



CAZADERO COMMUNITY SERVICES DISTRICT  
PO BOX 508  
CAZADERO CA 95421-0508

RESOLUTION 21/22-02

RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE CAZADERO COMMUNITY SERVICES DISTRICT  
OF SONOMA COUNTY APPROVING THE 2021-22 FISCAL YEAR  
PRELIMINARY BUDGET

**WHEREAS**, the Board of Directors must prepare a preliminary budget by June 30 for the next fiscal year; and,

**WHEREAS**, the Administrative Assistant has prepared the Preliminary Budget for Fiscal Year 2021-22 and it was reviewed and modified by the Budget Ad Hoc.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Cazadero Community Services District does hereby approve and adopt the Preliminary Budget for Fiscal Year 2021-22 as presented by the Administrative Assistant, and the Budget Ad Hoc, and

**BE IT FURTHER RESOLVED** that the Board of Directors of the Cazadero Community Services District directs the Administrative Assistant to prepare and present to the County of Sonoma this Preliminary Budget for Fiscal Year 2021-22, along with the required forms.

The above and foregoing resolution was introduced by Director Canelis, who moved to adopt the Resolution, and seconded by Director M. Berry, and adopted by the Board of Directors of the Cazadero Community Services District of Sonoma County, on the twelfth day of July, 2021, on a roll call vote of the members of said Board as follows:

	Director P. Barry	<u>Aye</u>	
	Director M. Berry	<u>Aye</u>	
	Director Canelis	<u>Aye</u>	
	Director DeBeaune	<u>Aye</u>	
AYES:	4	NOES:	0
		ABSENT OR NOT VOTING:	0

**WHEREUPON**, the Board President declared the above and foregoing resolution adopted, and

**SO ORDERED.**

/s/ \_\_\_\_\_  
*Paul Barry, President*

Date: \_\_\_\_\_

/s/ \_\_\_\_\_  
*Maureen Berry, Secretary*

/s/ \_\_\_\_\_  
*Homer Canelis, Director*

/s/ \_\_\_\_\_  
*Daina DeBeaune, Director*

**FY 2021-22 Preliminary Budget Summary  
CAZADERO COMMUNITY SERVICE DISTRICT**

(1)*	Estimated Beginning Fund Balance @7/01/21:	\$349,312
(2)	Plus: Budgeted FY 2021-22 Revenues: (total from attached worksheet)	305,905
(3)	Less: Budgeted FY 2021-22 Expenditures: (total from attached worksheet)	305,755
(4)*	Estimated Ending Fund Balance @6/30/22:	\$349,462
(5)	Preliminary Budget Approval Date:	7/12/2021

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Board Member

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Board Member

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Board Member

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Board Member

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Board Member

Cazadero Community Services District							
Preliminary Budget Summary							
FY 2021-2022						<i>Final</i>	<b>Preliminary</b>
						<i>Budget</i>	<b>Budget</b>
						<i>FY 2020/21</i>	<b>FY 2021/22</b>
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
<b>10 - Tax Revenue</b>							
				1000 - Property Taxes-CY Secured	283,950.00	290,000.00	
				1011 - SB 2557 Prop Tax Admin	-3,325.00	-3,325.00	
				1020 - Prop Tax-CY Supplemental	5,700.00	5,700.00	
				1040 - Prop Tax-CY Unsecured	7,500.00	8,000.00	
				1042 - Cost Reim-Coll DEL CY UNS	-80.00	-80.00	
				1060 - Prop Tax-PY Secured	-60.00	-60.00	
				1080 - Supplemental Prop Tax-PY	-30.00	-30.00	
				1100 - Prop Taxes-PY Unsecured	150.00	150.00	
				<b>Total 10 - Tax Revenue</b>	<b>293,805.00</b>	<b>300,355.00</b>	
<b>17 - Use of Money/Property</b>							
				1700 - Interest on Pooled Cash	530.00	530.00	
				1703 - LAIF Interest	3,200.00	3,200.00	
				1704 - Comm First CU - Savings	0.00	70.00	
				1801 - Hall Use	0.00	0.00	
				<b>Total 17 - Use of Money/Property</b>	<b>3,800.00</b>	<b>3,800.00</b>	
<b>20 - Intergovernmental Revenues</b>							
				2080 - Fish & Game in lieu of Prop T		0.00	
				2440 - ST-HOPTR	1,750.00	1,750.00	
				2500 - State-Other Funding (ST)	0.00	0.00	
				<b>Total 20 - Intergovernmental Revenues</b>	<b>1,750.00</b>	<b>1,750.00</b>	
<b>40 - Miscellaneous Revenues</b>							
				4040 - Misc. Income			
				4040 A - Recruitment/Retention-Region 5	0.00	0.00	
				4040 - Misc. Income - Other	0.00	0.00	
				<b>Total 4040 - Misc. Income</b>	<b>0.00</b>	<b>0.00</b>	
				4050 - State & Local Grants	0.00	0.00	
				4051 - Federal Grants	0.00	0.00	
				4105 - Insurance Loss Payment	0.00	0.00	
				4102 - Donations	0.00	0.00	
				4128 - Dispatch Fee Reimbursement	0.00	0.00	
				4200 - Equip Rental-State of CA		0.00	
				4201 - Strike Team-State of CA		0.00	
				<b>Total 40 - Miscellaneous Revenues</b>	<b>0.00</b>	<b>0.00</b>	
				<b>Total Revenues</b>	<b>299,355.00</b>	<b>305,905.00</b>	
<b>Expense</b>							
<b>50 - Salaries/Employment Benefits</b>							
				51 - Fire Department-Salaries/Empl B			
				5915 - Fire Department Payroll Expense		15,988.00	
				5911 - Firefighter C & D Reimbursement			
				Calls		4,400.00	

