



CAZADERO COMMUNITY SERVICES DISTRICT
PO BOX 508
CAZADERO CA 95421-0508

Board Meeting Agenda
September 13, 2021 ~ 6:00PM
Location ~ Fire Station #1
5980 Cazadero Hwy, Cazadero Ca 95421

****GOVERNOR'S EXECUTIVE ORDER N-25-20****

****GOVERNOR'S EXECUTIVE ORDER N-29-20****

RE CORONAVIRUS COVID-19

DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF SONOMA TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, MEMBERS OF THE BOARD OF DIRECTORS WILL BE PARTICIPATING BY TELECONFERENCE INTO THE BOARD OF DIRECTORS MEETING FOR SEPTEMBER 13, 2021.

Members of the public who wish to participate in the Board of Director's meeting may do so by either logging on to the Zoom link or dialing the teleconference call-in number and inputting the meeting ID and passcode when prompted:

<https://us02web.zoom.us/j/83907045327?pwd=bXpNUTBNd3daaFBQN3lnM2FIQ2xMdz09>
Telephone number: 1 (669) 900-6833, Meeting ID 839 0704 5327, Passcode 427470#

PLEASE NOTE: The Cazadero Community Services District office is closed, and this meeting will be conducted entirely by teleconference.

Should you want to submit public comment, you may do so either by commenting at the appropriate time in person if logging into the meeting or by email before Board Meeting is called to order. If emailing, please state the agenda item number that you are commenting on and limit written comments to three hundred (300) words or less. Comments can be sent to pbarry@cazadero-csd.org. Written comments received prior to the meeting will be read into the record.

The Board meeting agenda and all supporting documents are available for public review on the website at www.cazadero-csd.org

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

President P. Barry

Director M. Berry

Director H. Canelis

Director D. DeBeaune

Director S. Griswold

OPEN TIME FOR PUBLIC EXPRESSION

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda and is restricted to matters within the Board's jurisdiction. Items that appear to warrant a more-lengthy presentation or Board consideration may be placed on the agenda for discussion at a future meeting. Please limit comments to three hundred (300) words.

AGENDA ADJUSTMENTS

An opportunity for the Board President to approve adjustments to the current agenda.

DIRECTOR REPORTS

An opportunity for Directors to report on their individual activities related to District Business.

STAFF REPORTS

1. Administrative Assistant
2. Fire Department and Firefighters Association Report
 - a. Operations
 - b. Administration
 - c. Training
 - d. Special Projects
3. Park & Rec Maintenance
4. Facilities

CONSENT CALENDAR ITEMS

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any Director

1. Approval of Meeting Minutes – August 9, 2021
2. Approval of Financials – Month of July 2021
3. Approval of Financials – Month of August 2021

ACTION ITEMS

1. **Board Meetings** – Discussion/Action – Discuss and consider resuming in-person Board meetings.
2. **Playground Equipment** – Discussion/Action –
3. **Board Meeting Night** – Discussion/Action –
4. **2021-2022 FY Final Budget** – Discussion/Action – Presentation and approval of 2021-2022 FY Final Budget and Approval of Resolution 21/22-03 Adopting the 2021/22 fiscal Year Final Budget and appropriations limit.
5. **Consider Approval of Resolution 21/22-04 for Change in Signatories for Accounts at Community First Credit Union** – Discussion/Action

DISCUSSION ITEMS

COMMITTEE REPORTS

1. Consolidation Ad Hoc 2020
2. Park Ad Hoc 2020

FINANCIAL REPORTS

COMMUNICATIONS

1. Letter from PG&E, re: Learn about recent system updates and how to prepare for potential power outages
2. Email from CNRA Bonds and Grants, re: California Air Resources Board Investment Plan Workshop
3. Letter from Ross Valley Sanitary District, re: Invites applications for Accountant I/II/Senior position

ADJOURNMENT

STAFF REPORTS

Fire Department

Operations:

- New water tender 5291 is in service at Station 1.
- 5266 is out on a strike team at the Dixie Fire.
- New generator has arrived and is in the process of installation behind Station 1.
- Chief Krausmann reports that the bathroom renovation project at Station 1 is moving forward.

August 2021 Calls

Nature of Call	Number of Calls
Medical Aid	11
Traffic Accident	3
Hazardous Condition	2
Fire/Smoke Investigation	2
Vegetation Fire	1
Public Assist	1

Administration

- No report.

Training

- Medical Training with Chris Ottolini first Thursday of the month.

Firefighters Association

No Report for August

Alan Dewart
Park Maintenance Worker
CCSD Parmeter Park

8-25-21
Cazadero Community Services District
PO Box 508
Cazadero CA. 95421

Re: Parmeter Park Maintenance Summary for Jan-July 2021

The restrooms are open 24 hours and the park is in good overall condition.

2021 regular maintenance:

The parks restrooms have been cleaned a minimum of 4 times weekly (Mon, Wed, Fri and Sat) and 7 days per week during the height of the "outbreak". Most of the parks small trees and bushes were lightly trimmed in January and Feb. In early spring of 2022 I'll do a heavier trimming focusing on the trees and brush fronting Cazadero Highway. 2 rounds of weed wacking have been done in the park and the attached hillside/s northwest of the park. I have used my propane weed torch multiple times in March and April to burn off misc. weeds popping up around the park and, in particular, the childrens playground area, I have been power blowing the park and adjacent paths, parking areas and lower Austin Creek Rd. 3-4 times per week. On the concrete walkway east of the basketball court, the slab had a long crack in it from years of very slowly separating from the basketball court wall. I pressure washed then completely sealed the crack with mortar to keep water from further penetrating the crack. I pressure washed and repainted all the waste cans. I am planning on pressure washing and staining the picnic tables. I am also planning on pressure washing and painting the exterior tennis court slab walls.

There have been no notable incidents at the park.

Continuing needs for contractor assessment/repairs: -Tennis and Basketball Courts
-Bathroom deadbolt locks

In Feb of 2020 I filled all the existing small cracks in the (red colored) surface of the tennis courts with sand, mortar and red coloration mixture. The filling repairs lasted for about the last 6 months but most of the cracks have re-opened and it is probably best that a professional court repair/refinishing expert be contracted to refinish the tennis ct. This has been a slow process of degradation but it probably time to get the resurfacing work done.

As previously reported, the basketball court (green colored) surface coat has been slowly peeling away over the last few years so you may want to have that contractor strip and resurface the basketball cts also.

A year or two ago at one of meetings Steve Krauseman mentioned he could do something about the replacement of the broken locks/deadbolts on the restroom doors. He's a busy guy but maybe we can move forward on that now, if he's got the time or hire a locksmith. The deadbolts would allow patrons to lock the door behind them when using the restroom but would also allow for keyed entry in case of an emergency.

Thank you,
Alan Dewart

Facilities

I did my usual work of mopping floors, washing the front windows, cleaning the fridge and stove, and microwave. Cleaning the sinks, and toilets in the bathroom, replacing toilet paper and paper towels in the dispensers. I also swept in the big room and swept the front of the fire hall and the back area. I also dusted things that needed it. Now since people are at the fire hall during the day, I've been coming after 5pm so I won't have to mop around people. I've come every other day and longer hours on the weekend to deep clean. The cast is off my hand now so I don't need the help of my husband so much. I'm happy to see the new bathroom being worked on. Thank you to who put the new calendar pages out for me to put up. If someone has the kitchen handles would you leave them where I can see them and my husband can install them. I worked 19 hours for August. Nancy

CONSENT ITEMS



*Cazadero Community Services District
Meeting Minutes – August 9, 2021*

The Cazadero Community Services District meeting was conducted pursuant to the provisions of the Governor’s Executive Order N-29-20 which suspends certain requirements of the Ralph M. Brown Act due to the COVID-19 virus. CSD Board Members and staff participated in the meeting by zoom teleconference. Members of the public were provided a zoom and telephone call-in number to view or listen to the meeting and the opportunity to provide public comment verbally or in written format.

1. Call to Order and Roll Call

The regular meeting of the Cazadero CSD Board was called to order at 6:03PM on August 9, 2021. Director P. Barry led the Pledge of Allegiance. The following Directors were present: P. Barry, M. Berry, H. Canelis, and D. DeBeaune. AA Kulczewski and a member of the public were also present.

2. Public Comment

None.

3. Agenda Adjustments

None

4. Director Reports

Director P. Barry reported there will be a vegetation management meeting at the firehouse on August 14 to discuss wildfire in the community, evacuation routes, etc. He also reported we are good to go with the Coastal Conservancy grant for the chipper program, which is a reimbursement program, and has signed us up for a discount program for a 15% discount on the equipment. The vendor will give us 30–60-day terms so we can buy the equipment and send the bill to the Coastal Conservancy, who will pay us and we then pay the vendor. The chipper is about 45 days out due to covid.

5. Staff Reports

Staff reports were included in the Board packet.

The Call Report for July:

Nature of Call	Number of Calls
Medical Aid	7
Traffic Accident	3
Hazardous Condition	2

6. Consent Calendar Items

On a motion by Director M. Berry, Seconded by Director Canelis, the Board moved to approve the July minutes and the financials for the month of June. VOTE: 4-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Aye

7. Action Items

- a. **Board Vacancy / Swearing In of Newly Appointed Board Member** – Director M. Berry nominated Scott Griswold, manager of the Boy Scout camp, for Board Director. There were no other nominations. After Board discussion, the Board appointed Scott Griswold to fill the vacancy for the remainder of the term of resigned Director M. Nicholls. Director M. Berry will swear him in. VOTE: 4-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Aye

- b. **Board Meetings** – Item was tabled to September meeting.

8. Discussion Items

- a. **None**

9. Committee Reports

- a. **Consolidation 2020 Ad Hoc** – Director P. Barry reported he had a discussion with a member of the Fire Services Working Group regarding the new tax measure that will be on the ballot in June 2022 (that didn't pass last election), they removed the consolidation clause for the new measure; the Cazadero request from the funding (should the measure pass) includes ongoing funding for staffing (2 staff, 24 hours/day, 7 days/week), earthquake retrofit of Station 1, and one type 6 brush truck; and that with volunteer members in the Fire Department diminishing we need paid positions.
- b. **Park 2020 Ad Hoc** – Director Canelis reported that one building has been moved to the site, still needs to be positioned, and next building will probably be delivered this week. Director P. Barry reported the three new water tanks arrived today, the pipe is here, and the project is to be done before the paving is done on Cazadero Highway. Director Canelis expressed concern of the lack of water in Austin Creek and the refresh rate when it's pumped out.

10. Correspondence

Correspondence referenced in the Board packet were reviewed.

11. Financial Reports

Bills totaling \$39,328.28 were presented for payment.

12. Adjournment

On a motion by Director M. Berry, Seconded by Director Canelis, the Board moved to adjourn the meeting at 7:10 PM. VOTE: 4-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Aye

Paul Barry

Maureen Barry

Homer Canelis

Daina DeBeaune

Scott Griswold

Date: _____

Cazadero Community Services District
Profit & Loss Budget Performance
 July 2021

7:50 PM
 09/06/2021
 Accrual Basis

		Jul 21	Jul 21	\$ Over Budget	% of Budget	Annual Budget
Ordinary Income/Expense						
Income						
10 · Tax Revenue						
	1000 · Property Taxes-CY Secured	13,696.67	13,696.67	13,696.67	100.0%	0.00
	1011 · SB 2557 Prop Tax Admin	0.00	0.00	0.00	0.0%	0.00
	1020 · Prop Tax-CY Supplemental	1,527.04	1,527.04	1,527.04	100.0%	0.00
	1040 · Prop Tax-CY Unsecured	224.60	224.60	224.60	100.0%	0.00
	1042 · Cost Reim-Coll DEL CY UNS	0.00	0.00	0.00	0.0%	0.00
	1060 · Prop Tax-PY Secured	-9.05	-9.05	-9.05	100.0%	0.00
	1080 · Supplemental Prop Tax-PY	-3.84	-3.84	-3.84	100.0%	0.00
	1100 · Prop Taxes-PY Unsecured	152.99	152.99	152.99	100.0%	0.00
	Total 10 · Tax Revenue	15,588.41	15,588.41	15,588.41	100.0%	0.00
17 · Use of Money/Property						
	1700 · Interest on Pooled Cash	137.08	137.08	137.08	100.0%	0.00
	1702 · WestAmerica Bank	0.00	0.00	0.00	0.0%	0.00
	1703 · LAIF Interest	184.35	184.35	184.35	100.0%	0.00
	1704 · Comm First CU - Savings	0.85	0.85	0.85	100.0%	0.00
	1801 · Hall Use	0.00	0.00	0.00	0.0%	0.00
	Total 17 · Use of Money/Property	322.28	322.28	322.28	100.0%	0.00
20 · Intergovernmental Revenues						
	2440 · ST-HOPTR	822.61	822.61	822.61	100.0%	0.00
	2500 · State-Other Funding (ST)	0.00	0.00	0.00	0.0%	0.00
	Total 20 · Intergovernmental Revenues	822.61	822.61	822.61	100.0%	0.00
40 · Miscellaneous Revenues						
	4040 · Misc. Income					
	4040 A · Recruitment/Retention-Region 5	0.00	0.00	0.00	0.0%	0.00
	4040 · Misc. Income - Other	0.00	0.00	0.00	0.0%	0.00
	Total 4040 · Misc. Income	0.00	0.00	0.00	0.0%	0.00
	4050 · State & Local Grants	0.00	0.00	0.00	0.0%	0.00
	4051 · Federal Grants	0.00	0.00	0.00	0.0%	0.00
	Total 40 · Miscellaneous Revenues	0.00	0.00	0.00	0.0%	0.00
	Total Income	16,733.30	16,733.30	16,733.30	100.0%	0.00
	Gross Profit	16,733.30	16,733.30	16,733.30	100.0%	0.00
Expense						
50 · Salaries/Employment Benefits						
	51 · Fire Department-Salaries/Empl B					
	5915 · Fire Department Payroll Expense	0.00	0.00			
	5911 · Firefighter C & D Reimbursement					
	Calls	0.00	0.00			
	Drills	0.00	0.00			
	Stipend	2,652.00	2,652.00			
	Strike Team	0.00	0.00			
	5911 · Firefighter C & D Reimbursement - Other	0.00	0.00	0.00	0.0%	0.00
	Total 5911 · Firefighter C & D Reimbursement	2,652.00	2,652.00	2,652.00	100.0%	0.00
	Total 51 · Fire Department-Salaries/Empl B	2,652.00	2,652.00	2,652.00	100.0%	0.00

	Jul 21	Jul 21	\$ Over Budget	% of Budget	Annual Budget
52 · Park & Rec-Salaries/Employ Bene					
5912 · Park & Rec Payroll Expenses	180.00	180.00			
Total 52 · Park & Rec-Salaries/Employ Bene	180.00	180.00			
54 · Admin-Salaries/Employ Benefits					
5914 · Admin Payroll Expenses	1,695.00	1,695.00			
Total 54 · Admin-Salaries/Employ Benefits	1,695.00	1,695.00			
5910 · Payroll Expenses	2,302.64	2,302.64	2,302.64	100.0%	0.00
5940 · Wrkmn Comp	3,703.00	3,703.00	3,703.00	100.0%	0.00
Total 50 · Salaries/Employment Benefits	10,532.64	10,532.64	10,532.64	100.0%	0.00
60 · Services/Supplies					
61 · Fire Department-Services/Suppli					
6021 · Clothing, Uniform, Personal	0.00	0.00	0.00	0.0%	0.00
6022 · Safety Clothing	2,479.38	2,479.38	2,479.38	100.0%	0.00
6040 · Communications					
Station 1 Emergency Phones	240.35	240.35	240.35	100.0%	0.00
Stn 1 Internet	192.20	192.20	192.20	100.0%	0.00
Stn 1 Telephone	237.31	237.31	237.31	100.0%	0.00
Stn 2 Internet	151.57	151.57	151.57	100.0%	0.00
Stn 2 Telephone	64.73	64.73	64.73	100.0%	0.00
6040 · Communications - Other	0.00	0.00	0.00	0.0%	0.00
Total 6040 · Communications	886.16	886.16	886.16	100.0%	0.00
6060 · Food	0.00	0.00	0.00	0.0%	0.00
6101 · Insurance - Fire Department	3,509.32	3,509.32			
6149 · Maintenance-Radio/Pagers	0.00	0.00	0.00	0.0%	0.00
6181 · Maintenance - Fire Department					
Gen Bi-Annual Load Test	0.00	0.00	0.00	0.0%	0.00
SCBA Testing	1,700.00	1,700.00			
Main Siren Maintenance	1,126.68	1,126.68			
Station 2 Mntce (Include Siren)	0.00	0.00	0.00	0.0%	0.00
Stn 2 Well Maintenance	0.00	0.00	0.00	0.0%	0.00
Station 1 Mntce	129.95	129.95	129.95	100.0%	0.00
6181 · Maintenance - Fire Department - Other	-187.77	-187.77			
Total 6181 · Maintenance - Fire Department	2,768.86	2,768.86	2,768.86	100.0%	0.00
6261 · Medical Equip	1,251.98	1,251.98	1,251.98	100.0%	0.00
6457 · Computer Chrgs-Firehouse Softwa	0.00	0.00	0.00	0.0%	0.00
6461 · Misc Supplies/Expenses	0.00	0.00	0.00	0.0%	0.00
6510 · Recruitment/Retention	0.00	0.00	0.00	0.0%	0.00
6526 · REDCOM	0.00	0.00	0.00	0.0%	0.00
6654 · Medical Exam	0.00	0.00	0.00	0.0%	0.00
6820 · Rents and Leases - Equipment	0.00	0.00	0.00	0.0%	0.00
6880 · Minor Equipment/Sm Tools	166.49	166.49	166.49	100.0%	0.00
6881 · Safety Equip	0.00	0.00	0.00	0.0%	0.00
6883 · Fire Equip	119.02	119.02	119.02	100.0%	0.00
7053 · Permits/License/Fees	0.00	0.00	0.00	0.0%	0.00
7131 · Textbooks	0.00	0.00	0.00	0.0%	0.00
7201 · Gas & Oil	291.69	291.69	291.69	100.0%	0.00
7321 · Utilities - Fire Department					
Stn 2 Propane	0.00	0.00	0.00	0.0%	0.00
Stn 2 Garbage	46.95	46.95	46.95	100.0%	0.00

