



Cazadero Community Services District Meeting Minutes –May 11 2020

The Cazadero Community Services District meeting was conducted pursuant to the provisions of the Governor’s Executive Order N-29-20 which suspends certain requirements of the Ralph M. Brown Act due to the COVID-19 virus. CSD Board Members and staff participated in the meeting by teleconference. Members of the public were provided a teleconference call-in number to listen to the meeting and the opportunity to give public comment in writing.

1. Call to Order and Roll Call

The regular meeting of the Cazadero CSD Board was called to order at 6:20PM on May 11, 2020. Director Olson led the Pledge of Allegiance. The following Directors were present: Nicholls, P. Barry, Canelis, M. Berry, Olson. Chief Krausmann and AA Kulczewski were also present.

2. Public Comment

None

3. Agenda Adjustments

None

4. Director Reports

None

5. Fire Chief’s Report/Staff Report

AA Kulczewski queried and the Board confirmed that a new General Ledger account be created tracking COVID-19 expenses.

Chief Krausmann reported that due to COVID-19 the bathroom project was on hold; volunteer drills (with proper social distancing) would resume May 14, weather permitting.

Call Report for April:

Nature of Call	Number of Calls
Medical Aid	2
Fire Investigation	2
Vehicle Accident	1
Public Assist	1

6. Consent Calendar Items

On a motion by Director M. Berry, Seconded by Director Olson, the Board moved to approve the Consent Calendar Items. VOTE: By roll call:

Director	Vote
Nicholls	Aye
P. Barry	Aye
Canelis	Aye
M. Berry	Aye
Olson	Aye

7. Correspondence

Correspondence referenced in the Board packet were reviewed.

8. Action Items

- a. **Station #1 Generator Replacement & Maintenance** – Tabled to June meeting.
- b. **2020-2021 FY Budget** – After Board discussion, on a motion by Director Canelis, Seconded by Director P. Barry, the Board moved to approve the Preliminary 2020-2021 Fiscal Year budget. VOTE: By roll call:

Director	Vote
Nicholls	Aye
P. Barry	Aye
Canelis	Aye
M. Berry	Aye
Olson	Aye

- c. **FEMA Grant Opportunities** – Chief Krausmann reported he is working on several grants and that the Cazadero Volunteer Fire Department received a grant for a washer and dryer for firefighter turnouts from Jenny’s Heroes California. Director Nicholls reported he is checking on other potential grant opportunities.
- d. **Response to County Clerk and Registrar of Voters** –On a motion by Director M. Berry, Seconded by Director Olson, the Board ordered an election be held and requested consolidation with the November 3, 2020, Consolidated District Election by Resolution 19-20-04 with a roll call vote:

Director	Vote
Nicholls	Aye
P. Barry	Aye
Canelis	Aye
M. Berry	Aye
Olson	Aye

9. Discussion Items

- a. **Business and Camp Inspections** – No action due to COVID-19, tabled to June meeting.
- b. **Cazadero Firefighters Association** – Chief Krausmann reported the Association had \$7,096.77 in checking and \$30,033.51 in savings, and that the next report will be in August.
- c. **Employment Agreements for Salaried Employees** – The Board discussed Agreement templates and legal counsel review. Director M Berry will report back on the subject at the June board meeting.
- d. **Security for Fire Stations** – The Board discussed various security systems and Director Olson will research further.
- e. **Dormitory** – The Board discussed the option of purchasing property at 5954 Cazadero Highway to be used as a fire station dormitory, further realtor research is required.

10. Committee Reports

- a. **Consolidation 2020 Ad Hoc** – Director P. Barry reported he has a final draft and is working on scheduling a meeting with Supervisor Hopkins, although COVID-19 is causing delays.
- b. **Park 2020 Ad Hoc** – Director P. Barry reported he has a contract for the Depot and requested the District make the first progress payment which had previously been approved by the Board of Directors.
- c. **Board Policy Handbook 2020 Ad Hoc** – The Committee is still waiting for access to Lexipol.


11. Financial Reports

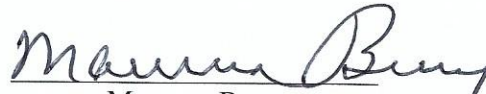
Bills totaling \$280,022.80 were presented for payment, which included a \$147,240.57 payment for the new water tender chassis and a transfer of \$124,808.30 from the Westamerica checking account to the Community First Credit Union checking account. Deposits in Westamerica included \$124,808.30 from property tax revenue and \$90,904.00 from the FEMA grant for the water tender.


12. Adjournment

On a motion by Director P. Barry, Seconded by Director Canelis, the Board moved to adjourn the meeting at 8:14 PM. VOTE: By roll call:

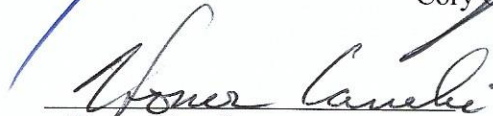
Director	Vote
Nicholls	Aye
P. Barry	Aye
Canelis	Aye
M. Berry	Aye
Olson	Absent


Michael Nicholls


Maureen Barry


Paul Barry


Cory Olson


Homer Canelis

Date: 6/11/20