					<b>Budget</b>	
					<i>FY 2020/21</i>	<i>FY 2021/22</i>
				Drills		3,600.00
				Stipend		40,000.00
				Strike Team		
				5911 · Firefighter C & D Reimbursement - Other	33,000.00	0.00
				<b>Total 5911 · Firefighter C &amp; D Reimbursement</b>	<b>33,000.00</b>	<b>48,000.00</b>
				<b>Total 51 · Fire Department-Salaries/Empl B</b>	<b>33,000.00</b>	<b>63,988.00</b>
				52 · Park & Rec-Salaries/Employ Bene		
				5912 · Park & Rec Payroll Expenses		7,346.00
				<b>Total 52 · Park &amp; Rec-Salaries/Employ Bene</b>	<b>0.00</b>	<b>7,346.00</b>
				54 · Admin-Salaries/Employ Benefits		
				5914 · Admin Payroll Expenses		22,238.00
				<b>Total 54 · Admin-Salaries/Employ Benefits</b>	<b>0.00</b>	<b>22,238.00</b>
				5910 · Payroll Expenses	39,986.00	
				5940 · Wrkmn Comp	10,000.00	15,000.00
				<b>Total 50 · Salaries/Employment Benefits</b>	<b>82,986.00</b>	<b>108,572.00</b>
				60 · Services/Supplies		
				61 · Fire Department-Services/Suppli		
				6021 · Clothing, Uniform, Personal	1,300.00	1,300.00
				6022 · Safety Clothing	12,000.00	9,000.00
				6040 · Communications		
				Station 1 Emergency Phones	1,020.00	2,450.00
				Stn 1 Internet	1,887.00	1,975.00
				Stn 1 Telephone	2,601.00	2,600.00
				Stn 2 Internet	1,250.00	1,450.00
				Stn 2 Telephone	979.00	750.00
				6040 · Communications - Other	0.00	0.00
				<b>Total 6040 · Communications</b>	<b>7,737.00</b>	<b>9,225.00</b>
				6060 · Food	500.00	500.00
				6149 · Maintenance-Radio/Pagers	11,600.00	5,000.00
				6181 · Maintenance - Fire Department		
				Gen Bi-Annual Load Test	1,000.00	1,000.00
				Generator Maintenance	0.00	0.00
				Main Siren Maintenance	0.00	250.00
				Station 2 Mntce (Include Siren)	500.00	250.00
				Stn 2 Well Maintenance	408.00	408.00
				Station 1-Mntce	6,500.00	4,000.00
				6181 · Maintenance - Fire Department - Other	0.00	0.00
				<b>Total 6181 · Maintenance - Fire Department</b>	<b>8,408.00</b>	<b>5,908.00</b>
				6261 · Medical Equip	3,000.00	3,000.00
				6457 · Computer Chrgs-Firehouse Softwa	3,500.00	2,000.00
				6461 · Misc Supplies/Expenses	0.00	0.00
				6510 · Recruitment/Retention	1,000.00	1,000.00
				6526 · REDCOM	0.00	
				6654 · Medical Exam	3,000.00	2,500.00
				6881 · Safety Equip	7,500.00	5,000.00
				6820 · Rents and Leases - Equipment	0.00	0.00
				6880 · Minor Equipment/Sm Tools	3,000.00	2,500.00