	Jul 21	Jul 21	\$ Over Budget	% of Budget	Annual Budget
Stn 2 Electricity	127.10	127.10	127.10	100.0%	0.00
Stn 1 Water	6.52	6.52	6.52	100.0%	0.00
Stn 1 Propane	0.00	0.00	0.00	0.0%	0.00
Stn 1 Garbage	0.00	0.00	0.00	0.0%	0.00
Stn 1 Electricity	318.26	318.26	318.26	100.0%	0.00
Siren Electricity	27.09	27.09	27.09	100.0%	0.00
Total 7321 · Utilities - Fire Department	525.92	525.92	525.92	100.0%	0.00
7330 · Sanitation-Stn2					
Septic Monitoring Fee	0.00	0.00	0.00	0.0%	0.00
7330 · Sanitation-Stn2 - Other	0.00	0.00	0.00	0.0%	0.00
Total 7330 · Sanitation-Stn2	0.00	0.00	0.00	0.0%	0.00
7930 · Interest Expense	0.00	0.00	0.00	0.0%	0.00
Total 61 · Fire Department-Services/Suppli	11,998.82	11,998.82	11,998.82	100.0%	0.00
62 · Park & Rec-Services/Supplies					
7322 · Utilities - Park & Rec					
Electricity Outdoor	58.75	58.75	58.75	100.0%	0.00
Park Water	0.00	0.00	0.00	0.0%	0.00
Total 7322 · Utilities - Park & Rec	58.75	58.75	58.75	100.0%	0.00
Total 62 · Park & Rec-Services/Supplies	58.75	58.75	58.75	100.0%	0.00
63 · Street Lights-Services/Supplies					
7323 · Utilities - Street Lights					
Street Lights Electricity	397.93	397.93	397.93	100.0%	0.00
Total 7323 · Utilities - Street Lights	397.93	397.93	397.93	100.0%	0.00
7340 · Street Lights Expenses	0.00	0.00	0.00	0.0%	0.00
Total 63 · Street Lights-Services/Supplies	397.93	397.93	397.93	100.0%	0.00
64 · Admin-Services/Supplies					
6280 · Memberships/Certs	400.00	400.00	400.00	100.0%	0.00
6015 · Annex/Consolidation/Parcel Tax	0.00	0.00	0.00	0.0%	0.00
6080 · Household Supplies	0.00	0.00	0.00	0.0%	0.00
6400 · Office expense	114.99	114.99	114.99	100.0%	0.00
6405 · Office Equip & Furnishings	0.00	0.00	0.00	0.0%	0.00
6410 · Mail and Postage Supplies	0.00	0.00	0.00	0.0%	0.00
6500 · Other Professional Svcs	0.00	0.00	0.00	0.0%	0.00
6587 · LAFCO	0.00	0.00	0.00	0.0%	0.00
6610 · Legal	500.00	500.00	500.00	100.0%	0.00
6630 · Audit	0.00	0.00	0.00	0.0%	0.00
6634 · Bank Fees	0.00	0.00	0.00	0.0%	0.00
6800 · Publications and Legal Notices	0.00	0.00	0.00	0.0%	0.00
7051 · Refunds	0.00	0.00	0.00	0.0%	0.00
Total 64 · Admin-Services/Supplies	1,014.99	1,014.99	1,014.99	100.0%	0.00
6100 · Insurance	11,242.50	11,242.50	11,242.50	100.0%	0.00
6140 · Apparatus Maintenance	1,317.76	1,317.76	1,317.76	100.0%	0.00
6180 · Maintenance-Bldg & Imp.					
Parks Maintenance-Playground	0.00	0.00	0.00	0.0%	0.00
Brush Removal	0.00	0.00	0.00	0.0%	0.00
6180 · Maintenance-Bldg & Imp. - Other	0.00	0.00	0.00	0.0%	0.00
Total 6180 · Maintenance-Bldg & Imp.	0.00	0.00	0.00	0.0%	0.00
6462 · COVID-19 Expenses	0.00	0.00	0.00	0.0%	0.00
7120 · Training	375.00	375.00	375.00	100.0%	0.00

					Jul 21	Jul 21	\$ Over Budget	% of Budget	Annual Budget
				7320 · Utilities	0.00	0.00	0.00	0.0%	0.00
				7335 · Park Development	0.00	0.00	0.00	0.0%	0.00
				7910 · Principal Payment	0.00	0.00	0.00	0.0%	0.00
				7920 · Interest Paid	0.00	0.00	0.00	0.0%	0.00
				7950 · E5266 Strike Team	0.00	0.00	0.00	0.0%	0.00
				Total 60 · Services/Supplies	26,405.75	26,405.75	26,405.75	100.0%	0.00
				85 · Capital-Fixed Asset Expense					
				8560 · Equipment (F/A)	0.00	0.00	0.00	0.0%	0.00
				8570 · Structure	0.00	0.00	0.00	0.0%	0.00
				Total 85 · Capital-Fixed Asset Expense	0.00	0.00	0.00	0.0%	0.00
				Total Expense	36,938.39	36,938.39	36,938.39	100.0%	0.00
				Net Ordinary Income	-20,205.09	-20,205.09	-20,205.09	100.0%	0.00
				Net Income	-20,205.09	-20,205.09	-20,205.09	100.0%	0.00

Cazadero Community Services District
Deposit Detail
 July 2021

Type	Date	Name	Account	Amount
Deposit	07/14/2021		L. A. I. F.	184.35
			1703 · LAIF Interest	-184.35
TOTAL				-184.35
Deposit	07/21/2021		1-Community First CU -Checking	16,548.10
		County of Sonoma Treasurer	1000 · Property Taxes-CY Secured	-8,099.70
		County of Sonoma Treasurer	1000 · Property Taxes-CY Secured	-120.17
		County of Sonoma Treasurer	1000 · Property Taxes-CY Secured	-2,700.10
		County of Sonoma Treasurer	1000 · Property Taxes-CY Secured	-2,776.71
		County of Sonoma Treasurer	1000 · Property Taxes-CY Secured	0.01
		County of Sonoma Treasurer	1040 · Prop Tax-CY Unsecured	-224.60
		County of Sonoma Treasurer	1020 · Prop Tax-CY Supplemental	-408.30
		County of Sonoma Treasurer	1020 · Prop Tax-CY Supplemental	-320.86
		County of Sonoma Treasurer	1020 · Prop Tax-CY Supplemental	-508.32
		County of Sonoma Treasurer	1020 · Prop Tax-CY Supplemental	-289.60
		County of Sonoma Treasurer	1020 · Prop Tax-CY Supplemental	0.04
		County of Sonoma Treasurer	1060 · Prop Tax-PY Secured	0.05
		County of Sonoma Treasurer	1060 · Prop Tax-PY Secured	9.00
		County of Sonoma Treasurer	1100 · Prop Taxes-PY Unsecured	0.02
		County of Sonoma Treasurer	1100 · Prop Taxes-PY Unsecured	-153.01
		County of Sonoma Treasurer	1080 · Supplemental Prop Tax-PY	0.03
		County of Sonoma Treasurer	1080 · Supplemental Prop Tax-PY	3.81
		County of Sonoma Treasurer	2440 · ST-HOPTR	-568.31
		County of Sonoma Treasurer	2440 · ST-HOPTR	-7.51
		County of Sonoma Treasurer	2440 · ST-HOPTR	-3.23
		County of Sonoma Treasurer	2440 · ST-HOPTR	-243.56
		County of Sonoma Treasurer	1700 · Interest on Pooled Cash	-14.64
		County of Sonoma Treasurer	1700 · Interest on Pooled Cash	-122.44
TOTAL				-16,548.10
Deposit	07/31/2021		2-Community First CU -Savings	0.85
			1704 · Comm First CU - Savings	-0.85
TOTAL				-0.85

Cazadero Community Services District
Check Detail
July 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	ACH	07/27/2021	McPhail Fuel Co.	1-Community First CU -...		-443.12
Bill	U10863...	06/21/2021		Stn 1 Propane	-443.12	443.12
TOTAL					-443.12	443.12
Bill Pmt -Check	EFT	07/06/2021	P. G. & E.	1-Community First CU -...		-387.68
Bill	1483-5/...	06/16/2021		Stn 1 Electricity	-307.16	307.16
				Siren Electricity	-25.26	25.26
				Electricity Outdoor	-55.26	55.26
TOTAL					-387.68	387.68
Bill Pmt -Check	EFT	07/06/2021	P. G. & E.	1-Community First CU -...		-116.86
Bill	5192-5/...	06/16/2021		Street Lights Electricity	-116.86	116.86
TOTAL					-116.86	116.86
Bill Pmt -Check	EFT	07/09/2021	P. G. & E.	1-Community First CU -...		-397.92
Bill	4044-5/...	06/22/2021		Street Lights Electricity	-397.92	397.92
TOTAL					-397.92	397.92
Bill Pmt -Check	EFT	07/12/2021	Frontier Communica...	1-Community First CU -...		-243.63
Bill	5185-6/...	06/16/2021		Station 1 Emergency Ph...	-243.63	243.63
TOTAL					-243.63	243.63
Bill Pmt -Check	EFT	07/12/2021	Frontier Communica...	1-Community First CU -...		-64.41
Bill	1825-6/...	06/16/2021		Stn 2 Telephone	-64.41	64.41
TOTAL					-64.41	64.41
Bill Pmt -Check	EFT	07/12/2021	Frontier Communica...	1-Community First CU -...		-235.43
Bill	1755-6/...	06/16/2021		Stn 1 Telephone	-235.43	235.43
TOTAL					-235.43	235.43
Bill Pmt -Check	EFT	07/15/2021	Recology Sonoma M...	1-Community First CU -...		-46.95
Bill	228112...	06/30/2021		Stn 2 Garbage	-46.95	46.95
TOTAL					-46.95	46.95
Bill Pmt -Check	EFT	07/15/2021	Recology Sonoma M...	1-Community First CU -...		-375.18
Bill	235148...	06/30/2021		Stn 1 Garbage	-187.59	187.59
				Park Garbage	-187.59	187.59
TOTAL					-375.18	375.18

Cazadero Community Services District Check Detail July 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	EFT	07/16/2021	Comcast	1-Community First CU -...		-192.20
Bill	7647-71...	06/21/2021		Stn 1 Internet	-192.20	192.20
TOTAL					-192.20	192.20
Bill Pmt -Check	EFT	07/28/2021	Comcast	1-Community First CU -...		-151.57
Bill	4727-71...	07/03/2021		Stn 2 Internet	-151.57	151.57
TOTAL					-151.57	151.57
Liability Check	E-pay	07/05/2021	EFTPS	1-Community First CU -...		-1,346.38
				2100 · Payroll Liabilities	-259.00	259.00
				2100 · Payroll Liabilities	-440.63	440.63
				2100 · Payroll Liabilities	-440.63	440.63
				2100 · Payroll Liabilities	-103.06	103.06
				2100 · Payroll Liabilities	-103.06	103.06
TOTAL					-1,346.38	1,346.38
Liability Check	E-pay	07/05/2021	EDD	1-Community First CU -...		-182.77
				2100 · Payroll Liabilities	-182.77	182.77
TOTAL					-182.77	182.77
Liability Check	E-pay	07/05/2021	EDD	1-Community First CU -...		-379.43
				2100 · Payroll Liabilities	-24.97	24.97
				2100 · Payroll Liabilities	-354.46	354.46
TOTAL					-379.43	379.43
Paycheck	9804	07/01/2021	Caplan, Nancy K.	1-Community First CU -...		-415.57
				5910 · Payroll Expenses	-450.00	450.00
				5910 · Payroll Expenses	-0.45	0.45
				2100 · Payroll Liabilities	0.45	-0.45
				5910 · Payroll Expenses	-27.90	27.90
				2100 · Payroll Liabilities	27.90	-27.90
				2100 · Payroll Liabilities	27.90	-27.90
				5910 · Payroll Expenses	-6.53	6.53
				2100 · Payroll Liabilities	6.53	-6.53
				2100 · Payroll Liabilities	6.53	-6.53
				5910 · Payroll Expenses	-9.90	9.90
				2100 · Payroll Liabilities	9.90	-9.90
TOTAL					-415.57	415.57

Cazadero Community Services District
Check Detail
July 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Paycheck	9805	07/01/2021	Dewart, Alan	1-Community First CU -...		-627.98
				5910 · Payroll Expenses	-500.00	500.00
				5912 · Park & Rec Payro...	-180.00	180.00
				5910 · Payroll Expenses	-0.60	0.60
				2100 · Payroll Liabilities	0.60	-0.60
				5910 · Payroll Expenses	-42.16	42.16
				2100 · Payroll Liabilities	42.16	-42.16
				2100 · Payroll Liabilities	42.16	-42.16
				5910 · Payroll Expenses	-9.86	9.86
				2100 · Payroll Liabilities	9.86	-9.86
				2100 · Payroll Liabilities	9.86	-9.86
				5910 · Payroll Expenses	-13.11	13.11
				2100 · Payroll Liabilities	13.11	-13.11
TOTAL					-627.98	627.98
Paycheck	9806	07/01/2021	Krausmann, Steven M	1-Community First CU -...		-606.80
				5910 · Payroll Expenses	-800.00	800.00
				5910 · Payroll Expenses	-0.80	0.80
				2100 · Payroll Liabilities	0.80	-0.80
				2100 · Payroll Liabilities	97.00	-97.00
				5910 · Payroll Expenses	-49.60	49.60
				2100 · Payroll Liabilities	49.60	-49.60
				2100 · Payroll Liabilities	49.60	-49.60
				5910 · Payroll Expenses	-11.60	11.60
				2100 · Payroll Liabilities	11.60	-11.60
				2100 · Payroll Liabilities	11.60	-11.60
				2100 · Payroll Liabilities	35.00	-35.00
				5910 · Payroll Expenses	-17.60	17.60
				2100 · Payroll Liabilities	17.60	-17.60
TOTAL					-606.80	606.80
Paycheck	9807	07/01/2021	Kulczewski, Sharon	1-Community First CU -...		-1,397.66
				5914 · Admin Payroll Ex...	-1,695.00	1,695.00
				5910 · Payroll Expenses	-0.75	0.75
				2100 · Payroll Liabilities	0.75	-0.75
				2100 · Payroll Liabilities	147.00	-147.00
				5910 · Payroll Expenses	-105.09	105.09
				2100 · Payroll Liabilities	105.09	-105.09
				2100 · Payroll Liabilities	105.09	-105.09
				5910 · Payroll Expenses	-24.58	24.58
				2100 · Payroll Liabilities	24.58	-24.58
				2100 · Payroll Liabilities	24.58	-24.58
				2100 · Payroll Liabilities	20.67	-20.67
				5910 · Payroll Expenses	-16.47	16.47
				2100 · Payroll Liabilities	16.47	-16.47
TOTAL					-1,397.66	1,397.66

Cazadero Community Services District
Check Detail
 July 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Paycheck	9808	07/01/2021	Barrio, Gabriel	1-Community First CU -...		-418.21
				Stipend	-468.00	468.00
				5910 · Payroll Expenses	-0.47	0.47
				2100 · Payroll Liabilities	0.47	-0.47
				2100 · Payroll Liabilities	14.00	-14.00
				5910 · Payroll Expenses	-29.01	29.01
				2100 · Payroll Liabilities	29.01	-29.01
				2100 · Payroll Liabilities	29.01	-29.01
				5910 · Payroll Expenses	-6.78	6.78
				2100 · Payroll Liabilities	6.78	-6.78
				2100 · Payroll Liabilities	6.78	-6.78
				5910 · Payroll Expenses	-10.29	10.29
				2100 · Payroll Liabilities	10.29	-10.29
TOTAL					-418.21	418.21
Paycheck	9809	07/01/2021	Dewart, Alan	1-Community First CU -...		-144.07
				Stipend	-156.00	156.00
				5910 · Payroll Expenses	-9.67	9.67
				2100 · Payroll Liabilities	9.67	-9.67
				2100 · Payroll Liabilities	9.67	-9.67
				5910 · Payroll Expenses	-2.26	2.26
				2100 · Payroll Liabilities	2.26	-2.26
				2100 · Payroll Liabilities	2.26	-2.26
TOTAL					-144.07	144.07
Paycheck	9810	07/01/2021	Endsley, Stephanie R	1-Community First CU -...		-288.14
				Stipend	-312.00	312.00
				5910 · Payroll Expenses	-0.31	0.31
				2100 · Payroll Liabilities	0.31	-0.31
				5910 · Payroll Expenses	-19.34	19.34
				2100 · Payroll Liabilities	19.34	-19.34
				2100 · Payroll Liabilities	19.34	-19.34
				5910 · Payroll Expenses	-4.52	4.52
				2100 · Payroll Liabilities	4.52	-4.52
				2100 · Payroll Liabilities	4.52	-4.52
TOTAL					-288.14	288.14
Paycheck	9811	07/01/2021	Flores, Matt	1-Community First CU -...		-144.07
				Stipend	-156.00	156.00
				5910 · Payroll Expenses	-0.16	0.16
				2100 · Payroll Liabilities	0.16	-0.16
				5910 · Payroll Expenses	-9.67	9.67
				2100 · Payroll Liabilities	9.67	-9.67
				2100 · Payroll Liabilities	9.67	-9.67
				5910 · Payroll Expenses	-2.26	2.26
				2100 · Payroll Liabilities	2.26	-2.26
				2100 · Payroll Liabilities	2.26	-2.26
TOTAL					-144.07	144.07

