



## *Cazadero Community Services District Meeting Minutes – June 14, 2022*

**The Cazadero Community Services District meeting was conducted pursuant to the provisions of the Governor’s Executive Order N-29-20 which suspends certain requirements of the Ralph M. Brown Act due to the COVID-19 virus. CSD Board Members and staff participated in the meeting by zoom teleconference. Members of the public were provided a zoom and telephone call-in number to view or listen to the meeting and the opportunity to provide public comment verbally or in written format.**

**1. Call to Order and Roll Call**

The regular meeting of the Cazadero CSD Board was called to order at 6:43 PM on June 14, 2022. Director P. Barry led the Pledge of Allegiance. The following Directors were present: P. Barry, M. Berry, H. Canelis, and S. Griswold. Director D. DeBeaune was absent. Assistant Chief Schanz, AA Kulczewski, and Tony Goodwin were also present.

**2. Public Comment**

None.

**3. Agenda Adjustments**

Approval of Financials for the Month of May 2022 is stricken from Consent Calendar Items.

**4. Director Reports**

None.

**5. Staff Reports**

Staff reports were included in the Board packet.

AA Kulczewski thanked Tony Goodwin for solving the District office printer scanning problem; requested that when purchasing from Cazadero Supply the invoices need to state what the purchase is for and who purchased it - Director P. Barry said he would tell Don to write a separate tag for each “job” (Park, Fire Dept, Apparatus, etc.), Assistant Chief Schanz said he would tell the firefighters.

Assistant Chief Schanz reported 5291 had some warranty work done on it, it’s been repaired and returned, although there are still some warranty issues they are working on.

The Call Report for May:

<b>Nature of Call</b>	<b>Number of Calls</b>
Medical Aid	4
Fire Investigation	2
Hazardous Condition	1

**6. Consent Calendar Items**

On a motion by Director Canelis, Seconded by Director M. Berry, the Board moved to approve the minutes for the May 10, 2022, meeting and the financials for the month of April 2022. VOTE: 4-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Absent
S. Griswold	Aye

**7. Action Items**

**a. Resolution 21/22-18 Proclamation of a Local Emergency for the Cazadero Community Services District, County of Sonoma, State of California, Ratifying the Proclamation of a State of Emergency by Governor Newsom on March 4, 2020, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Cazadero Community Services District for the Period June 1, 2022, Through July 1, 2022, Pursuant to Brown Act Provisions** – After Board discussion, on a motion by Director Griswold, seconded by Director Canelis, the Board moved to approve Resolution 21/22-18. VOTE: 4-0-0 by roll call:

Director	Vote
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Absent
S. Griswold	Aye

**b. Fiber Optic Grant and Emergency Communications** – Tony Goodwin gave an update on the implementation of the emergency radio communications system: The District saved \$750 on the pre-purchase of the repeaters and they are ready to purchase more equipment once the frequencies have been confirmed; Mark Graham is working to keep the rest of the project within our budget; Mr. Goodwin purchased and installed a new radio controller for the siren, donating \$100 worth of cables, fittings, etc. used in the installation; and the GMRS (General Mobile Radio Service) is ready to assist in the evacuation exercises on June 18. After further Board discussion, item tabled to July meeting.

**c. Playground Equipment** – Director M. Berry reported we have a new contact person for the grant and confirmed with them what needed to be done to complete the application, which is a CEQA compliance be done (completed after conversation with grant person) and the deed restriction be completed (waiting on response from District attorney); we can move forward, just can't ask for reimbursement from grant funds until application is completed. Director P. Barry will call the attorney to let him know he is holding us up as the deed restriction is the last item we need. After further Board discussion, item tabled to July meeting.

**d. Confirmation of District Treasurer** – The letter from the County was received after May Board meeting and there has not been enough time for the Board to make a decision. After further Board discussion, item tabled to July meeting.

**8. Discussion Items**

**a. Update on grants** – Director P. Barry reported he has applied for some grants but the District did not get them.

- b. **Dept of Emergency Management evacuation drill on Saturday, June 18, 9:00 AM – 11:00 AM** – The drill is this Saturday.
- c. **Vegetation Management** – Director P. Barry reported they need a boom truck, with a box on the back for chips, to pull the chipper and get up in the trees to get ladder fuels. They’ve been using other people’s trucks and booms, would like to use the remaining \$70k left in the grant and wants the Board to think about it.

**9. Committee Reports**

- a. **Park Ad Hoc 2020:** Director Canelis reported the electrical and water needs to be addressed, suggests doing it while the groundwork is being done and will hire a consultant. Director P. Barry reported the Cazadero History and Learning Center was open Memorial weekend and they had a very positive response and good traffic; two horse-drawn buggies and John Schubert were there; the Center will be open the second Saturday each month during the summer and will be open during the 4<sup>th</sup> of July weekend.

**10. Correspondence**

Correspondence referenced in the Board packet were reviewed.

**11. Financial Reports**

Bills totaling \$53,554.73 were presented for payment. Director P. Barry and Assistant Chief Schanz reported the front tires on the brush truck need to be replaced.

**12. Adjournment**

On a motion by Director M. Berry, Seconded by Director Griswold, the Board moved to adjourn the meeting at 7:52 PM. VOTE: 4-0-0 by roll call:

<b>Director</b>	<b>Vote</b>
P. Barry	Aye
M. Berry	Aye
H. Canelis	Aye
D. DeBeaune	Absent
S Griswold	Aye

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Paul Barry

\_\_\_\_\_  
Maureen Barry

\_\_\_\_\_  
Homer Canelis

\_\_\_\_\_  
Daina DeBeaune

\_\_\_\_\_  
Scott Griswold

Date: \_\_\_\_\_