabled a resolution on Measure G until February

### **5. Director Reports**

None

### **6. Fire Chief's Report/Staff Report**

Chief Krausmann reported on truck and station maintenance. He also reported that he and Engineer Stefano Mercieca will be attending the pre-build of the new water tender.

Call Report for December:

<b>Nature of Call</b>	<b>Number of Calls</b>
Medical Aid	6
Hazardous Condition	2
Alarm Sounding	1

AA Kulczewski inquired about sexual harassment training for District employees and Board members; President Nicholls will research required training for sexual harassment and Brown Act. AA Kulczewski also reported two donations were received for the Fire Department, which were given to Chief Krausmann for the Firefighters Association to deposit.

### **7. Consent Calendar Items**

On a motion by Director M. Berry, Seconded by Director Canelis, the Board moved to approve the minutes of the December 9, 2019, meeting and letter submission. VOTE 5/0/0

### **8. Action Items**

- a. **Checking Account** –On a motion by Director Canelis, Seconded by Director Olson, the Board moved to open a checking account at Community First Credit Union and after a period of time close the account at WestAmerica Bank. VOTE 5/0/0  
Upon a motion by President Nicholls, Seconded by Director Olson, the Board moved to

close the safety deposit box at WestAmerica and move the contents to the locked file cabinet in the office.

- b. **Station #1 Generator Replacement** – Tabled until February.
- c. **Park Plumbing and Infrastructure Improvement** – Director Canelis reported the temporary fix of the water lines and removal of the Porta-Potty.
- d. **Joint Powers Agreement with California Association for Park and Recreation Indemnity (CAPRI) and Government Crime Insurance Application** – On a motion by Director M. Berry, Seconded by Director Canelis, the Board moved to authorize President Nicholls to sign the insurance applications. VOTE 5/0/0
- e. **Telephone Number Reassignment** – After some discussion on the three existing phone numbers the Board determined the number designated for the District was not being used. On a motion by Director Olson, Seconded by Director Canelis, the Board moved to discontinue that phone number. VOTE 5/0/0

#### 9. Discussion Items

- a. **Board Receipt of New Parcel Maps** – The new maps were presented to the Board members.
- b. **Park Ownership and Operation Options** – After some discussion, the Chair formed the Park Ownership Ad Hoc 2020 committee, with Director M. Berry as chair, to review and research ownership options.
- c. **Road Construction Update** – President Nicholls reported that the top priorities to be completed in 2020 per Lynda Hopkins are Old Cazadero Road and Cazadero Highway. King Ridge Road is currently being winterized with temporary fixes.
- d. **Business and Camp Inspections** – Chief Krausmann will check with PRMD to determine inspection progress.
- e. **Cazadero Fire Association** – After some discussion of Association accountability, the Board requested a report from the Association at the February Board meeting. Chief Krausmann will bring the Board's request to the Association.
- f. **Housekeeping** – Director P. Barry expressed concern over fire station cleaning; Chief Krausmann to review job duties for janitor. Director M. Berry reported the Guild removed their items from the storage room and she organized and consolidated the District items.

#### 10. Committee Reports

- a. **Consolidation Ad Hoc** – Director P. Barry reported meeting with the chiefs of Cazadero, Monte Rio, Camp Meeker, and Fort Ross fire departments, made a presentation to the Gold Ridge Board and is drafting an agreement on each agencies' expectations. LAFCO is still holding our proposal regarding consolidation with Fort Ross.
- b. **Park Ad Hoc** – Sky Garden publicly reported they are in the process of moving in compliance with The Notice to Vacate, delivered October 23, 2019. Director Canelis suggested the ad hoc create a list of items which require prioritization for each Park area.

#### 11. Financial Reports

Bills totaling \$15,226.30 were presented. AA Kulczewski was directed to create a Suspense Account in the chart of accounts for such items as the fraudulent electronic withdrawals from the District bank account. On a motion by Director Canelis, Seconded by Director P. Barry, the Board moved to approve the financials. VOTE 5/0/0

#### 12. Communications

- a. Communications referenced in the Board packet were reviewed and two thank-you letters from the public regarding the Kincade Fire were presented.
- b. Tony Goodwin questioned what to put on the electronic sign this month. The Board suggested Montgomery School's pasta feed fundraiser.



- c. A print of a painting created by 17 teen artists of the Bay Art Academy portraying firefighters was donated to the Fire Department in gratitude for the Department's involvement in the Kincade Fire.

**13. Adjournment**

On a motion by Director Canelis, Seconded by Director P. Barry, the Board moved to adjourn the meeting at 9:32 PM. VOTE 5/0/0



Michael Nicholls

ABSENT

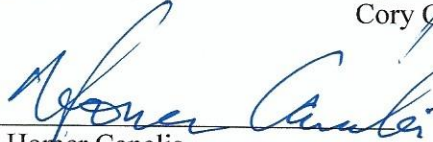
Maureen Barry

ABSENT

Paul Barry



Cory Olson



Homer Canelis

Date: 1-20-20