Cazadero Community Services District
Check Detail
July 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Paycheck	9812	07/01/2021	Norton, Sean R.	1-Community First CU -...		-1,440.66
				Stipend	-1,560.00	1,560.00
				5910 · Payroll Expenses	-1.56	1.56
				2100 · Payroll Liabilities	1.56	-1.56
				5910 · Payroll Expenses	-96.72	96.72
				2100 · Payroll Liabilities	96.72	-96.72
				2100 · Payroll Liabilities	96.72	-96.72
				5910 · Payroll Expenses	-22.62	22.62
				2100 · Payroll Liabilities	22.62	-22.62
				2100 · Payroll Liabilities	22.62	-22.62
TOTAL					-1,440.66	1,440.66
Bill Pmt -Check	9813	07/12/2021	Austin Creek Service...	1-Community First CU -...		-2,528.73
Bill	9837	06/22/2021		7335 · Park Development	-1,422.41	1,422.41
Bill	9839	06/22/2021		7335 · Park Development	-1,106.32	1,106.32
TOTAL					-2,528.73	2,528.73
Bill Pmt -Check	9814	07/12/2021	Bank of America Bus...	1-Community First CU -...		-2,679.23
Bill	5/28-6/...	06/14/2021		Bank of America Credit ...	-2,679.23	2,679.23
TOTAL					-2,679.23	2,679.23
Bill Pmt -Check	9815	07/12/2021	Bauer Compressors	1-Community First CU -...		-3,038.00
Bill	281096	06/25/2021		6881 · Safety Equip	-3,038.00	3,038.00
TOTAL					-3,038.00	3,038.00
Bill Pmt -Check	9816	07/12/2021	Burton's Fire Inc.	1-Community First CU -...		-1,985.22
Bill	W79629	05/21/2021		Equipment	-1,985.22	1,985.22
TOTAL					-1,985.22	1,985.22
Bill Pmt -Check	9817	07/12/2021	Christian Ottolini	1-Community First CU -...		-375.00
Bill	071520...	07/01/2021		7120 · Training	-375.00	375.00
TOTAL					-375.00	375.00
Bill Pmt -Check	9818	07/12/2021	Complete Welders S...	1-Community First CU -...		-307.60
Bill	009872...	06/21/2021		6261 · Medical Equip	-236.70	236.70
Bill	022261...	06/30/2021		6261 · Medical Equip	-70.90	70.90
TOTAL					-307.60	307.60
Bill Pmt -Check	9819	07/12/2021	Fire Agencies Self In...	1-Community First CU -...		-3,703.00
Bill	FASIS-...	07/01/2021		5940 · Wrkrmn Comp	-3,703.00	3,703.00
TOTAL					-3,703.00	3,703.00

Cazadero Community Services District
Check Detail
July 2021

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>	<u>Original Amount</u>
Bill Pmt -Check	9820	07/12/2021	G Case Electric	1-Community First CU -...		-10,936.00
Bill	661	06/25/2021		7335 · Park Development	-10,936.00	10,936.00
TOTAL					-10,936.00	10,936.00
Bill Pmt -Check	9821	07/12/2021	L. N. Curtis & Sons	1-Community First CU -...		-8,495.55
Bill	PINV64...	06/23/2021		6022 · Safety Clothing	-8,495.55	8,495.55
TOTAL					-8,495.55	8,495.55
Bill Pmt -Check	9822	07/12/2021	Burton's Fire Inc.	1-Community First CU -...		0.00
TOTAL					0.00	0.00
Bill Pmt -Check	9823	07/12/2021	Law Offices of Willia...	1-Community First CU -...		-500.00
Bill	9877	07/07/2021		6610 · Legal	-500.00	500.00
TOTAL					-500.00	500.00
Bill Pmt -Check	9824	07/24/2021	Joseph Tamagni	1-Community First CU -...		-1,800.00
Bill	062821	06/28/2021		6140 · Apparatus Mainte...	-1,800.00	1,800.00
TOTAL					-1,800.00	1,800.00

Cazadero Community Services District
Reconciliation Summary
1-Community First CU -Checking, Period Ending 07/31/2021

	<u>Jul 31, 21</u>	
Beginning Balance		352,981.96
Cleared Transactions		
Checks and Payments - 39 items	-49,459.40	
Deposits and Credits - 2 items	16,548.10	
Total Cleared Transactions	<u>-32,911.30</u>	
Cleared Balance		<u>320,070.66</u>
Uncleared Transactions		
Checks and Payments - 4 items	-605.94	
Total Uncleared Transactions	<u>-605.94</u>	
Register Balance as of 07/31/2021		<u>319,464.72</u>
New Transactions		
Checks and Payments - 32 items	-36,558.41	
Total New Transactions	<u>-36,558.41</u>	
Ending Balance		<u>282,906.31</u>

Cazadero Community Services District
Reconciliation Detail
1-Community First CU -Checking, Period Ending 07/31/2021

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						352,981.96
Cleared Transactions						
Checks and Payments - 39 items						
Paycheck	06/01/2021	9784	Endsley, Stephanie R	X	-1,260.59	-1,260.59
Paycheck	06/01/2021	9789	Shane, Stephen	X	-576.26	-1,836.85
Paycheck	06/01/2021	9785	Flores, Matt	X	-576.26	-2,413.11
Paycheck	06/01/2021	9786	Kaasch, Karlie	X	-288.12	-2,701.23
Bill Pmt -Check	06/14/2021	9799	PRMD.	X	-436.00	-3,137.23
Bill Pmt -Check	06/14/2021	9793	Cazadero Supply	X	-170.78	-3,308.01
Bill Pmt -Check	06/14/2021	9801	Stephanie Endsley	X	-44.51	-3,352.52
Bill Pmt -Check	06/28/2021	EFT	Comcast	X	-151.57	-3,504.09
Paycheck	07/01/2021	9812	Norton, Sean R.	X	-1,440.66	-4,944.75
Paycheck	07/01/2021	9807	Kulczewski, Sharon	X	-1,397.66	-6,342.41
Paycheck	07/01/2021	9805	Dewart, Alan	X	-627.98	-6,970.39
Paycheck	07/01/2021	9806	Krausmann, Steven M	X	-606.80	-7,577.19
Paycheck	07/01/2021	9808	Barrio, Gabriel	X	-418.21	-7,995.40
Paycheck	07/01/2021	9804	Caplan, Nancy K.	X	-415.57	-8,410.97
Paycheck	07/01/2021	9810	Endsley, Stephanie R	X	-288.14	-8,699.11
Liability Check	07/05/2021	E-pay	EFTPS	X	-1,346.38	-10,045.49
Liability Check	07/05/2021	E-pay	EDD	X	-379.43	-10,424.92
Liability Check	07/05/2021	E-pay	EDD	X	-182.77	-10,607.69
Bill Pmt -Check	07/06/2021	EFT	P. G. & E.	X	-387.68	-10,995.37
Bill Pmt -Check	07/06/2021	EFT	P. G. & E.	X	-116.86	-11,112.23
Bill Pmt -Check	07/09/2021	EFT	P. G. & E.	X	-397.92	-11,510.15
Bill Pmt -Check	07/12/2021	9820	G Case Electric	X	-10,936.00	-22,446.15
Bill Pmt -Check	07/12/2021	9821	L. N. Curtis & Sons	X	-8,495.55	-30,941.70
Bill Pmt -Check	07/12/2021	9819	Fire Agencies Self I...	X	-3,703.00	-34,644.70
Bill Pmt -Check	07/12/2021	9815	Bauer Compressors	X	-3,038.00	-37,682.70
Bill Pmt -Check	07/12/2021	9814	Bank of America Bu...	X	-2,679.23	-40,361.93
Bill Pmt -Check	07/12/2021	9813	Austin Creek Servic...	X	-2,528.73	-42,890.66
Bill Pmt -Check	07/12/2021	9816	Burton's Fire Inc.	X	-1,985.22	-44,875.88
Bill Pmt -Check	07/12/2021	9823	Law Offices of Willia...	X	-500.00	-45,375.88
Bill Pmt -Check	07/12/2021	9817	Christian Ottolini	X	-375.00	-45,750.88
Bill Pmt -Check	07/12/2021	9818	Complete Welders S...	X	-307.60	-46,058.48
Bill Pmt -Check	07/12/2021	EFT	Frontier Communica...	X	-243.63	-46,302.11
Bill Pmt -Check	07/12/2021	EFT	Frontier Communica...	X	-235.43	-46,537.54
Bill Pmt -Check	07/12/2021	EFT	Frontier Communica...	X	-64.41	-46,601.95
Bill Pmt -Check	07/15/2021	EFT	Recology Sonoma ...	X	-375.18	-46,977.13
Bill Pmt -Check	07/15/2021	EFT	Recology Sonoma ...	X	-46.95	-47,024.08
Bill Pmt -Check	07/16/2021	EFT	Comcast	X	-192.20	-47,216.28
Bill Pmt -Check	07/24/2021	9824	Joseph Tamagni	X	-1,800.00	-49,016.28
Bill Pmt -Check	07/27/2021	ACH	McPhail Fuel Co.	X	-443.12	-49,459.40
Total Checks and Payments					-49,459.40	-49,459.40
Deposits and Credits - 2 items						
Bill Pmt -Check	07/12/2021	9822	Burton's Fire Inc.	X	0.00	0.00
Deposit	07/21/2021			X	16,548.10	16,548.10
Total Deposits and Credits					16,548.10	16,548.10
Total Cleared Transactions					-32,911.30	-32,911.30
Cleared Balance					-32,911.30	320,070.66
Uncleared Transactions						
Checks and Payments - 4 items						
Paycheck	05/01/2021	9772	Dewart, Alan		-166.23	-166.23
Paycheck	07/01/2021	9809	Dewart, Alan		-144.07	-310.30
Paycheck	07/01/2021	9811	Flores, Matt		-144.07	-454.37
Bill Pmt -Check	07/28/2021	EFT	Comcast		-151.57	-605.94
Total Checks and Payments					-605.94	-605.94
Total Uncleared Transactions					-605.94	-605.94
Register Balance as of 07/31/2021					-33,517.24	319,464.72

Cazadero Community Services District
Reconciliation Detail
1-Community First CU -Checking, Period Ending 07/31/2021

Type	Date	Num	Name	Clr	Amount	Balance
New Transactions						
Checks and Payments - 32 items						
Paycheck	08/01/2021	9828	Kulczewski, Sharon		-1,118.51	-1,118.51
Paycheck	08/01/2021	9827	Krausmann, Steven M		-606.80	-1,725.31
Paycheck	08/01/2021	9830	Endsley, Stephanie R		-576.26	-2,301.57
Paycheck	08/01/2021	9832	Norton, Sean R.		-576.26	-2,877.83
Paycheck	08/01/2021	9826	Dewart, Alan		-461.75	-3,339.58
Paycheck	08/01/2021	9825	Caplan, Nancy K.		-415.58	-3,755.16
Paycheck	08/01/2021	9829	Dewart, Alan		-288.14	-4,043.30
Paycheck	08/01/2021	9831	Flores, Matt		-144.07	-4,187.37
Bill Pmt -Check	08/02/2021	EFT	P. G. & E.		-404.10	-4,591.47
Bill Pmt -Check	08/02/2021	EFT	P. G. & E.		-127.10	-4,718.57
Liability Check	08/05/2021	E-pay	EFTPS		-1,218.34	-5,936.91
Bill Pmt -Check	08/09/2021	9843	Risk Strategies		-13,036.32	-18,973.23
Bill Pmt -Check	08/09/2021	9834	Bank of America Bu...		-7,510.78	-26,484.01
Bill Pmt -Check	08/09/2021	9836	CAPRI		-1,715.50	-28,199.51
Bill Pmt -Check	08/09/2021	9835	Bauer Compressors		-1,700.00	-29,899.51
Bill Pmt -Check	08/09/2021	9842	L. N. Curtis & Sons		-1,386.09	-31,285.60
Bill Pmt -Check	08/09/2021	9844	Symmonds & Assoc...		-1,200.00	-32,485.60
Bill Pmt -Check	08/09/2021	9848	Steve Ginesi		-1,195.00	-33,680.60
Bill Pmt -Check	08/09/2021	9845	Law Offices of Willia...		-500.00	-34,180.60
Bill Pmt -Check	08/09/2021	9837	CARPD		-400.00	-34,580.60
Bill Pmt -Check	08/09/2021	EFT	P. G. & E.		-397.93	-34,978.53
Bill Pmt -Check	08/09/2021	9840	Christian Ottolini		-375.00	-35,353.53
Bill Pmt -Check	08/09/2021	EFT	Frontier Communica...		-240.35	-35,593.88
Bill Pmt -Check	08/09/2021	EFT	Frontier Communica...		-237.31	-35,831.19
Bill Pmt -Check	08/09/2021	9846	Sherry Kulczewski		-197.72	-36,028.91
Bill Pmt -Check	08/09/2021	9838	Cazadero Supply		-97.33	-36,126.24
Bill Pmt -Check	08/09/2021	9841	Complete Welders S...		-72.98	-36,199.22
Bill Pmt -Check	08/09/2021	EFT	Frontier Communica...		-64.73	-36,263.95
Bill Pmt -Check	08/09/2021	9833	Al Dewart		-48.79	-36,312.74
Bill Pmt -Check	08/09/2021	9839	Cazadero Water Co...		-6.52	-36,319.26
Bill Pmt -Check	08/14/2021	EFT	Recology Sonoma ...		-46.95	-36,366.21
Bill Pmt -Check	08/16/2021	EFT	Comcast		-192.20	-36,558.41
Total Checks and Payments					-36,558.41	-36,558.41
Total New Transactions					-36,558.41	-36,558.41
Ending Balance					-70,075.65	282,906.31

Cazadero Community Services District
Reconciliation Summary
2-Community First CU -Savings, Period Ending 07/31/2021

	<u>Jul 31, 21</u>
Beginning Balance	10,017.75
Cleared Transactions	
Deposits and Credits - 1 item	<u>0.85</u>
Total Cleared Transactions	<u>0.85</u>
Cleared Balance	<u><u>10,018.60</u></u>
Register Balance as of 07/31/2021	10,018.60
Ending Balance	10,018.60

**Cazadero Community Services District
Reconciliation Detail
2-Community First CU -Savings, Period Ending 07/31/2021**

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						10,017.75
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	07/31/2021			X	0.85	0.85
Total Deposits and Credits					0.85	0.85
Total Cleared Transactions					0.85	0.85
Cleared Balance					0.85	10,018.60
Register Balance as of 07/31/2021					0.85	10,018.60
Ending Balance					0.85	10,018.60

Cazadero Community Services District
Reconciliation Summary
L. A. I. F., Period Ending 07/31/2021

	<u>Jul 31, 21</u>
Beginning Balance	225,784.77
Cleared Transactions	
Deposits and Credits - 1 item	184.35
Total Cleared Transactions	<u>184.35</u>
Cleared Balance	<u><u>225,969.12</u></u>
Register Balance as of 07/31/2021	225,969.12
Ending Balance	225,969.12

Cazadero Community Services District
Reconciliation Detail
L. A. I. F., Period Ending 07/31/2021

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						225,784.77
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	07/14/2021			X	184.35	184.35
Total Deposits and Credits					184.35	184.35
Total Cleared Transactions					184.35	184.35
Cleared Balance					184.35	225,969.12
Register Balance as of 07/31/2021					184.35	225,969.12
Ending Balance					184.35	225,969.12

Cazadero Community Services District
Reconciliation Summary
Bank of America Credit Card, Period Ending 07/27/2021

	Jul 27, 21
Beginning Balance	2,679.23
Cleared Transactions	
Charges and Cash Advances - 12 items	-7,698.55
Payments and Credits - 2 items	2,867.00
Total Cleared Transactions	-4,831.55
Cleared Balance	7,510.78
Uncleared Transactions	
Payments and Credits - 2 items	7,704.03
Total Uncleared Transactions	7,704.03
Register Balance as of 07/27/2021	-193.25
New Transactions	
Charges and Cash Advances - 4 items	-1,308.28
Total New Transactions	-1,308.28
Ending Balance	1,115.03

Cazadero Community Services District
Reconciliation Detail
Bank of America Credit Card, Period Ending 07/27/2021