					<b>Budget</b>	
					<b>FY 2020/21</b>	<b>FY 2021/22</b>
				<b>6883 · Fire Equip</b>	4,000.00	3,500.00
				<b>7053 · Permits/License/Fees</b>	700.00	500.00
				<b>7201 · Gas &amp; Oil</b>	5,000.00	5,000.00
				<b>7321 · Utilities - Fire Department</b>		
				<b>Stn 2 Propane</b>	1,811.00	1,800.00
				<b>Stn 2 Garbage</b>	561.00	560.00
				<b>Stn 2 Electricity</b>	796.00	1,090.00
				<b>Stn 1 Water</b>	612.00	650.00
				<b>Stn 1 Propane</b>	2,056.00	2,450.00
				<b>Stn 1 Garbage</b>	1,326.00	1,350.00
				<b>Stn 1 Electricity</b>	2,193.00	2,700.00
				<b>Siren Electricity</b>	500.00	300.00
				<b>Total 7321 · Utilities - Fire Department</b>	<b>9,855.00</b>	<b>10,900.00</b>
				<b>7330 · Sanitation-Stn2</b>		
				<b>Annual Septic Permit</b>	500.00	500.00
				<b>Septic Monitoring Fee</b>	408.00	400.00
				<b>Total 7330 · Sanitation-Stn2</b>	<b>908.00</b>	<b>900.00</b>
				<b>7930 · Interest Expense</b>	3,541.00	1,820.00
				<b>Total 61 · Fire Department-Services/Suppli</b>	<b>86,549.00</b>	<b>69,553.00</b>
				<b>62 · Park &amp; Rec-Services/Supplies</b>		
				<b>7322 · Utilities - Park &amp; Rec</b>		
				<b>Electricity Outdoor</b>	459.00	600.00
				<b>Park Garbage</b>		200.00
				<b>Park Water</b>	1,530.00	1,530.00
				<b>Total 7322 · Utilities - Park &amp; Rec</b>	<b>1,989.00</b>	<b>2,330.00</b>
				<b>Total 62 · Park &amp; Rec-Services/Supplies</b>	<b>1,989.00</b>	<b>2,330.00</b>
				<b>63 · Street Lights-Services/Supplies</b>		
				<b>7323 · Utilities - Street Lights</b>		
				<b>Street Lights Electricity</b>	4,488.00	4,488.00
				<b>Total 7323 · Utilities - Street Lights</b>	<b>4,488.00</b>	<b>4,488.00</b>
				<b>7340 · Street Lights Expenses</b>	0.00	
				<b>Total 63 · Street Lights-Services/Supplies</b>	<b>4,488.00</b>	<b>4,488.00</b>
				<b>64 · Admin-Services/Supplies</b>		
				<b>6280 · Memberships/Certs</b>	1,000.00	1,000.00
				<b>6015 · Annex/Consolidation/Parcel Tax</b>	0.00	0.00
				<b>6080 · Household Supplies</b>	500.00	500.00
				<b>6400 · Office expense</b>	2,000.00	2,800.00
				<b>6405 · Office Equip &amp; Furnishings</b>	1,000.00	1,000.00
				<b>6410 · Mail and Postage Supplies</b>	300.00	250.00
				<b>6500 · Other Professional Svcs</b>	2,500.00	2,500.00
				<b>6587 · LAFCO</b>	614.00	620.00
				<b>6610 · Legal</b>	8,000.00	8,000.00
				<b>6630 · Audit</b>	5,300.00	4,950.00
				<b>6634 · Bank Fees</b>	0.00	0.00
				<b>6800 · Publications and Legal Notices</b>	250.00	270.00
				<b>7051 · Refunds</b>	0.00	0.00
				<b>Total 64 · Admin-Services/Supplies</b>	<b>21,464.00</b>	<b>21,890.00</b>

										<b>Budget</b>		
										<b>FY 2020/21</b>	<b>FY 2021/22</b>	
											28,420.00	28,420.00
											7,700.00	7,700.00
											2,500.00	2,500.00
											0.00	0.00
											0.00	
											2,500.00	2,500.00
											0.00	
											9,500.00	9,086.00
											0.00	0.00
											10,000.00	10,000.00
											31,492.00	33,216.00
											<b>204,102.00</b>	<b>189,183.00</b>
											8,000.00	8,000.00
											0.00	0.00
											<b>8,000.00</b>	<b>8,000.00</b>
											<b>295,088.00</b>	<b>305,755.00</b>
											<b>4,267.00</b>	<b>150.00</b>
											<b>4,267.00</b>	<b>150.00</b>