



*Cazadero Community Services District
Meeting Minutes – January 11, 2021*

The Cazadero Community Services District meeting was conducted pursuant to the provisions of the Governor’s Executive Order N-29-20 which suspends certain requirements of the Ralph M. Brown Act due to the COVID-19 virus. CSD Board Members and staff participated in the meeting by zoom teleconference. Members of the public were provided a zoom and telephone call-in number to view or listen to the meeting and the opportunity to provide public comment verbally or in written format.

1. Call to Order and Roll Call

The regular meeting of the Cazadero CSD Board was called to order at 6:09PM on January 11, 2021. Director P. Barry led the Pledge of Allegiance. The following Directors were present: P. Barry, M. Berry, H. Canelis, D. DeBeaune, M. Nicholls. Chief Krausmann, Assistant Chief Schanz, AA Kulczewski, and a member of the public were also present.

2. Public Comment

None.

3. Agenda Adjustments

Action Item 1 – Dennis Rosatti - Parcel Tax Proposal moved to before Director Reports.

4. Director Reports

None.

5. Staff Reports

AA Kulczewski reported on tech repair of District computer software problems.

Chief Krausmann reported that he will be traveling to the manufacturer of the new tender to perform final inspection; Cal Fire Cazadero Station closed for the winter on 12/28/20; stipend employee station coverage started on 1/1/21; 6 Cazadero VFD firefighters were sent to get Covid-19 vaccinations.

Chief Krausmann also gave the Call Report for December:

Nature of Call	Number of Calls
Vehicle Accident	1
Medical Aid	4

Due to the late notice of a new reporting format, there were no reports for Park & Rec Maintenance or Facilities.

6. Consent Calendar Items

Director Nicholls pulled the financials for December from the consent calendar as he had concerns about the need to move funds from the Credit Union account to the LAIF account.

On a motion by Director Nicholls, Seconded by Director M. Berry, the Board moved to approve the meeting minutes from December. VOTE: 5-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Aye
M. Nicholls	Aye

On a motion by Director Nicholls, Seconded by Director Canelis, the Board consented to move monies out of the Credit Union account and deposit them into the LAIF account. VOTE: 5-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Aye
M. Nicholls	Aye

7. Action Items

- a. **Dennis Rosatti – Parcel Tax Proposal** – Update on proposed parcel tax, timeline, and cost.
- b. **Consideration of Legal Counsel Appointment** – Final decision on legal counsel to be made at February Board meeting. After Board discussion, on a motion by Director Nicholls, Seconded by Director M. Berry, the Board moved to have the District legal file transferred to the law firm of Johnston Thomas. VOTE: 5-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Aye
M. Nicholls	Aye

- c. **COVID-19 Prevention Program** – After Board discussion, on a motion by Director DeBeaune, Seconded by Director M. Berry, the Board moved to direct the Fire Chief to develop a written Covid-19 Prevention Program compliant with Cal/OSHA directives. VOTE: 5-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Aye
M. Nicholls	Aye

- d. **Station #1 Generator Replacement** – After Board discussion, on a motion by Director Nicholls, Seconded by Director DeBeaune, the Board moved to have Directors P. Barry and Canelis go to Sacramento to purchase a used 2002 30kw generator. VOTE: 5-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Aye
M. Nicholls	Aye

- e. **Park Electrical Upgrade** – After Board discussion, on a motion by Director Nicholls, Seconded by Director M. Berry, the Board approved acceptance of the supplemental agreement from Summit Engineering, Inc. VOTE: 5-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Aye
M. Nicholls	Aye

8. Discussion Items

- a. **Cazadero Firefighters Association** – Due to the holidays and the Regional Stay at Home Order there was no Firefighters Association activity in December.

9. Committee Reports

- a. **Consolidation 2020 Ad Hoc** – Director P. Barry reported that due to the holidays and family commitments there was no activity in December.
- b. **Park 2020 Ad Hoc** – For the park improvement grant project, the committee reported they are waiting for an on-site visit from one of the vendors. For the park electrical upgrade, the committee reported on permit and PG&E engineering status.

10. Correspondence

Correspondence referenced in the Board packet were reviewed.

11. Financial Reports

Bills totaling \$47,408.96 were presented for payment.

12. Adjournment

On a motion by Director Nicholls, Seconded by Director M. Berry, the Board moved to adjourn the meeting at 7:38 PM. VOTE: 5/0/0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Aye
M. Nicholls	Aye

Paul Barry

Maureen Barry

Homer Canelis

Daina DeBeaune

Michael Nicholls

Date: _____