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						2,679.23
Cleared Transactions						
Charges and Cash Advances - 12 items						
Credit Card Charge	07/02/2001	08013...	Bank of America Bu...	X	-294.24	-294.24
Credit Card Charge	06/28/2021	146149	Zumwalt Ford & Mer...	X	-3,388.01	-3,682.25
Credit Card Charge	06/30/2021	44556	Home Depot	X	-661.45	-4,343.70
Credit Card Charge	06/30/2021	1580-...	Bank of America Bu...	X	-332.01	-4,675.71
Credit Card Charge	06/30/2021	44549	Home Depot	X	-217.28	-4,892.99
Credit Card Charge	07/01/2021	A3FE...	Streamline	X	-100.00	-4,992.99
Credit Card Charge	07/02/2021	59716	Home Depot	X	-1,126.68	-6,119.67
Credit Card Charge	07/02/2021	715671	Reliable Hardware	X	-99.38	-6,219.05
Credit Card Charge	07/06/2021	INV95...	Zoom Video Commu...	X	-14.99	-6,234.04
Credit Card Charge	07/21/2021	58256...	Bank of America Bu...	X	-1,179.00	-7,413.04
Credit Card Charge	07/23/2021	06416...	Home Depot	X	-166.49	-7,579.53
Credit Card Charge	07/23/2021	188809	Bank of America Bu...	X	-119.02	-7,698.55
Total Charges and Cash Advances					-7,698.55	-7,698.55
Payments and Credits - 2 items						
Bill	06/14/2021	5/28-6...	Bank of America Bu...	X	2,679.23	2,679.23
Credit Card Credit	07/01/2021	40723...	eBay	X	187.77	2,867.00
Total Cleared Transactions					-4,831.55	-4,831.55
Cleared Balance					4,831.55	7,510.78
Uncleared Transactions						
Payments and Credits - 2 items						
Credit Card Credit	06/21/2021	05521...	Honey Bucket North ...		193.25	193.25
Bill	07/27/2021	6/28-7...	Bank of America Bu...		7,510.78	7,704.03
Total Uncleared Transactions					7,704.03	7,704.03
Register Balance as of 07/27/2021					-2,872.48	-193.25
New Transactions						
Charges and Cash Advances - 4 items						
Credit Card Charge	07/31/2021	1562	Bank of America Bu...		-1,093.29	-1,093.29
Credit Card Charge	08/01/2021	A3FE...	Streamline		-100.00	-1,193.29
Credit Card Charge	08/06/2021	10087...	Zoom Video Commu...		-14.99	-1,208.28
Credit Card Charge	09/01/2021	A3FE...	Streamline		-100.00	-1,308.28
Total Charges and Cash Advances					-1,308.28	-1,308.28
Total New Transactions					-1,308.28	-1,308.28
Ending Balance					-1,564.20	1,115.03

**Cazadero Community Services District
Profit & Loss Budget Performance**

7:06 PM

09/09/2021

August 2021

Accrual Basis

		Aug 21	Jul - Aug 21	\$ Over Budget	% of Budget	Annual Budget
Ordinary Income/Expense						
Income						
10 · Tax Revenue						
	1000 · Property Taxes-CY Secured	0.00	13,696.67	13,696.67	100.0%	0.00
	1011 · SB 2557 Prop Tax Admin	0.00	0.00	0.00	0.0%	0.00
	1020 · Prop Tax-CY Supplemental	0.00	1,527.04	1,527.04	100.0%	0.00
	1040 · Prop Tax-CY Unsecured	0.00	224.60	224.60	100.0%	0.00
	1042 · Cost Reim-Coll DEL CY UNS	0.00	0.00	0.00	0.0%	0.00
	1060 · Prop Tax-PY Secured	0.00	-9.05	-9.05	100.0%	0.00
	1080 · Supplemental Prop Tax-PY	0.00	-3.84	-3.84	100.0%	0.00
	1100 · Prop Taxes-PY Unsecured	0.00	152.99	152.99	100.0%	0.00
	Total 10 · Tax Revenue	0.00	15,588.41	15,588.41	100.0%	0.00
17 · Use of Money/Property						
	1700 · Interest on Pooled Cash	0.00	137.08	137.08	100.0%	0.00
	1702 · WestAmerica Bank	0.00	0.00	0.00	0.0%	0.00
	1703 · LAIF Interest	0.00	184.35	184.35	100.0%	0.00
	1704 · Comm First CU - Savings	5.12	5.97	5.97	100.0%	0.00
	1801 · Hall Use	0.00	0.00	0.00	0.0%	0.00
	Total 17 · Use of Money/Property	5.12	327.40	327.40	100.0%	0.00
20 · Intergovernmental Revenues						
	2440 · ST-HOPTR	0.00	822.61	822.61	100.0%	0.00
	2500 · State-Other Funding (ST)	0.00	0.00	0.00	0.0%	0.00
	Total 20 · Intergovernmental Revenues	0.00	822.61	822.61	100.0%	0.00
40 · Miscellaneous Revenues						
4040 · Misc. Income						
	4040 A · Recruitment/Retention-Region 5	0.00	0.00	0.00	0.0%	0.00
	4040 · Misc. Income - Other	28,000.00	28,000.00	28,000.00	100.0%	0.00
	Total 4040 · Misc. Income	28,000.00	28,000.00	28,000.00	100.0%	0.00
	4050 · State & Local Grants	0.00	0.00	0.00	0.0%	0.00
	4051 · Federal Grants	0.00	0.00	0.00	0.0%	0.00
	Total 40 · Miscellaneous Revenues	28,000.00	28,000.00	28,000.00	100.0%	0.00
Total Income		28,005.12	44,738.42	44,738.42	100.0%	0.00
Gross Profit		28,005.12	44,738.42	44,738.42	100.0%	0.00
Expense						
50 · Salaries/Employment Benefits						
51 · Fire Department-Salaries/Emp B						
	5915 · Fire Department Payroll Expense	0.00	0.00			
	5911 · Firefighter C & D Reimbursement					
	Calls	0.00	0.00			
	Drills	0.00	0.00			
	Stipend	1,716.00	4,368.00			
	Strike Team	0.00	0.00			
	5911 · Firefighter C & D Reimbursement - Other	0.00	0.00	0.00	0.0%	0.00
	Total 5911 · Firefighter C & D Reimbursement	1,716.00	4,368.00	4,368.00	100.0%	0.00
	Total 51 · Fire Department-Salaries/Emp B	1,716.00	4,368.00	4,368.00	100.0%	0.00

						Aug 21	Jul - Aug 21	\$ Over Budget	% of Budget	Annual Budget
52 · Park & Rec-Salaries/Employ Bene										
5912 · Park & Rec Payroll Expenses						0.00	180.00			
Total 52 · Park & Rec-Salaries/Employ Bene						0.00	180.00			
54 · Admin-Salaries/Employ Benefits										
5914 · Admin Payroll Expenses						1,338.75	3,033.75			
Total 54 · Admin-Salaries/Employ Benefits						1,338.75	3,033.75			
5910 · Payroll Expenses						2,143.56	4,446.20	4,446.20	100.0%	0.00
5940 · Wrkmn Comp						0.00	3,703.00	3,703.00	100.0%	0.00
Total 50 · Salaries/Employment Benefits						5,198.31	15,730.95	15,730.95	100.0%	0.00
60 · Services/Supplies										
61 · Fire Department-Services/Suppli										
6021 · Clothing, Uniform, Personal						0.00	0.00	0.00	0.0%	0.00
6022 · Safety Clothing						0.00	2,479.38	2,479.38	100.0%	0.00
6040 · Communications										
Station 1 Emergency Phones						240.35	480.70	480.70	100.0%	0.00
Stn 1 Internet						192.20	384.40	384.40	100.0%	0.00
Stn 1 Telephone						238.52	475.83	475.83	100.0%	0.00
Stn 2 Internet						151.57	303.14	303.14	100.0%	0.00
Stn 2 Telephone						65.08	129.81	129.81	100.0%	0.00
6040 · Communications - Other						0.00	0.00	0.00	0.0%	0.00
Total 6040 · Communications						887.72	1,773.88	1,773.88	100.0%	0.00
6060 · Food						0.00	0.00	0.00	0.0%	0.00
6101 · Insurance - Fire Department						0.00	3,509.32			
6149 · Maintenance-Radio/Pagers						0.00	0.00	0.00	0.0%	0.00
6181 · Maintenance - Fire Department										
Gen Bi-Annual Load Test						0.00	0.00	0.00	0.0%	0.00
SCBA Testing						0.00	1,700.00			
Main Siren Maintenance						375.56	1,502.24			
Station 2 Mntce (Include Siren)						0.00	0.00	0.00	0.0%	0.00
Stn 2 Well Maintenance						0.00	0.00	0.00	0.0%	0.00
Station 1 Mntce						0.00	129.95	129.95	100.0%	0.00
6181 · Maintenance - Fire Department - Other						0.00	-187.77			
Total 6181 · Maintenance - Fire Department						375.56	3,144.42	3,144.42	100.0%	0.00
6261 · Medical Equip						72.98	1,324.96	1,324.96	100.0%	0.00
6457 · Computer Chrgs-Firehouse Softwa						0.00	0.00	0.00	0.0%	0.00
6461 · Misc Supplies/Expenses						0.00	0.00	0.00	0.0%	0.00
6510 · Recruitment/Retention						0.00	0.00	0.00	0.0%	0.00
6526 · REDCOM						0.00	0.00	0.00	0.0%	0.00
6654 · Medical Exam						0.00	0.00	0.00	0.0%	0.00
6820 · Rents and Leases - Equipment						0.00	0.00	0.00	0.0%	0.00
6880 · Minor Equipment/Sm Tools						223.46	389.95	389.95	100.0%	0.00
6881 · Safety Equip						0.00	0.00	0.00	0.0%	0.00
6883 · Fire Equip						1,289.62	1,408.64	1,408.64	100.0%	0.00
7053 · Permits/License/Fees						0.00	0.00	0.00	0.0%	0.00
7131 · Textbooks						0.00	0.00	0.00	0.0%	0.00
7201 · Gas & Oil						0.00	291.69	291.69	100.0%	0.00
7321 · Utilities - Fire Department										
Stn 2 Propane						0.00	0.00	0.00	0.0%	0.00
Stn 2 Garbage						46.95	93.90	93.90	100.0%	0.00

	Aug 21	Jul - Aug 21	\$ Over Budget	% of Budget	Annual Budget
Stn 2 Electricity	107.74	234.84	234.84	100.0%	0.00
Stn 1 Water	0.00	6.52	6.52	100.0%	0.00
Stn 1 Propane	0.00	0.00	0.00	0.0%	0.00
Stn 1 Garbage	0.00	0.00	0.00	0.0%	0.00
Stn 1 Electricity	301.22	619.48	619.48	100.0%	0.00
Siren Electricity	25.54	52.63	52.63	100.0%	0.00
Total 7321 · Utilities - Fire Department	481.45	1,007.37	1,007.37	100.0%	0.00
7330 · Sanitation-Stn2					
Septic Monitoring Fee	0.00	0.00	0.00	0.0%	0.00
7330 · Sanitation-Stn2 - Other	0.00	0.00	0.00	0.0%	0.00
Total 7330 · Sanitation-Stn2	0.00	0.00	0.00	0.0%	0.00
7930 · Interest Expense	0.00	0.00	0.00	0.0%	0.00
Total 61 · Fire Department-Services/Suppli	3,330.79	15,329.61	15,329.61	100.0%	0.00
62 · Park & Rec-Services/Supplies					
7322 · Utilities - Park & Rec					
Electricity Outdoor	54.55	113.30	113.30	100.0%	0.00
Park Water	0.00	0.00	0.00	0.0%	0.00
Total 7322 · Utilities - Park & Rec	54.55	113.30	113.30	100.0%	0.00
Total 62 · Park & Rec-Services/Supplies	54.55	113.30	113.30	100.0%	0.00
63 · Street Lights-Services/Supplies					
7323 · Utilities - Street Lights					
Street Lights Electricity	398.88	796.81	796.81	100.0%	0.00
Total 7323 · Utilities - Street Lights	398.88	796.81	796.81	100.0%	0.00
7340 · Street Lights Expenses	0.00	0.00	0.00	0.0%	0.00
Total 63 · Street Lights-Services/Supplies	398.88	796.81	796.81	100.0%	0.00
64 · Admin-Services/Supplies					
6280 · Memberships/Certs	0.00	400.00	400.00	100.0%	0.00
6015 · Annex/Consolidation/Parcel Tax	0.00	0.00	0.00	0.0%	0.00
6080 · Household Supplies	0.00	0.00	0.00	0.0%	0.00
6400 · Office expense	384.59	499.58	499.58	100.0%	0.00
6405 · Office Equip & Furnishings	0.00	0.00	0.00	0.0%	0.00
6410 · Mail and Postage Supplies	0.00	0.00	0.00	0.0%	0.00
6500 · Other Professional Svcs	0.00	0.00	0.00	0.0%	0.00
6587 · LAFCO	507.00	507.00	507.00	100.0%	0.00
6610 · Legal	500.00	1,000.00	1,000.00	100.0%	0.00
6630 · Audit	0.00	0.00	0.00	0.0%	0.00
6634 · Bank Fees	0.00	0.00	0.00	0.0%	0.00
6800 · Publications and Legal Notices	0.00	0.00	0.00	0.0%	0.00
7051 · Refunds	0.00	0.00	0.00	0.0%	0.00
Total 64 · Admin-Services/Supplies	1,391.59	2,406.58	2,406.58	100.0%	0.00
6100 · Insurance	293.00	11,535.50	11,535.50	100.0%	0.00
6140 · Apparatus Maintenance	846.95	2,164.71	2,164.71	100.0%	0.00
6180 · Maintenance-Bldg & Imp.					
Parks Maintenance-Playground	0.00	0.00	0.00	0.0%	0.00
Brush Removal	0.00	0.00	0.00	0.0%	0.00
6180 · Maintenance-Bldg & Imp. - Other	0.00	0.00	0.00	0.0%	0.00
Total 6180 · Maintenance-Bldg & Imp.	0.00	0.00	0.00	0.0%	0.00
6462 · COVID-19 Expenses	0.00	0.00	0.00	0.0%	0.00
7120 · Training	375.00	750.00	750.00	100.0%	0.00

						Aug 21	Jul - Aug 21	\$ Over Budget	% of Budget	Annual Budget
					7320 · Utilities	0.00	0.00	0.00	0.0%	0.00
					7335 · Park Development	0.00	0.00	0.00	0.0%	0.00
					7910 · Principal Payment	0.00	0.00	0.00	0.0%	0.00
					7920 · Interest Paid	0.00	0.00	0.00	0.0%	0.00
					7950 · E5266 Strike Team	0.00	0.00	0.00	0.0%	0.00
					Total 60 · Services/Supplies	6,690.76	33,096.51	33,096.51	100.0%	0.00
					85 · Capital-Fixed Asset Expense					
					8560 · Equipment (F/A)	0.00	0.00	0.00	0.0%	0.00
					8570 · Structure	0.00	0.00	0.00	0.0%	0.00
					Total 85 · Capital-Fixed Asset Expense	0.00	0.00	0.00	0.0%	0.00
					Total Expense	11,889.07	48,827.46	48,827.46	100.0%	0.00
					Net Ordinary Income	16,116.05	-4,089.04	-4,089.04	100.0%	0.00
					Net Income	16,116.05	-4,089.04	-4,089.04	100.0%	0.00

Cazadero Community Services District
Deposit Detail
August 2021

Type	Date	Name	Account	Amount
Deposit	08/06/2021		1-Community First CU -Checking	28,000.00
		C.V.F.D. Fireman's Association	4040 · Misc. Income	-28,000.00
TOTAL				-28,000.00
Deposit	08/31/2021		2-Community First CU -Savings	0.85
			1704 · Comm First CU - Savings	-0.85
TOTAL				-0.85
Deposit	08/31/2021		3-Community First CU - Park Dev	4.27
			1704 · Comm First CU - Savings	-4.27
TOTAL				-4.27

Cazadero Community Services District
Check Detail
August 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	ACH	08/31/2021	Comcast	1-Community First CU -C...		-151.57
Bill	4727 - 8/...	08/03/2021		Stn 2 Internet	-151.57	151.57
TOTAL					-151.57	151.57
Bill Pmt -Check	EFT	08/02/2021	P. G. & E.	1-Community First CU -C...		-404.10
Bill	1483-6/1...	07/16/2021		Stn 1 Electricity	-318.26	318.26
				Electricity Outdoor	-58.75	58.75
				Siren Electricity	-27.09	27.09
TOTAL					-404.10	404.10
Bill Pmt -Check	EFT	08/02/2021	P. G. & E.	1-Community First CU -C...		-127.10
Bill	5192-6/1...	07/16/2021		Stn 2 Electricity	-127.10	127.10
TOTAL					-127.10	127.10
Bill Pmt -Check	EFT	08/09/2021	Frontier Communica...	1-Community First CU -C...		-240.35
Bill	5185-7/1...	07/16/2021		Station 1 Emergency Pho...	-240.35	240.35
TOTAL					-240.35	240.35
Bill Pmt -Check	EFT	08/09/2021	Frontier Communica...	1-Community First CU -C...		-64.73
Bill	1825-7/1...	07/16/2021		Stn 2 Telephone	-64.73	64.73
TOTAL					-64.73	64.73
Bill Pmt -Check	EFT	08/09/2021	Frontier Communica...	1-Community First CU -C...		-237.31
Bill	1755-7/1...	07/16/2021		Stn 1 Telephone	-237.31	237.31
TOTAL					-237.31	237.31
Bill Pmt -Check	EFT	08/09/2021	P. G. & E.	1-Community First CU -C...		-397.93
Bill	4044-6/1...	07/22/2021		Street Lights Electricity	-397.93	397.93
TOTAL					-397.93	397.93
Bill Pmt -Check	EFT	08/14/2021	Recology Sonoma M...	1-Community First CU -C...		-46.95
Bill	23670748	07/31/2021		Stn 2 Garbage	-46.95	46.95
TOTAL					-46.95	46.95
Bill Pmt -Check	EFT	08/16/2021	Comcast	1-Community First CU -C...		-192.20
Bill	7647-8/1-...	07/21/2021		Stn 1 Internet	-192.20	192.20
TOTAL					-192.20	192.20

