

Cazadero Community Services District

Regular Meeting Minutes

June 10, 2019

I. **Call to Order and Roll Call**

Director M. Nicholls called to order the regular meeting of the Cazadero Community Services District at 6:03 pm on June 10, 2019 at Station #1. Director C. Olson led the pledge of allegiance. The following were present: Directors Mike Nicholls, Cory Olson, Paul Barry, Homer Canelis, and Maureen Berry. Chief Krausmann, AA Flowers and a member of the public were also present.

II. **Public Comment**

None.

III. **Board Member Comment**

Director Canelis inquired about a letter of support for a cell tower at Salt Point; Director M. Nicholls stated he submitted the letter prior to Board review due to a strict timeline. Director Nicholls stated the FDR was originally pulled from the Board of Supervisors agenda, Director Nicholls contacted Supervisor Hopkins and the item was placed back on the agenda; no date has been set for the FDR. PGE Joinder was filed on 6-7-19, case # 19-30088; legal counsel suggested CCSD filing.

IV. **Staff Report**

The Board thanked AA Flowers for her time the CCSD.

V. **New Business**

- a. **Solar Presentation-** Director Nicholls reviewed the proposal from North Coast Solar. Total cost is \$27,375.00; quote is good for 30 days. Discussion held regarding the following: possibility of longer site study time (winter, spring, summer, etc.), location of solar system (station 1 vs park property), roof stability (can roof support additional load)? Item tabled for more information.
- b. **Consolidation/Annexation Ad Hoc Committee Report-** Director P. Barry reported a meeting has been set for 6-13-19 at Duncans Mills station, 6 pm.
- c. **Mission Statement-** Discussion held, sample mission statements were reviewed. On a motion by Director M. Berry, seconded by Director C. Olson, the Board approved the mission statement drafted by a member of the public. VOTE: 5/0/0. "Provide recreational, lighting and other high-quality services to Cazadero Community residents in an efficient and financially responsible manner."
- d. **Resolution 18/19-03 Revised FY 18/19 Final Budget-** AA Flowers reviewed the revised FY 18/19 final budget recommendations. On a motion by Director Canelis, seconded by Director C. Olson, the Board adopted Resolution 18/19-03 Revised FY 18/19 Final Budget. Roll call vote: Director M. Berry, aye; Director C. Olson, aye; Director H. Canelis, aye; Director P. Barry, aye; Director M. Nicholls, aye. VOTE: 5/0/0.
- e. **Resolution 18/19-04 FY 19/20 Preliminary Budget-** AA Flowers reviewed the revised FY 19/20 preliminary budget recommendations. On a motion by Director Canelis,

seconded by Director M. Berry, the Board adopted Resolution 18/19-04 FY 19/20 Preliminary Budget. Roll call vote: Director M. Berry, aye; Director C. Olson, aye; Director H. Canelis, aye; Director P. Barry, aye; Director M. Nicholls, aye. VOTE: 5/0/0.

- f. **Call/Drill Pay-** Chief Krausmann reviewed the rates of neighboring districts and the financial impact on the district if rates to be increased. Chief Krausmann recommends \$20.00 for calls and drills. On a motion by Director H. Canelis, seconded by Director P. Barry, the Board moved to approve \$20.00 call/drill pay effective July 1, 2019. VOTE: 4/0/1 (Director Olson abstained).
- g. **Recruitment/training/hiring or new Administrative Officer/Clerk-** Discussion held regarding pay range, range suggested is \$50-60/hour.
- h. **FY 18/19 financial audit proposal-** On a motion by Director H. Canelis, seconded by Director C. Olson the Board moved to approve FY 18/19 audit proposal provided by Blomberg & Griffin Accountancy. VOTE: 5/0/0.
- i. **Provident/FirePlus Proposal-** AA Flowers reviewed the proposal provided by Provident/FirePlus. On a motion by Director H. Canelis, seconded by Director M. Berry, the Board moved to approve the Provident/FirePlus proposal. VOTE: 4/0/1 (Director Olson abstained).

VI. Chief Report

a. Call Report-May

Nature of Call	May
Medical Aid	5
Fire Investigation	2
Hazardous Condition	1
Alarm	1
Vehicle Accident	1

- b. **Maintenance-** Chief Krausmann will work on the new sign installation. 5266 will be out of service for a few weeks for repair to the auxiliary pump; District cost will be approximately \$3,500.00. Chief Krausmann will also explore the cost of a trailer for living quarters solution.

VII. Correspondence

Correspondence was reviewed.

VIII. Approval of Minutes

On a motion by Director Canelis, seconded by Director C. Olson, the Board moved to approve the minutes of the May 9, 2019 meeting. VOTE: 5/0/0.

IX. Approval of Financials

On a motion by Director Canelis, seconded by Director C. Olson, the Board moved to approve the financial report including payment of operating expenses. VOTE: 5/0/0.

X. Old Business

- a. **MSR Update**- Chief Krausmann has reviewed the draft MSR and submitted questions to Mark Bramfitt.

XI. Public Comment

None.

XII. Board Member Comment

None.

XIII. Adjournment

On a motion by Director M. Berry, seconded by Director C. Olson the Board moved to adjourn the meeting at 8:45 pm.

Michael Nicholls

Maureen Berry

Paul Barry

Cory Olson

Homer Canelis

Date