Cazadero Community Services District
Check Detail
August 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Liability Check	E-pay	08/05/2021	EFTPS	1-Community First CU -C...		-1,218.34
				2100 · Payroll Liabilities	-258.00	258.00
				2100 · Payroll Liabilities	-389.16	389.16
				2100 · Payroll Liabilities	-389.16	389.16
				2100 · Payroll Liabilities	-91.01	91.01
				2100 · Payroll Liabilities	-91.01	91.01
TOTAL					-1,218.34	1,218.34
Check	9772	08/31/2021	Dewart, Alan	1-Community First CU -C...		0.00
TOTAL					0.00	0.00
Paycheck	9825	08/01/2021	Caplan, Nancy K.	1-Community First CU -C...		-415.58
				5910 · Payroll Expenses	-450.00	450.00
				5910 · Payroll Expenses	-0.45	0.45
				2100 · Payroll Liabilities	0.45	-0.45
				5910 · Payroll Expenses	-27.90	27.90
				2100 · Payroll Liabilities	27.90	-27.90
				2100 · Payroll Liabilities	27.90	-27.90
				5910 · Payroll Expenses	-6.52	6.52
				2100 · Payroll Liabilities	6.52	-6.52
				2100 · Payroll Liabilities	6.52	-6.52
				5910 · Payroll Expenses	-9.90	9.90
				2100 · Payroll Liabilities	9.90	-9.90
TOTAL					-415.58	415.58
Paycheck	9826	08/01/2021	Dewart, Alan	1-Community First CU -C...		-461.75
				5910 · Payroll Expenses	-500.00	500.00
				5910 · Payroll Expenses	-31.00	31.00
				2100 · Payroll Liabilities	31.00	-31.00
				2100 · Payroll Liabilities	31.00	-31.00
				5910 · Payroll Expenses	-7.25	7.25
				2100 · Payroll Liabilities	7.25	-7.25
				2100 · Payroll Liabilities	7.25	-7.25
TOTAL					-461.75	461.75
Paycheck	9827	08/01/2021	Krausmann, Steven M	1-Community First CU -C...		-606.80
				5910 · Payroll Expenses	-800.00	800.00
				5910 · Payroll Expenses	-0.62	0.62
				2100 · Payroll Liabilities	0.62	-0.62
				2100 · Payroll Liabilities	97.00	-97.00
				5910 · Payroll Expenses	-49.60	49.60
				2100 · Payroll Liabilities	49.60	-49.60
				2100 · Payroll Liabilities	49.60	-49.60
				5910 · Payroll Expenses	-11.60	11.60
				2100 · Payroll Liabilities	11.60	-11.60
				2100 · Payroll Liabilities	11.60	-11.60
				2100 · Payroll Liabilities	35.00	-35.00
				5910 · Payroll Expenses	-13.64	13.64
				2100 · Payroll Liabilities	13.64	-13.64
TOTAL					-606.80	606.80

Cazadero Community Services District
Check Detail
August 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Paycheck	9828	08/01/2021	Kulczewski, Sharon	1-Community First CU -C...		-1,118.51
				5914 · Admin Payroll Expe...	-1,338.75	1,338.75
				2100 · Payroll Liabilities	105.00	-105.00
				5910 · Payroll Expenses	-83.00	83.00
				2100 · Payroll Liabilities	83.00	-83.00
				2100 · Payroll Liabilities	83.00	-83.00
				5910 · Payroll Expenses	-19.41	19.41
				2100 · Payroll Liabilities	19.41	-19.41
				2100 · Payroll Liabilities	19.41	-19.41
				2100 · Payroll Liabilities	12.83	-12.83
TOTAL					-1,118.51	1,118.51
Paycheck	9829	08/01/2021	Dewart, Alan	1-Community First CU -C...		-288.14
				Stipend	-312.00	312.00
				5910 · Payroll Expenses	-19.34	19.34
				2100 · Payroll Liabilities	19.34	-19.34
				2100 · Payroll Liabilities	19.34	-19.34
				5910 · Payroll Expenses	-4.52	4.52
				2100 · Payroll Liabilities	4.52	-4.52
				2100 · Payroll Liabilities	4.52	-4.52
TOTAL					-288.14	288.14
Paycheck	9830	08/01/2021	Endsley, Stephanie R	1-Community First CU -C...		-576.26
				Stipend	-624.00	624.00
				5910 · Payroll Expenses	-0.63	0.63
				2100 · Payroll Liabilities	0.63	-0.63
				5910 · Payroll Expenses	-38.69	38.69
				2100 · Payroll Liabilities	38.69	-38.69
				2100 · Payroll Liabilities	38.69	-38.69
				5910 · Payroll Expenses	-9.05	9.05
				2100 · Payroll Liabilities	9.05	-9.05
				2100 · Payroll Liabilities	9.05	-9.05
TOTAL					-576.26	576.26
Paycheck	9831	08/01/2021	Flores, Matt	1-Community First CU -C...		-144.07
				Stipend	-156.00	156.00
				5910 · Payroll Expenses	-0.15	0.15
				2100 · Payroll Liabilities	0.15	-0.15
				5910 · Payroll Expenses	-9.67	9.67
				2100 · Payroll Liabilities	9.67	-9.67
				2100 · Payroll Liabilities	9.67	-9.67
				5910 · Payroll Expenses	-2.26	2.26
				2100 · Payroll Liabilities	2.26	-2.26
				2100 · Payroll Liabilities	2.26	-2.26
TOTAL					-144.07	144.07

Cazadero Community Services District
Check Detail
August 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Paycheck	9832	08/01/2021	Norton, Sean R.	1-Community First CU -C...		-576.26
				Stipend	-624.00	624.00
				5910 · Payroll Expenses	-0.62	0.62
				2100 · Payroll Liabilities	0.62	-0.62
				5910 · Payroll Expenses	-38.69	38.69
				2100 · Payroll Liabilities	38.69	-38.69
				2100 · Payroll Liabilities	38.69	-38.69
				5910 · Payroll Expenses	-9.05	9.05
				2100 · Payroll Liabilities	9.05	-9.05
				2100 · Payroll Liabilities	9.05	-9.05
TOTAL					-576.26	576.26
Bill Pmt -Check	9833	08/09/2021	Al Dewart	1-Community First CU -C...		-48.79
Bill	HOMED...	07/19/2021		Station 1 Mntce	-48.79	48.79
TOTAL					-48.79	48.79
Bill Pmt -Check	9834	08/09/2021	Bank of America Bus...	1-Community First CU -C...		-7,510.78
Bill	6/28-7/27...	07/27/2021		Bank of America Credit Card	-7,510.78	7,510.78
TOTAL					-7,510.78	7,510.78
Bill Pmt -Check	9835	08/09/2021	Bauer Compressors	1-Community First CU -C...		-1,700.00
Bill	282372	07/30/2021		SCBA Testing	-1,700.00	1,700.00
TOTAL					-1,700.00	1,700.00
Bill Pmt -Check	9836	08/09/2021	CAPRI	1-Community First CU -C...		-1,715.50
Bill	5234	07/12/2021		6100 · Insurance	-1,715.50	1,715.50
TOTAL					-1,715.50	1,715.50
Bill Pmt -Check	9837	08/09/2021	CARPD	1-Community First CU -C...		-400.00
Bill	1522	07/06/2021		6280 · Memberships/Certs	-400.00	400.00
TOTAL					-400.00	400.00
Bill Pmt -Check	9838	08/09/2021	Cazadero Supply	1-Community First CU -C...		-97.33
Bill	110534	06/14/2021		6140 · Apparatus Mainten...	-28.32	28.32
				Station 1 Mntce	-9.76	9.76
				Parks Maintenance-Playgr...	-59.25	59.25
TOTAL					-97.33	97.33
Bill Pmt -Check	9839	08/09/2021	Cazadero Water Com...	1-Community First CU -C...		-6.52
Bill	4/2-7/23/...	07/23/2021		Stn 1 Water	-6.43	6.43
				Stn 1 Water	-0.09	0.09
TOTAL					-6.52	6.52

Cazadero Community Services District
Check Detail
August 2021

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	9840	08/09/2021	Christian Ottolini	1-Community First CU -C...		-375.00
Bill	08152021	08/01/2021		7120 · Training	-375.00	375.00
TOTAL					-375.00	375.00
Bill Pmt -Check	9841	08/09/2021	Complete Welders S...	1-Community First CU -C...		-72.98
Bill	02227382	07/31/2021		6261 · Medical Equip	-72.98	72.98
TOTAL					-72.98	72.98
Bill Pmt -Check	9842	08/09/2021	L. N. Curtis & Sons	1-Community First CU -C...		-1,386.09
Bill	INV505615	07/07/2021		6022 · Safety Clothing	-247.76	247.76
Bill	INV508209	07/15/2021		6022 · Safety Clothing	-1,138.33	1,138.33
TOTAL					-1,386.09	1,386.09
Bill Pmt -Check	9843	08/09/2021	Risk Strategies	1-Community First CU -C...		-13,036.32
Bill	071521(s...	07/15/2021		6100 · Insurance	-8,518.00	8,518.00
				6100 · Insurance	-1,009.00	1,009.00
				6101 · Insurance - Fire De...	-3,509.32	3,509.32
TOTAL					-13,036.32	13,036.32
Bill Pmt -Check	9844	08/09/2021	Symmonds & Associ...	1-Community First CU -C...		-1,200.00
Bill	000207	07/02/2021		6140 · Apparatus Mainten...	-1,200.00	1,200.00
TOTAL					-1,200.00	1,200.00
Bill Pmt -Check	9845	08/09/2021	Law Offices of Willia...	1-Community First CU -C...		-500.00
Bill	9920	08/04/2021		6610 · Legal	-500.00	500.00
TOTAL					-500.00	500.00
Bill Pmt -Check	9846	08/09/2021	Sherry Kulczewski	1-Community First CU -C...		-197.72
Bill	Costco 0...	08/04/2021		6400 · Office expense	-197.72	197.72
TOTAL					-197.72	197.72
Bill Pmt -Check	9848	08/09/2021	Steve Ginesi	1-Community First CU -C...		-1,195.00
Bill	283879	06/30/2021		Main Siren Maintenance	-1,195.00	1,195.00
TOTAL					-1,195.00	1,195.00
Bill Pmt -Check	9849	08/10/2021	Harmony Farm Supply	1-Community First CU -C...		-30,745.20
Bill	110825	06/19/2021		Buildings & Improvements	-30,745.20	30,745.20
TOTAL					-30,745.20	30,745.20

Cazadero Community Services District
Reconciliation Summary
1-Community First CU -Checking, Period Ending 08/31/2021

	Aug 31, 21
Beginning Balance	320,070.66
Cleared Transactions	
Checks and Payments - 36 items	-127,606.75
Deposits and Credits - 2 items	28,000.00
Total Cleared Transactions	-99,606.75
Cleared Balance	220,463.91
Uncleared Transactions	
Checks and Payments - 3 items	-454.37
Total Uncleared Transactions	-454.37
Register Balance as of 08/31/2021	220,009.54
New Transactions	
Checks and Payments - 31 items	-24,036.25
Total New Transactions	-24,036.25
Ending Balance	195,973.29

Cazadero Community Services District
Reconciliation Detail
1-Community First CU -Checking, Period Ending 08/31/2021

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						320,070.66
Cleared Transactions						
Checks and Payments - 36 items						
Paycheck	07/01/2021	9809	Dewart, Alan	X	-144.07	-144.07
Bill Pmt -Check	07/28/2021	EFT	Comcast	X	-151.57	-295.64
Paycheck	08/01/2021	9828	Kulczewski, Sharon	X	-1,118.51	-1,414.15
Paycheck	08/01/2021	9827	Krausmann, Steven M	X	-606.80	-2,020.95
Paycheck	08/01/2021	9830	Endsley, Stephanie R	X	-576.26	-2,597.21
Paycheck	08/01/2021	9832	Norton, Sean R.	X	-576.26	-3,173.47
Paycheck	08/01/2021	9826	Dewart, Alan	X	-461.75	-3,635.22
Paycheck	08/01/2021	9825	Caplan, Nancy K.	X	-415.58	-4,050.80
Paycheck	08/01/2021	9829	Dewart, Alan	X	-288.14	-4,338.94
Bill Pmt -Check	08/02/2021	EFT	P. G. & E.	X	-404.10	-4,743.04
Bill Pmt -Check	08/02/2021	EFT	P. G. & E.	X	-127.10	-4,870.14
Liability Check	08/05/2021	E-pay	EFTPS	X	-1,218.34	-6,088.48
Bill Pmt -Check	08/09/2021	9843	Risk Strategies	X	-13,036.32	-19,124.80
Bill Pmt -Check	08/09/2021	9834	Bank of America Bu...	X	-7,510.78	-26,635.58
Bill Pmt -Check	08/09/2021	9836	CAPRI	X	-1,715.50	-28,351.08
Bill Pmt -Check	08/09/2021	9835	Bauer Compressors	X	-1,700.00	-30,051.08
Bill Pmt -Check	08/09/2021	9842	L. N. Curtis & Sons	X	-1,386.09	-31,437.17
Bill Pmt -Check	08/09/2021	9844	Symmonds & Assoc...	X	-1,200.00	-32,637.17
Bill Pmt -Check	08/09/2021	9848	Steve Ginesi	X	-1,195.00	-33,832.17
Bill Pmt -Check	08/09/2021	9845	Law Offices of Willia...	X	-500.00	-34,332.17
Bill Pmt -Check	08/09/2021	9837	CARPD	X	-400.00	-34,732.17
Bill Pmt -Check	08/09/2021	EFT	P. G. & E.	X	-397.93	-35,130.10
Bill Pmt -Check	08/09/2021	9840	Christian Ottolini	X	-375.00	-35,505.10
Bill Pmt -Check	08/09/2021	EFT	Frontier Communica...	X	-240.35	-35,745.45
Bill Pmt -Check	08/09/2021	EFT	Frontier Communica...	X	-237.31	-35,982.76
Bill Pmt -Check	08/09/2021	9846	Sherry Kulczewski	X	-197.72	-36,180.48
Bill Pmt -Check	08/09/2021	9838	Cazadero Supply	X	-97.33	-36,277.81
Bill Pmt -Check	08/09/2021	9841	Complete Welders S...	X	-72.98	-36,350.79
Bill Pmt -Check	08/09/2021	EFT	Frontier Communica...	X	-64.73	-36,415.52
Bill Pmt -Check	08/09/2021	9833	Al Dewart	X	-48.79	-36,464.31
Bill Pmt -Check	08/09/2021	9839	Cazadero Water Co...	X	-6.52	-36,470.83
Bill Pmt -Check	08/10/2021	9849	Harmony Farm Supply	X	-30,745.20	-67,216.03
Bill Pmt -Check	08/14/2021	EFT	Recology Sonoma ...	X	-46.95	-67,262.98
Bill Pmt -Check	08/16/2021	EFT	Comcast	X	-192.20	-67,455.18
Transfer	08/23/2021			X	-60,000.00	-127,455.18
Bill Pmt -Check	08/31/2021	ACH	Comcast	X	-151.57	-127,606.75
Total Checks and Payments					-127,606.75	-127,606.75
Deposits and Credits - 2 items						
Deposit	08/06/2021			X	28,000.00	28,000.00
Check	08/31/2021	9772	Dewart, Alan	X	0.00	28,000.00
Total Deposits and Credits					28,000.00	28,000.00
Total Cleared Transactions					-99,606.75	-99,606.75
Cleared Balance					-99,606.75	220,463.91
Uncleared Transactions						
Checks and Payments - 3 items						
Paycheck	05/01/2021	9850	Dewart, Alan		-166.23	-166.23
Paycheck	07/01/2021	9811	Flores, Matt		-144.07	-310.30
Paycheck	08/01/2021	9831	Flores, Matt		-144.07	-454.37
Total Checks and Payments					-454.37	-454.37
Total Uncleared Transactions					-454.37	-454.37
Register Balance as of 08/31/2021					-100,061.12	220,009.54

Cazadero Community Services District
Reconciliation Detail
1-Community First CU -Checking, Period Ending 08/31/2021

Type	Date	Num	Name	Clr	Amount	Balance
New Transactions						
Checks and Payments - 31 items						
Paycheck	09/01/2021	9854	Endsley, Stephanie R		-1,003.45	-1,003.45
Paycheck	09/01/2021	9856	Kulczewski, Sharon		-922.38	-1,925.83
Paycheck	09/01/2021	9851	Barrio, Gabriel		-675.33	-2,601.16
Paycheck	09/01/2021	9855	Krausmann, Steven M		-606.80	-3,207.96
Paycheck	09/01/2021	9853	Dewart, Alan		-461.75	-3,669.71
Paycheck	09/01/2021	9858	Shane, Stephen		-432.19	-4,101.90
Paycheck	09/01/2021	9852	Caplan, Nancy K.		-415.57	-4,517.47
Paycheck	09/01/2021	9857	Loewen, Thomas		-288.14	-4,805.61
Bill Pmt -Check	09/03/2021	ACH	P. G. & E.		-381.31	-5,186.92
Bill Pmt -Check	09/03/2021	ACH	P. G. & E.		-107.74	-5,294.66
Bill Pmt -Check	09/09/2021	ACH	P. G. & E.		-398.88	-5,693.54
Bill Pmt -Check	09/09/2021	ACH	Frontier Communica...		-240.35	-5,933.89
Bill Pmt -Check	09/09/2021	ACH	Frontier Communica...		-238.52	-6,172.41
Bill Pmt -Check	09/09/2021	ACH	Frontier Communica...		-65.08	-6,237.49
Liability Check	09/10/2021	E-pay	EFTPS		-937.10	-7,174.59
Bill Pmt -Check	09/13/2021	9860	BEI		-8,475.09	-15,649.68
Bill Pmt -Check	09/13/2021	9869	Pat Gluch		-2,760.51	-18,410.19
Bill Pmt -Check	09/13/2021	9859	Bank of America Bu...		-2,222.36	-20,632.55
Bill Pmt -Check	09/13/2021	9872	Sonoma County Aud...		-507.00	-21,139.55
Bill Pmt -Check	09/13/2021	9867	Law Offices of Willia...		-500.00	-21,639.55
Bill Pmt -Check	09/13/2021	9865	Heiman Fire Equipm...		-471.37	-22,110.92
Bill Pmt -Check	09/13/2021	9862	Christian Ottolini		-375.00	-22,485.92
Bill Pmt -Check	09/13/2021	9866	Joseph Tamagni		-350.00	-22,835.92
Bill Pmt -Check	09/13/2021	9870	Risk Strategies		-293.00	-23,128.92
Bill Pmt -Check	09/13/2021	9868	North Bay Petroleum		-291.69	-23,420.61
Bill Pmt -Check	09/13/2021	9864	Fishman Supply Co...		-132.49	-23,553.10
Bill Pmt -Check	09/13/2021	9861	Cazadero Supply		-99.54	-23,652.64
Bill Pmt -Check	09/13/2021	9863	Complete Welders S...		-72.98	-23,725.62
Bill Pmt -Check	09/13/2021	9871	SoCoNews		-71.48	-23,797.10
Bill Pmt -Check	09/15/2021	ACH	Recology Sonoma ...		-46.95	-23,844.05
Bill Pmt -Check	09/16/2021	ACH	Comcast		-192.20	-24,036.25
Total Checks and Payments					-24,036.25	-24,036.25
Total New Transactions					-24,036.25	-24,036.25
Ending Balance					-124,097.37	195,973.29

Cazadero Community Services District
Reconciliation Summary
2-Community First CU -Savings, Period Ending 08/31/2021

	<u>Aug 31, 21</u>
Beginning Balance	10,018.60
Cleared Transactions	
Deposits and Credits - 1 item	<u>0.85</u>
Total Cleared Transactions	<u>0.85</u>
Cleared Balance	<u><u>10,019.45</u></u>
Register Balance as of 08/31/2021	10,019.45
Ending Balance	10,019.45

Cazadero Community Services District
Reconciliation Detail
2-Community First CU -Savings, Period Ending 08/31/2021

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						10,018.60
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	08/31/2021			X	0.85	0.85
Total Deposits and Credits					<u>0.85</u>	<u>0.85</u>
Total Cleared Transactions					<u>0.85</u>	<u>0.85</u>
Cleared Balance					<u>0.85</u>	<u>10,019.45</u>
Register Balance as of 08/31/2021					<u>0.85</u>	<u>10,019.45</u>
Ending Balance					<u><u>0.85</u></u>	<u><u>10,019.45</u></u>

7:00 PM
09/08/21

Cazadero Community Services District
Reconciliation Summary
3-Community First CU - Park Dev, Period Ending 08/31/2021

	<u>Aug 31, 21</u>	
Beginning Balance		0.00
Cleared Transactions		
Deposits and Credits - 2 items	<u>60,004.27</u>	
Total Cleared Transactions	<u>60,004.27</u>	
Cleared Balance		<u><u>60,004.27</u></u>
Register Balance as of 08/31/2021		60,004.27
Ending Balance		60,004.27

7:00 PM
09/08/21

Cazadero Community Services District
Reconciliation Detail
3-Community First CU - Park Dev, Period Ending 08/31/2021

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						0.00
Cleared Transactions						
Deposits and Credits - 2 items						
Transfer	08/23/2021			X	60,000.00	60,000.00
Deposit	08/31/2021			X	4.27	60,004.27
Total Deposits and Credits					60,004.27	60,004.27
Total Cleared Transactions					60,004.27	60,004.27
Cleared Balance					60,004.27	60,004.27
Register Balance as of 08/31/2021					60,004.27	60,004.27
Ending Balance					<u>60,004.27</u>	<u>60,004.27</u>

Cazadero Community Services District
Reconciliation Summary
L. A. I. F., Period Ending 08/31/2021

	<u>Aug 31, 21</u>
Beginning Balance	225,969.12
Cleared Balance	225,969.12
Register Balance as of 08/31/2021	225,969.12
Ending Balance	225,969.12

Cazadero Community Services District
Reconciliation Detail
L. A. I. F., Period Ending 08/31/2021

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Beginning Balance						225,969.12
Cleared Balance						225,969.12
Register Balance as of 08/31/2021						225,969.12
Ending Balance						<u>225,969.12</u>

Cazadero Community Services District
Reconciliation Summary
Bank of America Credit Card, Period Ending 08/27/2021

	Aug 27, 21
Beginning Balance	7,510.78
Cleared Transactions	
Charges and Cash Advances - 6 items	-2,222.36
Payments and Credits - 1 item	7,510.78
	5,288.42
Total Cleared Transactions	5,288.42
Cleared Balance	2,222.36
Uncleared Transactions	
Charges and Cash Advances - 2 items	-223.46
Payments and Credits - 2 items	2,415.61
	2,192.15
Total Uncleared Transactions	2,192.15
Register Balance as of 08/27/2021	30.21
New Transactions	
Charges and Cash Advances - 6 items	-4,139.82
	-4,139.82
Total New Transactions	-4,139.82
Ending Balance	4,170.03

Cazadero Community Services District
Reconciliation Detail
Bank of America Credit Card, Period Ending 08/27/2021

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						7,510.78
Cleared Transactions						
Charges and Cash Advances - 6 items						
Credit Card Charge	07/31/2021	1562	Bank of America Bu...	X	-1,093.29	-1,093.29
Credit Card Charge	08/01/2021	A3FE...	Streamline	X	-100.00	-1,193.29
Credit Card Charge	08/01/2021	19112...	GoDaddy.com	X	-71.88	-1,265.17
Credit Card Charge	08/04/2021	66320	Home Depot	X	-375.56	-1,640.73
Credit Card Charge	08/06/2021	10087...	Zoom Video Commu...	X	-14.99	-1,655.72
Credit Card Charge	08/19/2021	271361	Bank of America Bu...	X	-566.64	-2,222.36
Total Charges and Cash Advances					-2,222.36	-2,222.36
Payments and Credits - 1 item						
Bill	07/27/2021	6/28-7...	Bank of America Bu...	X	7,510.78	7,510.78
Total Cleared Transactions					5,288.42	5,288.42
Cleared Balance					-5,288.42	2,222.36
Uncleared Transactions						
Charges and Cash Advances - 2 items						
Credit Card Charge	08/27/2021	78010	Home Depot		-165.98	-165.98
Credit Card Charge	08/27/2021	D1809...	Garrett Ace Hardware		-57.48	-223.46
Total Charges and Cash Advances					-223.46	-223.46
Payments and Credits - 2 items						
Credit Card Credit	06/21/2021	05521...	Honey Bucket North ...		193.25	193.25
Bill	08/27/2021	7/28-8...	Bank of America Bu...		2,222.36	2,415.61
Total Uncleared Transactions					2,192.15	2,192.15
Register Balance as of 08/27/2021					-7,480.57	30.21
New Transactions						
Charges and Cash Advances - 6 items						
Credit Card Charge	08/31/2021	146998	Zumwalt Ford & Mer...		-496.95	-496.95
Credit Card Charge	08/31/2021	272028	Bank of America Bu...		-251.61	-748.56
Credit Card Charge	09/01/2021	PP017...	Pace Supply		-2,787.09	-3,535.65
Credit Card Charge	09/01/2021	A3FE...	Streamline		-100.00	-3,635.65
Credit Card Charge	09/02/2021	194300	Bank of America Bu...		-489.18	-4,124.83
Credit Card Charge	09/06/2021	10606...	Zoom Video Commu...		-14.99	-4,139.82
Total Charges and Cash Advances					-4,139.82	-4,139.82
Total New Transactions					-4,139.82	-4,139.82
Ending Balance					-3,340.75	4,170.03

ACTION ITEMS



1075 Creekside Ridge Drive
Suite 240
Roseville, CA 95678

Phone: (916) 722-5550
Fax: (916) 722-5715
Website: capri-jpa.org

August 16, 2021

Mr. Paul Barry
Cazadero Community Services District
5980 Cazadero Hwy
Cazadero, CA 95421
Email: pbarry@cazadero-csd.org

VIA EMAIL ONLY

Dear Mr. Barry,

As you know, Cazadero Community Services District (“Cazadero CSD”) is a member of CAPRI (the “California Association of Park and Recreation Indemnity”) the joint powers authority that manages the self-insurance pool for recreation and park agencies throughout the State. In our role as stewards of the self-insurance pool, it is our duty to identify potential liability issues that may exist at the facilities of our member districts. It is in this role that we write today to address the condition of certain amenities at Gerald T. Parmeter Memorial Park.

Based upon our review of the condition of playground, we do have recommended actions for the District including removal of certain playground equipment. It should be noted that this is not something we recommend lightly as we understand the importance and significance of these community assets. Nor is this type of drastic recommended action something the District should expect to see in future visits. Nevertheless, we hope you will understand and appreciate that in making these recommendations we are recognizing and responding to the inherent risk (based upon our experience) and in an attempt to keep your constituents safe.

The focus is on the playground. Before I complete my District Visit Report, I would like to share with you my findings pertaining to the playground equipment in your park. The two major concerns of CAPRI are the outdated playground equipment such as the slide and merry-go-round. Another concern is the protective surface material being used in the park. The park has pea gravel which has 0 inches to max of 2 inches depth throughout the playground area. This is not sufficient for the fall height of your playground equipment.

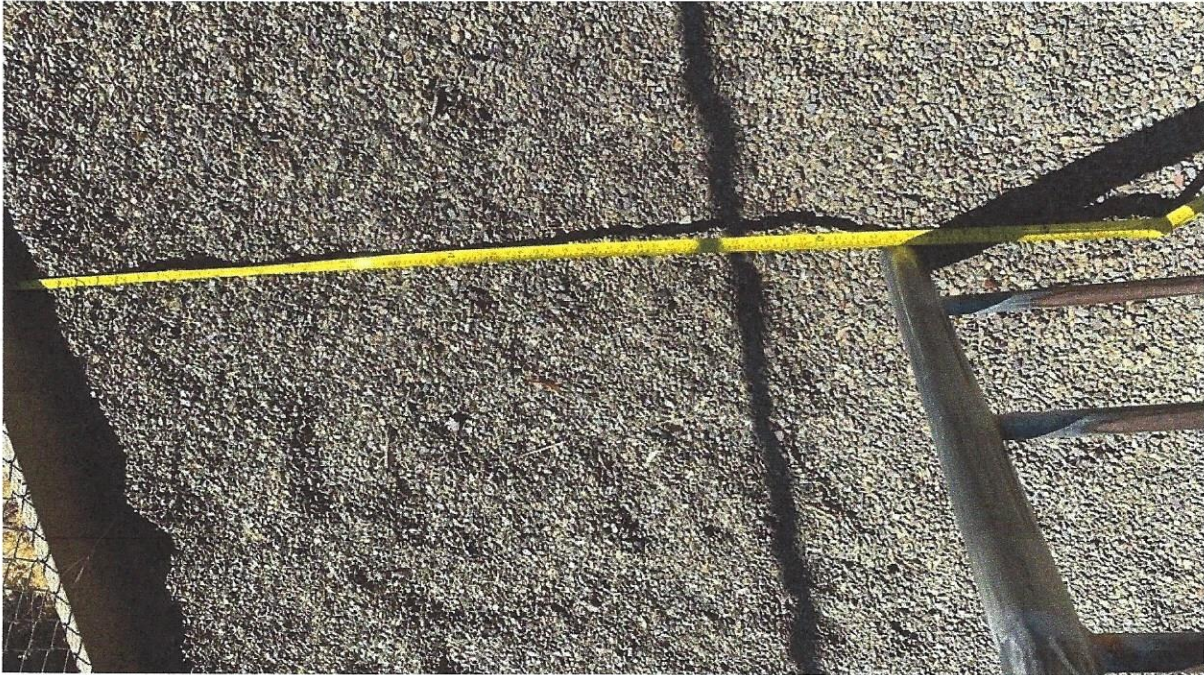
Below we will review issues identified with each playground equipment so that you may review with your Board of Directors.

DISCLAIMER: NOT INTENDED TO CONSTITUTE A CERTIFIED PLAYGROUND INSPECTION

Overhead Horizontal Ladder

Per the Public Playground Safety Handbook an overhead horizontal ladder is considered a climber and an upper body equipment. The fall height for this upper body equipment climber is the distance between the highest part of the climbing component and the protective surfacing below. The photos below reflect that the surface material is pea gravel and the fall height from the pea gravel is 80 inches (6 feet 8 inches). The maximum fall height is 5 feet using 9 inches of pea gravel per the Public Playground Safety Handbook. The pea gravel should be replaced with a surface material for the fall height of 7 feet or more. The use zone surrounding a freestanding climber should extend a minimum of 6 feet in all directions from the perimeter of the stand alone climber. Measurements from the fence is 5' 4".





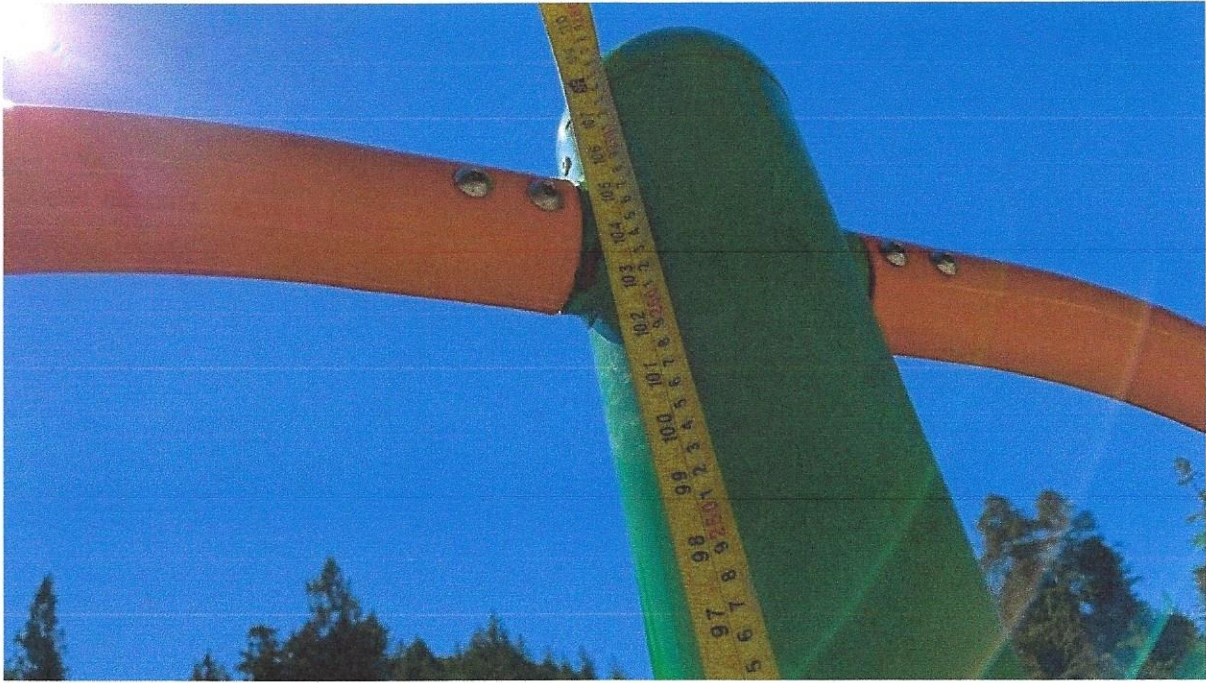


(Continued on following page)

Arch Climber

This is an arch climber and per the Public Playground Safety Handbook the fall height for climbers is the distance between the highest part of the climbing component and the protective surfacing beneath it. As you can see in the photos the measurement from the pea gravel to the highest part of the climbing component is a little over 9 feet. The maximum fall height is 5 feet using 9 inches of pea gravel per the Public Playground Safety Handbook. The pea gravel should be replaced with a surface material for the fall height of 9 feet or more. Also, the manufacturer's safety stickers are fading and should be replaced.





(Continued on following page)



Spiral Slide

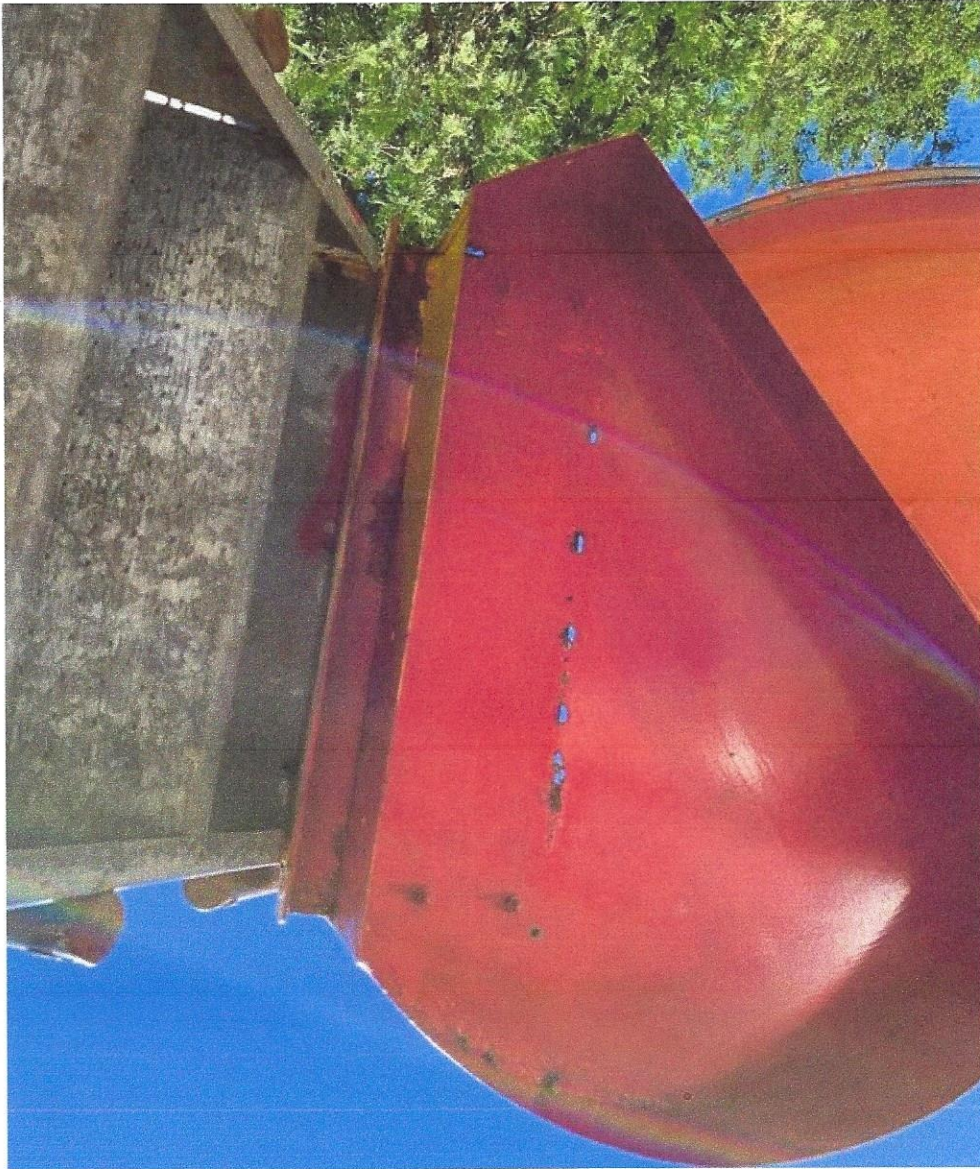
This free-standing slide has a lot of bare metal and when exposed to direct sunlight may reach temperatures high enough to cause serious contact burn injuries. The Public Playground Safety Handbook reflects all slides should be provided with a platform with sufficient length to facilitate the transition from standing to sitting at the top of the inclined sliding surface. As you can see in the photo below there are holes in the platform from the rusted-out metal which could trap strings, clothing, etc. which could cause a strangling hazard. Also, the top of the platform is open and does not channel the user into a sitting position at the entrance to the chute. There is a guardrail, but the user then could stand up again and climb which could lead to a fall more than 12 feet. Toddlers and pre-school-age children have less ability to maintain balance and postural control so only short spiral slides (one 360 degree turn or less) are recommended for these age groups. The chute exit appears to be damaged. For a stand-alone slide the use zone should be at least 6 feet around the perimeter. As you can see in the photos below there is a bench as well as a wood retaining wall that is less than 6 feet from the slide. The fall height for slides is the distance between the transition platform and the protective surfacing beneath it. As you can see in the photo below the transition platform is around 11 feet from the protective surface which is pea gravel. As mentioned before the maximum fall height is 5 feet using 9 inches of pea gravel per the Public Playground Safety Handbook. The pea gravel is not a sufficient protective surface for this playground equipment.

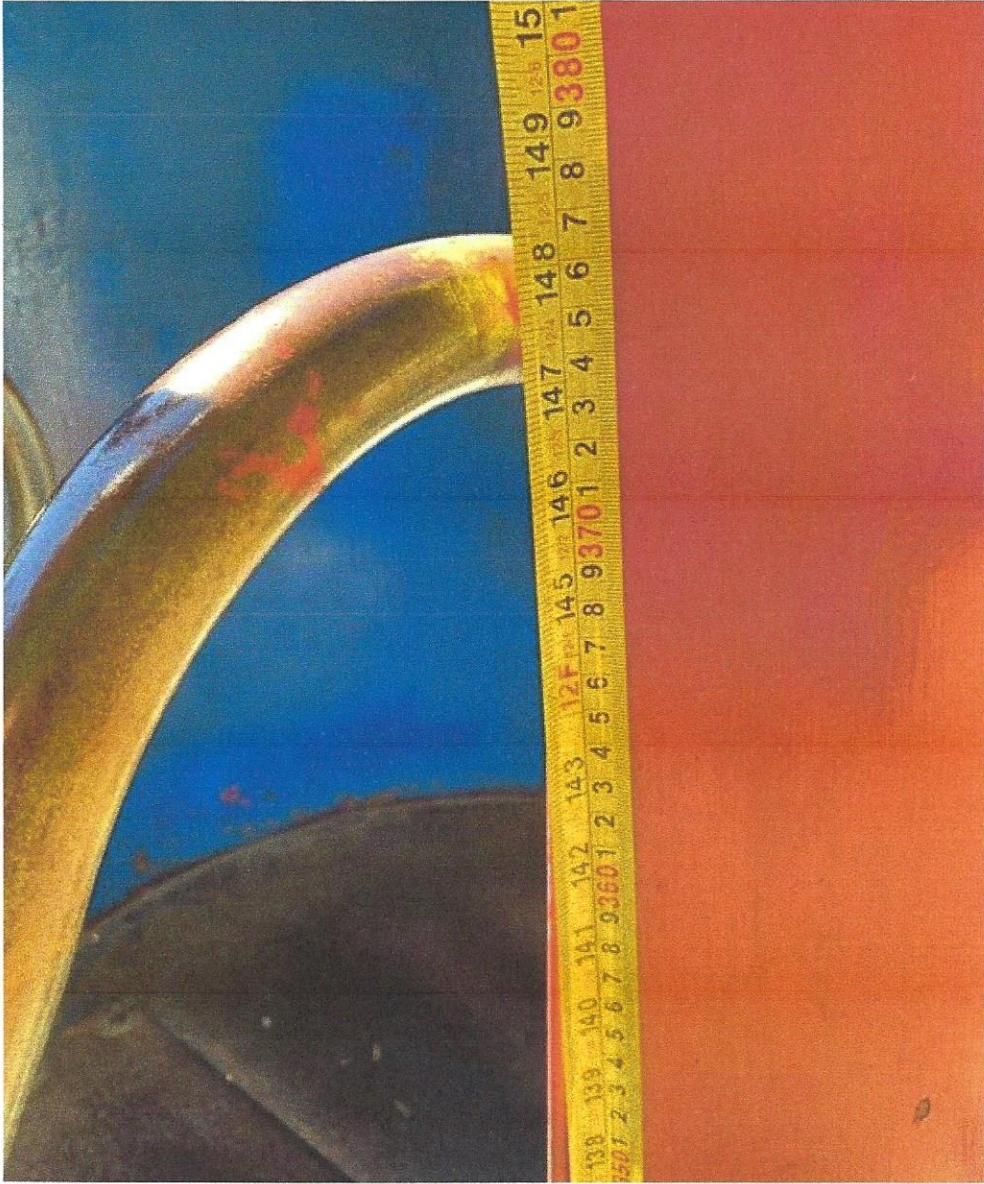
















Merry-Go-Round

This merry-go-round is 10 feet in diameter. Per the Public Playground Safety Handbook the following recommendations apply when a merry-go-round is at least 20 inches in diameter.

- Merry-go-rounds should not be used on playgrounds intended for toddlers.
- The standing/sitting surface of the platform should have a maximum height of:
 - Preschool: 14 inches above the protective surface
 - School-age: 18 inches above the protective surface
- The surface of the platform should not have any openings between the axis and the periphery that permit a rod having a diameter of 5/16 inch to penetrate completely through the surface.
- The underside of the perimeter of the platform should be no less than 9 inches above the level of the protective surfacing beneath it.
- There should not be any accessible shearing or crushing mechanisms in the undercarriage of the equipment.
- The rotating platform of a merry-go-round should not have any sharp edges.
- A means should be provided to limit the peripheral speed of rotation to a maximum of 13 feet per second.

Regarding the first bullet point, the merry-go-round is 9 feet away from a play structure intended for toddlers. Merry-go-rounds should not be used on playgrounds intended for toddlers.

Regarding the second bullet point, the standing/sitting surface is 12 inches above the ground but there is little to no protective surfacing around and under the merry-go-round.

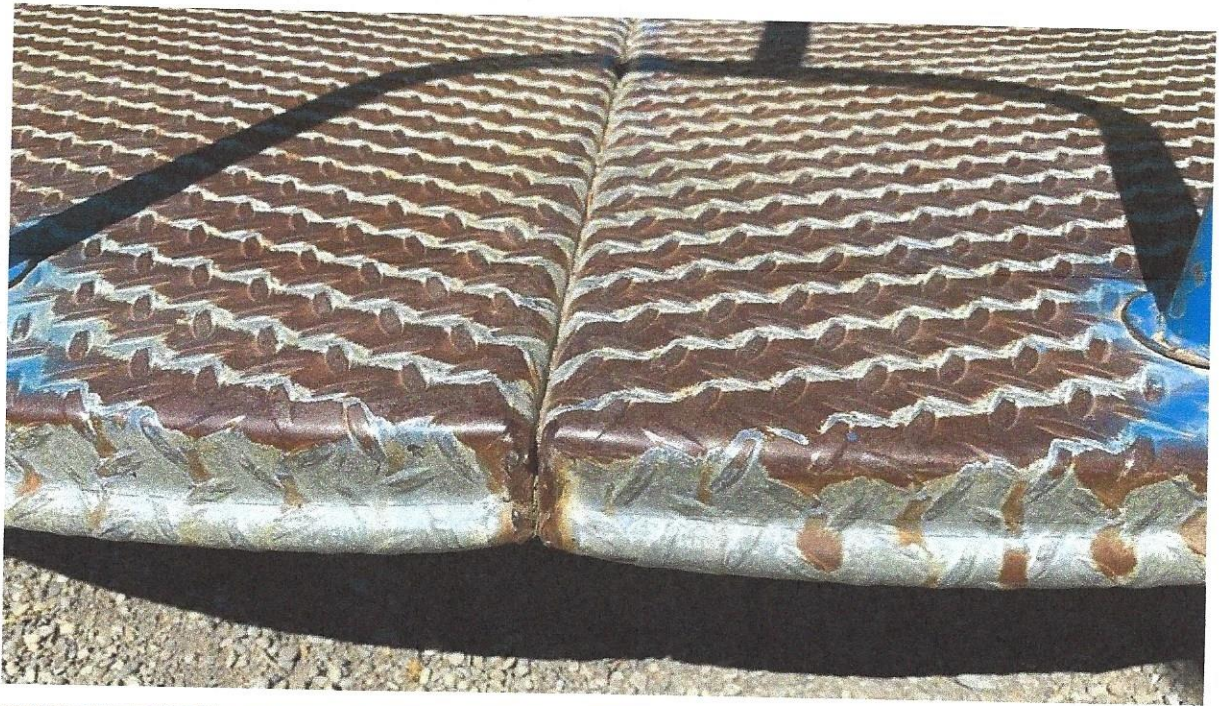
Regarding the fourth bullet point, the underside of the perimeter of the platform is 12 inches above ground currently. With adequate protective surfacing, the platform should be no less than 9 inches above the level of the protective surfacing beneath it.

Regarding the fifth bullet point, the undercarriage of the equipment is accessible and poses a risk of shearing or crushing. Please see the photos below.

Regarding the sixth bullet point, there appears to be some sharp edges where the section of the metal is welded together.

Regarding the last bullet point, the merry-go-round exceeds the rotation of the maximum speed of 13 feet per second.







Toddler Playset with Slide

This playset appears to be in good working order. The fall height on this playset is less than 5 feet so using a depth of 9 inches of pea gravel may be used as a protective surface. However, since the other playground equipment have higher fall heights, you may want to consider only one type of protective surface unless you are separating the playground for toddlers and school-age children which the Public Playground Safety Handbook addresses under the section reflecting age separation. For playgrounds intended to serve children of all ages, the layout of pathways and the landscaping of the playground should show the distinct areas for the different age groups. The areas should be separated at least by a buffer zone, which could be an area with shrubs or benches. This separation and buffer zone will reduce the chance of injury from older, more active children running through areas filled with younger children with generally slower movement and reaction times.



Please refer to the Public Playground Safety Handbook along with the manufacturer's recommendation pertaining to protective surface material to use for your playground equipment. Below is a sample from the handbook for your review regarding the minimum compressed loose-fill surfacing depths. There is also unitary surfacing material as well.

Table 2. Minimum compressed loose-fill surfacing depths

Inches	Of	(Loose-Fill Material)	Protects to	Fall Height (feet)
6"		Shredded/recycled rubber		10
9		Sand		4
9		Pea Gravel		5
9		Wood mulch (non-CCA)		7
9		Wood chips		10

* Shredded/recycled rubber loose-fill surfacing does not compress in the same manner as other loose-fill materials. However, care should be taken to maintain a constant depth as displacement may still occur.





**CAZADERO COMMUNITY SERVICES DISTRICT
PO BOX 508
CAZADERO CA 95421-0508**

RESOLUTION 21/22-03

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAZADERO COMMUNITY SERVICE DISTRICT
OF SONOMA COUNTY ADOPTING THE 2021/22 FISCAL YEAR
FINAL BUDGET AND THE 2021/22 APPROPRIATIONS LIMIT.**

WHEREAS, the Board of Directors has adopted the proposed 2021/22 Budget in accordance with Section 29064 of the Government Code, State of California; and,

WHEREAS, the Board of Directors has completed the Budget Hearings as required by Sections 29080 and 29081 of the Government Code, State of California; and

WHEREAS, it is the desire of the Board of Directors to approve the Final 2021/22 Fiscal Year Final Budget as referenced for the Cazadero Community Services District.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Board of Directors of the Cazadero Community Services District does hereby adopt the 2021/22 Fiscal Year Final Budget, in the amount of \$305,905; and,

NOW THEREFORE, BE IT FURTHER RESOLVED, that the Board of Directors of the Cazadero Community Services District does hereby set the 2021/22 Appropriations Limit for the District, pursuant to Article XIII of the Constitution of the State of California, and using the factors as determined by the Sonoma County Auditor's Office, the limit shall be set at \$400,333.00.

The foregoing resolution was introduced by Director _____, who moved to waive the first reading and adopt the Resolution, and seconded by Director _____, and adopted by the Board of Directors of the Cazadero Community Services District of Sonoma County, on the thirteenth day of September, 2021, on a roll call vote of the members of said Board as follows:

Director P. Barry _____
Director M. Berry _____
Director H. Canelis _____
Director D. DeBeaune _____
Director S. Griswold _____

AYES:

NOES:

ABSENT OR NOT VOTING:

WHEREUPON, the Board President declared the above and foregoing resolution adopted, and

SO ORDERED.

/s/ _____
Paul Barry, President of the Board

Date: _____

/s/ _____
Maureen Berry, Secretary of the Board

/s/ _____
Homer Canelis, Secretary of the Board

/s/ _____
Daina DeBeaune, Director

/s/ _____
Scott Griswold, Director

Cazadero Community Services District		
Final Budget Summary		
FY 2021-2022		
		Final
		Budget
		FY 2021/22
Ordinary Income/Expense		
Income		
10 · Tax Revenue		
1000 · Property Taxes-CY Secured		290,000.00
1011 · SB 2557 Prop Tax Admin		-3,325.00
1020 · Prop Tax-CY Supplemental		5,700.00
1040 · Prop Tax-CY Unsecured		8,000.00
1042 · Cost Reim-Coll DEL CY UNS		-80.00
1060 · Prop Tax-PY Secured		-60.00
1080 · Supplemental Prop Tax-PY		-30.00
1100 · Prop Taxes-PY Unsecured		150.00
Total 10 · Tax Revenue		300,355.00
17 · Use of Money/Property		
1700 · Interest on Pooled Cash		530.00
1703 · LAIF Interest		3,200.00
1704 · Comm First CU - Savings		70.00
1801 · Hall Use		0.00
Total 17 · Use of Money/Property		3,800.00
20 · Intergovernmental Revenues		
2080 · Fish & Game in lieu of Prop T		0.00
2440 · ST-HOPTR		1,750.00
2500 · State-Other Funding (ST)		0.00
Total 20 · Intergovernmental Revenues		1,750.00
40 · Miscellaneous Revenues		
4040 · Misc. Income		
4040 A · Recruitment/Retention-Region 5		0.00
4040 · Misc. Income - Other		0.00
Total 4040 · Misc. Income		0.00
4050 · State & Local Grants		0.00
4051 · Federal Grants		0.00
4105 · Insurance Loss Payment		0.00
4102 · Donations		0.00
4128 · Dispatch Fee Reimbursement		0.00
4200 · Equip Rental-State of CA		0.00
4201 · Strike Team-State of CA		0.00
Total 40 · Miscellaneous Revenues		0.00
Total Revenues		305,905.00
Expense		
50 · Salaries/Employment Benefits		
51 · Fire Department-Salaries/Empl B		
5915 · Fire Department Payroll Expense		15,988.00
5911 · Firefighter C & D Reimbursement		
Calls		4,400.00

		Budget
		FY 2021/22
	Drills	3,600.00
	Stipend	40,000.00
	Strike Team	
	5911 · Firefighter C & D Reimbursement - Other	0.00
	Total 5911 · Firefighter C & D Reimbursement	48,000.00
	Total 51 · Fire Department-Salaries/Empl B	63,988.00
	52 · Park & Rec-Salaries/Employ Bene	
	5912 · Park & Rec Payroll Expenses	7,346.00
	Total 52 · Park & Rec-Salaries/Employ Bene	7,346.00
	54 · Admin-Salaries/Employ Benefits	
	5914 · Admin Payroll Expenses	22,238.00
	Total 54 · Admin-Salaries/Employ Benefits	22,238.00
	5910 · Payroll Expenses	
	5940 · Wrkmn Comp	15,000.00
	Total 50 · Salaries/Employment Benefits	108,572.00
	60 · Services/Supplies	
	61 · Fire Department-Services/Suppli	
	6021 · Clothing, Uniform, Personal	1,300.00
	6022 · Safety Clothing	9,000.00
	6040 · Communications	
	Station 1 Emergency Phones	2,450.00
	Stn 1 Internet	1,975.00
	Stn 1 Telephone	2,600.00
	Stn 2 Internet	1,450.00
	Stn 2 Telephone	750.00
	6040 · Communications - Other	0.00
	Total 6040 · Communications	9,225.00
	6060 · Food	500.00
	6149 · Maintenance-Radio/Pagers	5,000.00
	6181 · Maintenance - Fire Department	
	Gen Bi-Annual Load Test	1,000.00
	Generator Maintenance	0.00
	Main Siren Maintenance	250.00
	Station 2 Mntce (Include Siren)	250.00
	Stn 2 Well Maintenance	408.00
	Station 1-Mntce	4,000.00
	6181 · Maintenance - Fire Department - Other	0.00
	Total 6181 · Maintenance - Fire Department	5,908.00
	6261 · Medical Equip	3,000.00
	6457 · Computer Chrgs-Firehouse Softwa	2,000.00
	6461 · Misc Supplies/Expenses	0.00
	6510 · Recruitment/Retention	1,000.00
	6526 · REDCOM	
	6654 · Medical Exam	2,500.00
	6881 · Safety Equip	5,000.00
	6820 · Rents and Leases - Equipment	0.00
	6880 · Minor Equipment/Sm Tools	2,500.00

		Budget
		FY 2021/22
	6883 · Fire Equip	3,500.00
	7053 · Permits/License/Fees	500.00
	7201 · Gas & Oil	5,000.00
	7321 · Utilities - Fire Department	
	Stn 2 Propane	1,800.00
	Stn 2 Garbage	560.00
	Stn 2 Electricity	1,090.00
	Stn 1 Water	650.00
	Stn 1 Propane	2,450.00
	Stn 1 Garbage	1,350.00
	Stn 1 Electricity	2,700.00
	Siren Electricity	300.00
	Total 7321 · Utilities - Fire Department	10,900.00
	7330 · Sanitation-Stn2	
	Annual Septic Permit	500.00
	Septic Monitoring Fee	400.00
	Total 7330 · Sanitation-Stn2	900.00
	7930 · Interest Expense	1,820.00
	Total 61 · Fire Department-Services/Suppli	69,553.00
	62 · Park & Rec-Services/Supplies	
	7322 · Utilities - Park & Rec	
	Electricity Outdoor	600.00
	Park Garbage	200.00
	Park Water	1,530.00
	Total 7322 · Utilities - Park & Rec	2,330.00
	Total 62 · Park & Rec-Services/Supplies	2,330.00
	63 · Street Lights-Services/Supplies	
	7323 · Utilities - Street Lights	
	Street Lights Electricity	4,488.00
	Total 7323 · Utilities - Street Lights	4,488.00
	7340 · Street Lights Expenses	
	Total 63 · Street Lights-Services/Supplies	4,488.00
	64 · Admin-Services/Supplies	
	6280 · Memberships/Certs	1,000.00
	6015 · Annex/Consolidation/Parcel Tax	0.00
	6080 · Household Supplies	500.00
	6400 · Office expense	2,800.00
	6405 · Office Equip & Furnishings	1,000.00
	6410 · Mail and Postage Supplies	250.00
	6500 · Other Professional Svcs	2,500.00
	6587 · LAFCO	620.00
	6610 · Legal	8,000.00
	6630 · Audit	4,950.00
	6634 · Bank Fees	0.00
	6800 · Publications and Legal Notices	270.00
	7051 · Refunds	0.00
	Total 64 · Admin-Services/Supplies	21,890.00

		Budget
		FY 2021/22
	6100 · Insurance	28,420.00
	6140 · Apparatus Maintenance	7,700.00
	6180 · Maintenance-Bldg & Imp.	
	Parks Maintenance-Playground	2,500.00
	Brush Removal	0.00
	6180 · Maintenance-Bldg & Imp. - Other	
	Total 6180 · Maintenance-Bldg & Imp.	2,500.00
	6462 · COVID-19 Expenses	
	7120 · Training	9,086.00
	7320 · Utilities	0.00
	7335 · Park Development	10,000.00
	7910 · Principal Payment	33,216.00
	Total 60 · Services/Supplies	189,183.00
	85 · Capital-Fixed Asset Expense	
	8560 · Equipment (F/A)	8,000.00
	8570 · Structure	0.00
	Total 85 · Capital-Fixed Asset Expense	8,000.00
	Total Expense	305,755.00
	Increase/(Decrease) to Fund Balance	150.00
	Transfer to Reserves (>1 % of Revenue)	150.00

**FY 2021-22 Final Budget Summary
CAZADERO COMMUNITY SERVICE DISTRICT**

(1)*	Beginning Fund Balance @7/01/21:	\$349,312
(2)	Plus: Budgeted FY 2021-22 Revenues: (total from attached worksheet)	305,905
(3)	Less: Budgeted FY 2021-22 Expenditures: (total from attached worksheet)	305,755
(4)*	Estimated Ending Fund Balance @6/30/22:	\$349,462
(5)	Preliminary Budget Approval Date:	7/12/2021

Board Member

Board Member

Board Member

Board Member

Board Member

"P1" CALCULATION OF APPROPRIATION LIMITS

	20-21 *	21-22
PER CAPITA INCREASE	1.0373	1.0573
POPULATION CHANGE	0.9920	0.9854
POPULATION FACTOR USED	(COUNTY TOTAL)	(COUNTY TOTAL)

FIRE DISTRICTS:

71251 BODEGA BAY	3,184,333	3,317,640
71301 RANCHO ADOBE	6,846,026	7,132,624
71351 FORESTVILLE	1,179,183	1,228,548
71401 GLEN ELLEN	1,824,494	1,900,873
71451 GRATON	755,390	787,013
71551 KENWOOD	718,161	748,225
71601 MONTE RIO	1,078,928	1,124,095
71801 GOLD RIDGE	3,870,235	4,032,256
71851 VALLEY OF THE MOON	6,197,948	6,457,415
71901 SONOMA COUNTY FIRE DISTR	20,580,032	21,441,583
71951 NORTHERN SONOMA COUNTY	1,212,087	1,262,829
72001 TIMBER COVE	270,110	281,418
72051 CLOVERDALE	2,038,144	2,123,467
72751 NORTH SONOMA COAST	3,193,031	3,326,702
SUBTOTAL	54,875,324	57,172,593

REC & PARK DISTRICTS:

72151 CAMP MEEKER	305,198	317,975
72251 MONTE RIO	366,896	382,256
72301 RUSSIAN RIVER	628,274	654,575
SUBTOTAL	1,300,368	1,354,806

OTHER DISTRICTS:

72550 OCCIDENTAL CSD	426,156	443,996
72601 CAZADERO CSD	384,247	400,333
72701 COAST LIFE SUPPORT	2,605,845 **	2,714,934
76151 FORESTVILLE WTR	195,170	203,340
76901 BODEGA BAY P.U.D.	826,742	861,352
76951 PALM DRIVE HEALTHCARE	6,793,689	7,078,096
77051 NO SO CO HOSPITAL	19,379,265	20,190,548
78350 SMART	146,414,925	152,544,355
SUBTOTAL	177,026,039	184,436,955

TOTAL LOCAL BOARDS	233,201,731	242,964,353
---------------------------	--------------------	--------------------

*Figures calculated by Auditor's office and not update for Adopted by district if applicable.

**Figure incudes parcel tax increase (Measure J, 05/05/2020, Special Consolidated District Election).



**CAZADERO COMMUNITY SERVICES DISTRICT
PO BOX 508
CAZADERO CA 95421-0508**

RESOLUTION 21/22-04

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE CAZADERO COMMUNITY SERVICES DISTRICT OF SONOMA COUNTY
DESIGNATING A CHANGE IN SIGNATORIES WHO MAY ACT ON BEHALF OF
THE CAZADERO COMMUNITY SERVICES DISTRICT IN CONNECTION WITH
THE FUNDS HELD BY COMMUNITY FIRST CREDIT UNION**

WHEREAS, the Cazadero Community Services District has funds in several accounts at Community First Credit Union; and

WHEREAS, the Cazadero Community Services District has had a change in members of its Board of Directors;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors is removing former Director Michael Nicholls and adding new Directors Daina DeBeaune and Scott Griswold for all Community First Credit Union accounts.

The foregoing resolution was introduced by Director _____, who moved to waive the first reading and adopt the Resolution, and seconded by Director _____, and adopted by the Board of Directors of the Cazadero Community Services District of Sonoma County, on the thirteenth day of September, 2021, on a roll call vote of the members of said Board as follows:

Director P. Barry	_____
Director M. Berry	_____
Director H. Canelis	_____
Director D. DeBeaune	_____
Director S. Griswold	_____

AYES:

NOES:

ABSENT OR NOT VOTING:

WHEREUPON, the Board President declared the above and foregoing resolution adopted, and

SO ORDERED.

/s/ _____
Paul Barry, President of the Board

Date: _____

/s/ _____
Maureen Berry, Secretary of the Board

/s/ _____
Homer Canelis, Secretary of the Board

/s/ _____
Daina DeBeaune, Director

/s/ _____
Scott Griswold, Director

DISCUSSION ITEMS

COMMITTEE REPORTS

Cazadero Community Services District
Bills Presented for Payment
August 10 through September 13, 2021

Date	Num	Name	Amount
Aug 10 - Sep 13, 21			
08/31/2021	ACH	Comcast	-151.57
09/09/2021	ACH	Frontier Communications	-240.35
09/09/2021	ACH	Frontier Communications	-65.08
09/09/2021	ACH	Frontier Communications	-238.52
09/03/2021	ACH	P. G. & E.	-381.31
09/03/2021	ACH	P. G. & E.	-107.74
09/09/2021	ACH	P. G. & E.	-398.88
08/16/2021	EFT	Comcast	-192.20
08/14/2021	EFT	Recology Sonoma Marin	-46.95
09/10/2021	E-pay	EFTPS	-937.10
08/31/2021	9772	Dewart, Alan	0.00
08/10/2021	9849	Harmony Farm Supply	-30,745.20
09/01/2021	9851	Barrio, Gabriel	-675.33
09/01/2021	9852	Caplan, Nancy K.	-415.57
09/01/2021	9853	Dewart, Alan	-461.75
09/01/2021	9854	Endsley, Stephanie R	-1,003.45
09/01/2021	9855	Krausmann, Steven M	-606.80
09/01/2021	9856	Kulczewski, Sharon	-922.38
09/01/2021	9857	Loewen, Thomas	-288.14
09/01/2021	9858	Shane, Stephen	-432.19
09/13/2021	9859	Bank of America Business ...	-2,222.36
09/13/2021	9860	BEI	-8,475.09
09/13/2021	9861	Cazadero Supply	-99.54
09/13/2021	9862	Christian Ottolini	-375.00
09/13/2021	9863	Complete Welders Supply	-72.98
09/13/2021	9864	Fishman Supply Company	-132.49
09/13/2021	9865	Heiman Fire Equipment, Inc.	-471.37
09/13/2021	9866	Joseph Tamagni	-350.00
09/13/2021	9867	Law Offices of William D. R...	-500.00
09/13/2021	9868	North Bay Petroleum	-291.69
09/13/2021	9869	Pat Gluch	-2,760.51
09/13/2021	9870	Risk Strategies	-293.00
09/13/2021	9871	SoCoNews	-71.48
09/13/2021	9872	Sonoma County Auditor-Co...	-507.00
Aug 10 - Sep 13, 21			-54,933.02

CORRESPONDENCE



Learn about recent system updates and how to prepare for potential power outages

Dear Valued Customer,

Due to the unprecedented drought and extremely dry conditions, Pacific Gas and Electric Company (PG&E) is taking additional action to further protect customers and communities this wildfire season. One of the actions we are taking is to update settings on equipment in your community to more quickly and automatically turn off power if an object strikes a line or there is an issue with the equipment. This is called a “fast trip” setting and it reduces the risk of a potential wildfire. This setting will be used when wildfire potential is the greatest, most often in late summer and fall.

These recent updates make the electric system safer, and further reduce wildfire risks, but may result in more frequent, longer-duration power outages. For safety, crews must inspect the entire power line circuit and perform any necessary repairs before power is restored. In some cases, you may see helicopters performing aerial inspections. Please note: if you have power lines on your property, we may need access in order to restore power.

We know that it is a burden to be without power. That is why we are working hard to notify customers that an outage has occurred, reduce inspection times to restore power quickly and adjust device sensitivity to minimize the outages you experience.

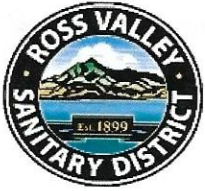
Importantly, outages that result from the fast trip setting enhancements are not Public Safety Power Shutoffs (PSPS). They are not due to strong, dry offshore winds. A PSPS is proactively turning off power during severe weather and includes notification before power is shutoff. These fast trip outages are the result of operational safety settings where PG&E is adjusting the way the grid responds to an object striking the line or other equipment issue. We are taking these actions due to the extreme drought conditions and increased wildfire risk.

To learn more about PG&E’s Community Wildfire Safety Program, visit [pge.com/wildfiresafety](https://www.pge.com/wildfiresafety). For questions, please email wildfiresafety@pge.com or call **1-800-PGE-5000**.

For tips and resources available to help you prepare for any outage, visit [safetyactioncenter.com](https://www.pge.com/safetyactioncenter).

Sincerely,

PG&E Community Wildfire Safety Team



Ross Valley Sanitary District Invites Applications for

Accountant I/II/Senior – DOE

(Exempt; Confidential)

\$6,788.27 - \$10,555.92 per MONTH (40-hour workweek)

Plus an excellent benefits package

ABOUT THE POSITION

Under general direction of the Finance Supervisor and Administrative Services Manager, this position performs professional and technical work of a confidential nature in the areas of payroll, general accounting, public employee retirement (CalPERS) reporting, workers' compensation, and benefits administration. This position assists with the day-to-day accounting and financial operations of the District, including maintenance of accounting, payroll and HR records, and other tasks as assigned. A senior-level accountant may also provide oversight and management of one or more District programs or processes in a finance or HR-related area.

To be considered for the Senior Accountant level classification, a bachelor's degree or higher (or equivalent) plus five or more years of increasingly responsible accounting experience is required.

To be considered for the Accountant II level classification, an Associate degree or higher (or equivalent) plus two or more years of increasingly responsible accounting experience is required.

IDEAL CANDIDATE

The ideal candidate will have a depth of knowledge and experience of governmental payroll processes and procedures, as well as knowledge and understanding of Generally Accepted Accounting Principles (GAAP) and GASB (Governmental Accounting Standards Board) pronouncements, including full-cycle accounting functions. In addition, the candidate will possess the following:

- Advanced to expert skills in a financial software, and MS Excel.
- Excellent communication skills.
- Experience in governmental payroll, accounting and reporting is highly desirable.

TYPICAL DUTIES

- Manage, prepare, process and maintain records for bi-weekly payroll; prepare quarterly and annual tax reports and returns; confirm compliance with applicable Federal, State, and local law, rules, and regulations.
- Prepare and maintain a variety of ledgers, reports, salary and other pay schedules; prepare and submit workers' compensation reports and retirement contribution worksheets.
- Process health, life, and disability insurance enrollments and other benefit payments, and communicate with service providers concerning routine administration of programs.
- Prepare and update employment records related to hiring, transferring, promoting, and separating; explain human resource policies, procedures, laws, and standards to new and existing employees; ensure new hire paperwork is completed and processed; maintain personnel files in compliance with applicable legal requirements.

- Assist internal and external customers, provide information that may require judgment and discretion as well as interpretation of policies and procedures, request assistance for unusual situations or requests.
- Implement and maintain accurate record keeping practices and systems.

BENEFITS HIGHLIGHTS

- Employees receive 15 paid holidays per year including four floating holidays.
- Exempt employees receive ten paid administrative leave days.
- Ten days of vacation in the first year of service, accrued from the first month of employment.
- Significant District contributions to medical, vision, and dental coverage for employees and eligible dependents.
- Paid sick leave, long- and short-term disability insurance, EAP, and life insurance.
- Employer contribution to deferred compensation plan (457).
- CalPERS defined benefit retirement - 2.7% @ 55 formula for classic members; 2.0% at 62 for new members (as of 12/31/12). Visit www.calpers.ca.gov for more information.

DISASTER SERVICE WORKER

Successful candidates will be asked to take an Oath or Affirmation of Allegiance for Public Employees. All RVSD employees are, by state and federal law, Disaster Service Workers. Roles and responsibilities of Disaster Service Workers are authorized by the California Emergency Services Act and are defined in the California Labor Code.

SELECTION PROCESS

All applications will be screened for completeness and possession of minimum qualifications. Qualified applications will be reviewed in detail to identify the most qualified candidates to interview. **Interviews are expected to be scheduled on Friday, October 1, 2021.** Candidates who score the highest in the interview selection process will be required to pass a reference and background review prior to receiving a job offer. Candidates receiving a conditional offer of employment will be required to pass a medical exam and drug screen prior to receiving a final job offer.

APPLICATION PROCEDURE

Candidates must complete an online application and the required supplemental questionnaire through CalOpps.org. The supplemental questionnaire is part of the application; please provide enough detail to rate your answers. A cover letter is required. Please use this link to access CalOpps and apply for this position: <https://www.calopps.org/ross-valley-sanitary-district>

DEADLINE TO APPLY: SEPTEMBER 19, 2021

All required applications materials must be submitted and received by the final filing date. Inquiries may be directed to fnewhouse@rvsd.org. Ross Valley Sanitary District is not responsible for the failure of Internet forms or email in submitting your application.

Accommodation: Candidates with a disability who may require special assistance in any phase of the application or selection process should advise Human Resources by emailing fnewhouse@rvsd.org.

ROSS VALLEY SANITARY DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER