



**CAZADERO COMMUNITY SERVICES DISTRICT
PO BOX 508
CAZADERO CA 95421-0508**

Special Board Meeting Agenda
February 4, 2020 ~ 6:00PM
No Board Meeting on February 13, 2020
Location ~ Fire Station #1
5980 Cazadero Hwy, Cazadero Ca 95421

The Board meeting agenda and all supporting documents are available for public review upon prior appointment at 5980 Cazadero Hwy, Cazadero CA, 72 hours in advance of a scheduled board meeting. Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet, and not otherwise exempt from disclosure, will be made available for public inspection at the District Office upon prior appointment at 5980 Cazadero Hwy, Cazadero and on the website at www.cazadero-csd.org Copies of supplemental materials distributed at the Board meeting will be available for public inspection at the meeting location.

In accordance with the Americans with Disabilities Act, anyone needing special assistance to participate in this meeting should contact District Administrative Assistant Sherry Kulczewski at (707)591-1015. Notification 48-hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

President Nicholls

Director Barry

Director Canelis

Director Berry

Director Olson

OPEN TIME FOR PUBLIC EXPRESSION (Two-minute time limit)

This is an opportunity for any member of the public to briefly address the District Board on any matter that does not appear on this agenda. Items that appear to warrant a more lengthy presentation or Board consideration may be placed on the agenda for discussion at a future meeting.

AGENDA ADJUSTMENTS

An opportunity for the Board President to approve adjustments to the current agenda.

DIRECTOR REPORTS

An opportunity for Directors to report on their individual activities related to District Business.

FIRE CHIEF'S REPORT/STAFF REPORT

The Fire Chief will report on administration, calls, maintenance and operations

CONSENT CALENDAR ITEMS

These items can be acted on in one consolidated motion or may be removed from the Consent Calendar and separately considered at the request of any Director

1. Approval of Meeting Minutes – January 20, 2020
2. Approval of Financials – Month of January 2020

CORRESPONDENCE

1. Fire Services Working Group
2. USDA Home Hardening Grant and Loan Program

ACTION ITEMS

1. **Checking Account** – Discussion/Action – Account opened at Community First. Status update on signatures and check order. Review anticipated transition timetable from WestAmerica to Community First.
2. **Station #1 Generator Replacement** – Discussion/Action - Update on new commercial generator sizing and board authorization to purchase replacement unit to provide back-up power to station during grid failures.
3. **Development of Purchasing Policy** – Discussion/Action regarding the formalizing of a District Purchasing Policy.

DISCUSSION ITEMS

1. **Park Ownership and Operation Update** – Update on options available for park ownership and operation.
2. **Business and Camp Inspections** – Update on Inspection progress.
3. **Cazadero Firefighters Association** – Monthly Association Report
4. **Housekeeping** – Update on Station #1 Housekeeping
5. **SGIP Storage Grant** – Collaborating with Sonoma Clean Power to apply for 100% grant for battery storage backup during power failures and future PSPS events at Firehouse #1.
6. **TIF Grant Program** – Each Director and Fire Chief develop priority lists for Discussion Action at the March Meeting.

COMMITTEE REPORTS

1. **Consolidation Ad Hoc**
2. **Park Ad Hoc**

ADMINISTRATIVE REPORT

ADJOURNMENT

CONSENT ITEMS



*Cazadero Community Services District
Special Meeting Minutes –January 20, 2020*

1. Call to Order and Roll Call

The special meeting of the Cazadero CSD Board was called to order at 6:32PM on January 20, 2020 at Station #1. Director Nicholls led the Pledge of Allegiance. The following Directors were present: Nicholls, Canelis, Olson. AA Kulczewski was also present.

2. Public Comment

None

3. Agenda Adjustments

None.

4. Action Item

1-13-20 Meeting Minutes Approval – On a motion by Director Canelis, Seconded by Director Olson, the Board moved to approve the minutes of the January 13, 2020, meeting. VOTE 3/0/0

5. Adjournment

On a motion by Director Olson, Seconded by Director Canelis, the Board moved to adjourn the special meeting at 6:41 PM. VOTE 3/0/0

Michael Nicholls

Maureen Barry

Paul Barry

Cory Olson

Homer Canelis

Date: _____

FINANCIALS

Cazadero Community Services District
Reconciliation Summary
1-Westam Check, Period Ending 01/31/2020

	<u>Jan 31, 20</u>
Beginning Balance	449,071.65
Cleared Transactions	
Checks and Payments - 32 items	-115,807.84
Deposits and Credits - 2 items	7.11
Total Cleared Transactions	<u>-115,800.73</u>
Cleared Balance	<u><u>333,270.92</u></u>
Uncleared Transactions	
Checks and Payments - 7 items	-1,403.60
Deposits and Credits - 2 items	14,499.54
Total Uncleared Transactions	<u>13,095.94</u>
Register Balance as of 01/31/2020	<u><u>346,366.86</u></u>
New Transactions	
Checks and Payments - 9 items	-8,183.01
Total New Transactions	<u>-8,183.01</u>
Ending Balance	<u><u>338,183.85</u></u>

Cazadero Community Services District Reconciliation Detail

1-Westam Check, Period Ending 01/31/2020

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						449,071.65
Cleared Transactions						
Checks and Payments - 32 items						
Paycheck	11/01/2019	9162	Brooke, Travis	X	-205.35	-205.35
Paycheck	12/01/2019	9213	Schanz, Eric E.	X	-1,012.09	-1,217.44
Paycheck	12/01/2019	9199	Brooke, Travis	X	-337.08	-1,554.52
Bill Pmt -Check	12/05/2019	9192	NSCAPCD	X	-75.00	-1,629.52
Paycheck	01/01/2020	9222	Kulczewski, Sharon	X	-921.38	-2,550.90
Paycheck	01/01/2020	9221	Krausmann, Steven M	X	-688.80	-3,239.70
Paycheck	01/01/2020	9220	Dewart, Alan	X	-461.75	-3,701.45
Paycheck	01/01/2020	9219	Caplan, Nancy K.	X	-415.57	-4,117.02
Bill Pmt -Check	01/03/2020	EFT	P. G. & E.	X	-377.08	-4,494.10
Bill Pmt -Check	01/09/2020	EFT	Frontier Communica...	X	-220.44	-4,714.54
Bill Pmt -Check	01/09/2020	EFT	Frontier Communica...	X	-165.81	-4,880.35
Bill Pmt -Check	01/09/2020	EFT	Frontier Communica...	X	-63.25	-4,943.60
Liability Check	01/11/2020	E-pay	EFTPS	X	-1,891.86	-6,835.46
Liability Check	01/11/2020	E-pay	EDD	X	-1,177.38	-8,012.84
Liability Check	01/11/2020	E-pay	EDD	X	-509.73	-8,522.57
Bill Pmt -Check	01/12/2020	9226	Fire Agencies Self I...	X	-2,329.00	-10,851.57
Bill Pmt -Check	01/12/2020	9232	Recology Sonoma ...	X	-1,423.18	-12,274.75
Bill Pmt -Check	01/12/2020	9223	Bank of America Bu...	X	-1,073.40	-13,348.15
Bill Pmt -Check	01/12/2020	9229	McPhail Fuel Co.	X	-327.75	-13,675.90
Bill Pmt -Check	01/12/2020	9227	Honey Bucket North ...	X	-218.37	-13,894.27
Bill Pmt -Check	01/12/2020	9231	Michael Nicholls	X	-195.91	-14,090.18
Bill Pmt -Check	01/12/2020	9230	Merrill, Arnone & Jo...	X	-180.00	-14,270.18
Bill Pmt -Check	01/12/2020	9233	Sherry Kulczewski	X	-159.49	-14,429.67
Bill Pmt -Check	01/12/2020	9224	Cazadero Supply	X	-127.42	-14,557.09
Bill Pmt -Check	01/12/2020	9234	Sonoma County Fire...	X	-60.00	-14,617.09
Bill Pmt -Check	01/12/2020	9225	Complete Welders S...	X	-58.10	-14,675.19
Check	01/15/2020	9235	Community First Cre...	X	-100,000.00	-114,675.19
Bill Pmt -Check	01/15/2020	9236	Sonoma County Fire...	X	-30.00	-114,705.19
Bill Pmt -Check	01/16/2020	EFT	Comcast	X	-153.00	-114,858.19
Bill Pmt -Check	01/29/2020	EFT	Intuit payroll	X	-650.00	-115,508.19
Bill Pmt -Check	01/31/2020	EFT	P. G. & E.	X	-239.71	-115,747.90
Bill Pmt -Check	01/31/2020	EFT	P. G. & E.	X	-59.94	-115,807.84
Total Checks and Payments					-115,807.84	-115,807.84
Deposits and Credits - 2 items						
Bill Pmt -Check	10/20/2019	9135	WestAmerica Bank- ...	X	0.00	0.00
Deposit	01/31/2020			X	7.11	7.11
Total Deposits and Credits					7.11	7.11
Total Cleared Transactions					-115,800.73	-115,800.73
Cleared Balance					-115,800.73	333,270.92
Uncleared Transactions						
Checks and Payments - 7 items						
Paycheck	11/01/2019	9166	Horn {volunteer}, Brit		-446.93	-446.93
Paycheck	12/01/2019	9205	Horn {volunteer}, Brit		-392.49	-839.42
Paycheck	12/01/2019	9210	Mercieca, Stephan J.		-64.64	-904.06
Paycheck	12/01/2019	9201	Dahle, Michael		-60.03	-964.09
Bill Pmt -Check	12/05/2019	9189	Marin Sonoma Mosq...		-62.06	-1,026.15
Bill Pmt -Check	01/12/2020	9228	Markell, Inc.		-261.38	-1,287.53
Bill Pmt -Check	01/28/2020	EFT	Comcast		-116.07	-1,403.60
Total Checks and Payments					-1,403.60	-1,403.60
Deposits and Credits - 2 items						
General Journal	06/30/2018	AJE6			13,458.37	13,458.37
Deposit	08/27/2019				1,041.17	14,499.54
Total Deposits and Credits					14,499.54	14,499.54
Total Uncleared Transactions					13,095.94	13,095.94
Register Balance as of 01/31/2020					-102,704.79	346,366.86

Cazadero Community Services District
Reconciliation Detail
1-Westam Check, Period Ending 01/31/2020

Type	Date	Num	Name	Clr	Amount	Balance
New Transactions						
Checks and Payments - 9 items						
Bill Pmt -Check	02/01/2020	9242	Bauer Compressors		-3,175.72	-3,175.72
Paycheck	02/01/2020	9240	Kulczewski, Sharon		-1,222.98	-4,398.70
Bill Pmt -Check	02/01/2020	9241	Bank of America Bu...		-778.51	-5,177.21
Paycheck	02/01/2020	9239	Krausmann, Steven M		-688.80	-5,866.01
Bill Pmt -Check	02/01/2020	9244	Cazadero Water Co...		-548.70	-6,414.71
Liability Check	02/01/2020	E-pay	EFTPS		-534.00	-6,948.71
Paycheck	02/01/2020	9238	Dewart, Alan		-461.75	-7,410.46
Paycheck	02/01/2020	9237	Caplan, Nancy K.		-415.58	-7,826.04
Bill Pmt -Check	02/01/2020	9243	Cascade Fire Equip...		-356.97	-8,183.01
Total Checks and Payments					-8,183.01	-8,183.01
Total New Transactions					-8,183.01	-8,183.01
Ending Balance					-110,887.80	338,183.85

3:24 PM

02/02/20

Accrual Basis

Cazadero Community Services District
Bills Presented for Payment
January 15 through February 2, 2020

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
Jan 15 - Feb 2, 20			
02/01/2020		Dewart, Alan	
01/16/2020	EFT	Comcast	-153.00
01/28/2020	EFT	Comcast	-116.07
01/29/2020	EFT	Intuit payroll	-650.00
01/31/2020	EFT	P. G. & E.	-239.71
01/31/2020	EFT	P. G. & E.	-59.94
02/01/2020	E-pay	EFTPS	-534.00
01/15/2020	9235	Community First Credit Union	-100,000.00
01/15/2020	9236	Sonoma County Fire District...	-30.00
02/01/2020	9237	Caplan, Nancy K.	-415.58
02/01/2020	9238	Dewart, Alan	-461.75
02/01/2020	9239	Krausmann, Steven M	-688.80
02/01/2020	9240	Kulczewski, Sharon	-1,222.98
02/01/2020	9241	Bank of America Business ...	-778.51
02/01/2020	9242	Bauer Compressors	-3,175.72
02/01/2020	9243	Cascade Fire Equipment Co...	-356.97
02/01/2020	9244	Cazadero Water Company	-548.70
Jan 15 - Feb 2, 20			-109,431.73

Cazadero Community Services District
Transaction List by Vendor
January 15 through February 2, 2020

Type	Date	Num	Memo	Account	Clr	Split	Amount
Bank of America Business Mastercard							
Bill	01/27/2020	12/28/...	xxxx-xxxx-xxx...	2000 · Accounts Pa...		Bank of Americ...	-778.51
Bill Pmt -Check	02/01/2020	9241	xxxx-xxxx-xxx...	1-Westam Check		2000 · Account...	-778.51
Bauer Compressors							
Bill	01/27/2020	263520	ACCT 8688	2000 · Accounts Pa...		6140 · Equipm...	-975.00
Bill	01/27/2020	263558	ACCT 8688	2000 · Accounts Pa...		6140 · Equipm...	-2,200.72
Bill Pmt -Check	02/01/2020	9242	008688	1-Westam Check		2000 · Account...	-3,175.72
Cascade Fire Equipment Company							
Bill Pmt -Check	02/01/2020	9243	003128	1-Westam Check		2000 · Account...	-356.97
Cazadero Water Company							
Bill Pmt -Check	02/01/2020	9244	ACCOUNT 344	1-Westam Check		2000 · Account...	-548.70
Comcast							
Bill Pmt -Check	01/16/2020	EFT	8770 35 061 ...	1-Westam Check	X	2000 · Account...	-153.00
Bill	01/21/2020	01076...	5980 CAZ HWY	2000 · Accounts Pa...		Stn 1 Internet	-159.91
Bill Pmt -Check	01/28/2020	EFT	8770 35 061 ...	1-Westam Check		2000 · Account...	-116.07
Community First Credit Union							
Check	01/15/2020	9235	OPEN NEW ...	1-Westam Check	X	1-Community ...	-100,000.00
EFTPS							
Liability Check	02/01/2020	E-pay	68-0065153 Q...	1-Westam Check		-SPLIT-	-534.00
Frontier Communications							
Bill	01/16/2020	09218...		2000 · Accounts Pa...		Stn 2 Telephone	-62.29
Bill	01/16/2020	10051...		2000 · Accounts Pa...		Station 1 Emer...	-163.89
Bill	01/16/2020	05017...		2000 · Accounts Pa...		Stn 1 Telephone	-218.19
Intuit payroll							
Bill	01/29/2020	012920	ANNUAL SU...	2000 · Accounts Pa...		6400 · Office e...	-650.00
Bill Pmt -Check	01/29/2020	EFT	ANNUAL SU...	1-Westam Check	X	2000 · Account...	-650.00
P. G. & E.							
Bill	01/15/2020	5192-...		2000 · Accounts Pa...		Stn 2 Electricity	-59.94
Bill	01/15/2020	1483-...		2000 · Accounts Pa...		-SPLIT-	-239.71
Bill	01/22/2020	4044-...		2000 · Accounts Pa...		Street Lights El...	-379.47
Bill Pmt -Check	01/31/2020	EFT		1-Westam Check	X	2000 · Account...	-239.71
Bill Pmt -Check	01/31/2020	EFT		1-Westam Check	X	2000 · Account...	-59.94
Sonoma County Fire Districts' Association							
Bill	01/15/2020	012320	012320 DINN...	2000 · Accounts Pa...		6060 · Food	-30.00
Bill Pmt -Check	01/15/2020	9236	012320 DINN...	1-Westam Check	X	2000 · Account...	-30.00

Cazadero Community Services District

Check Detail

January 15 through February 2, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	EFT	01/16/2020	Comcast		1-Westam Check		-153.00
Bill	01076...	12/21/2019			Stn 1 Internet	-153.00	153.00
TOTAL						-153.00	153.00
Bill Pmt -Check	EFT	01/28/2020	Comcast		1-Westam Check		-116.07
Bill	02847...	01/03/2020			Stn 2 Internet	-116.07	116.07
TOTAL						-116.07	116.07
Bill Pmt -Check	EFT	01/29/2020	Intuit payroll		1-Westam Check		-650.00
Bill	012920	01/29/2020			6400 · Office expense	-650.00	650.00
TOTAL						-650.00	650.00
Bill Pmt -Check	EFT	01/31/2020	P. G. & E.		1-Westam Check		-239.71
Bill	1483-...	01/15/2020			Stn 1 Electricity	-160.89	160.89
					Stn 1 Electricity Out...	-53.61	53.61
					Siren Electricity	-25.21	25.21
TOTAL						-239.71	239.71
Bill Pmt -Check	EFT	01/31/2020	P. G. & E.		1-Westam Check		-59.94
Bill	5192-...	01/15/2020			Stn 2 Electricity	-59.94	59.94
TOTAL						-59.94	59.94
Liability Check	E-pay	02/01/2020	EFTPS		1-Westam Check		-534.00
					2100 · Payroll Liabili...	-101.00	101.00
					2100 · Payroll Liabili...	-175.46	175.46
					2100 · Payroll Liabili...	-175.46	175.46
					2100 · Payroll Liabili...	-41.04	41.04
					2100 · Payroll Liabili...	-41.04	41.04
TOTAL						-534.00	534.00
Check	9235	01/15/2020	Community First C...		1-Westam Check		-100,000.00
					1-Community First ...	-100,000.00	100,000.00
TOTAL						-100,000.00	100,000.00
Bill Pmt -Check	9236	01/15/2020	Sonoma County Fi...		1-Westam Check		-30.00
Bill	012320	01/15/2020			6060 · Food	-30.00	30.00
TOTAL						-30.00	30.00

Cazadero Community Services District
Check Detail
January 15 through February 2, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Paycheck	9237	02/01/2020	Caplan, Nancy K.		1-Westam Check		-415.58
				5910 · Payroll Expe...		-450.00	450.00
				5910 · Payroll Expe...		-0.45	0.45
				2100 · Payroll Liabili...		0.45	-0.45
				5910 · Payroll Expe...		-27.90	27.90
				2100 · Payroll Liabili...		27.90	-27.90
				2100 · Payroll Liabili...		27.90	-27.90
				5910 · Payroll Expe...		-6.52	6.52
				2100 · Payroll Liabili...		6.52	-6.52
				2100 · Payroll Liabili...		6.52	-6.52
				5910 · Payroll Expe...		-6.75	6.75
				2100 · Payroll Liabili...		6.75	-6.75
TOTAL						-415.58	415.58
Paycheck	9238	02/01/2020	Dewart, Alan		1-Westam Check		-461.75
				5910 · Payroll Expe...		-500.00	500.00
				5910 · Payroll Expe...		-0.50	0.50
				2100 · Payroll Liabili...		0.50	-0.50
				5910 · Payroll Expe...		-31.00	31.00
				2100 · Payroll Liabili...		31.00	-31.00
				2100 · Payroll Liabili...		31.00	-31.00
				5910 · Payroll Expe...		-7.25	7.25
				2100 · Payroll Liabili...		7.25	-7.25
				2100 · Payroll Liabili...		7.25	-7.25
				5910 · Payroll Expe...		-7.50	7.50
				2100 · Payroll Liabili...		7.50	-7.50
TOTAL						-461.75	461.75
Paycheck	9239	02/01/2020	Krausmann, Steve...		1-Westam Check		-688.80
				5910 · Payroll Expe...		-800.00	800.00
				5910 · Payroll Expe...		-0.80	0.80
				2100 · Payroll Liabili...		0.80	-0.80
				2100 · Payroll Liabili...		25.00	-25.00
				5910 · Payroll Expe...		-49.60	49.60
				2100 · Payroll Liabili...		49.60	-49.60
				2100 · Payroll Liabili...		49.60	-49.60
				5910 · Payroll Expe...		-11.60	11.60
				2100 · Payroll Liabili...		11.60	-11.60
				2100 · Payroll Liabili...		11.60	-11.60
				2100 · Payroll Liabili...		25.00	-25.00
				5910 · Payroll Expe...		-12.00	12.00
				2100 · Payroll Liabili...		12.00	-12.00
TOTAL						-688.80	688.80
Paycheck	9240	02/01/2020	Kulczewski, Sharon		1-Westam Check		-1,222.98
				5910 · Payroll Expe...		-1,473.75	1,473.75
				5910 · Payroll Expe...		-1.47	1.47
				2100 · Payroll Liabili...		1.47	-1.47
				2100 · Payroll Liabili...		122.00	-122.00
				5910 · Payroll Expe...		-91.37	91.37
				2100 · Payroll Liabili...		91.37	-91.37
				2100 · Payroll Liabili...		91.37	-91.37
				5910 · Payroll Expe...		-21.37	21.37
				2100 · Payroll Liabili...		21.37	-21.37
				2100 · Payroll Liabili...		21.37	-21.37
				2100 · Payroll Liabili...		16.03	-16.03

Cazadero Community Services District
Check Detail
 January 15 through February 2, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
					5910 · Payroll Expe...	-22.11	22.11
					2100 · Payroll Liabili...	22.11	-22.11
TOTAL						-1,222.98	1,222.98
Bill Pmt -Check	9241	02/01/2020	Bank of America B...		1-Westam Check		-778.51
Bill	12/28/...	01/27/2020			Bank of America Cr...	-778.51	778.51
TOTAL						-778.51	778.51
Bill Pmt -Check	9242	02/01/2020	Bauer Compressors		1-Westam Check		-3,175.72
Bill	263520	01/27/2020			6140 · Equipment	-975.00	975.00
Bill	263558	01/27/2020			6140 · Equipment	-2,200.72	2,200.72
TOTAL						-3,175.72	3,175.72
Bill Pmt -Check	9243	02/01/2020	Cascade Fire Equi...		1-Westam Check		-356.97
Bill	103786	10/25/2019			6880 · Minor Equip...	-356.97	356.97
TOTAL						-356.97	356.97
Bill Pmt -Check	9244	02/01/2020	Cazadero Water C...		1-Westam Check		-548.70
Bill	11/13/...	01/08/2020			Stn 1 Water	-3.35	3.35
					Stn 1 Water	-6.67	6.67
					Stn 1 Water	-538.68	538.68
TOTAL						-548.70	548.70

CORRESPONDENCE

From: Sean Grinnell sgrinnell@bbfpd.org
Subject: From President Treanor
Date: February 1, 2020 at 12:26 AM
To: SCFDA@googlegroups.com



To the SCFDA Membership:

As of 1700 hours on January 31, 2020, no other nominations for the representative to the FSWG were received. As a result, I am appointing Robert Taylor, Director from Cloverdale, as our representative to the FSWG.

Chief Taylor has impressive qualifications and I believe he will represent all of us fairly and aggressively.

Our plan is for him to attend meetings with Joe Peterson during February, in a mentoring process, and for Robert to assume full duties on March 1, 2020. I will meet with Robert during this time and discuss the mission. The goal is for him to take over our representation on March 1, 2020

I would request that each fire district place on the agenda for their regular meeting in February, an item to vote on support for our new representative. It is not necessary, but would show support for our new representative. Each District can send me an email about their vote.

Thank you

--
You received this message because you are subscribed to the Google Groups "Sonoma County Fire Districts' Association" group.
To unsubscribe from this group and stop receiving emails from it, send an email to SCFDA+unsubscribe@googlegroups.com.
To view this discussion on the web visit <https://groups.google.com/d/msgid/SCFDA/CAJeZff5yBCdWK29iSmZC8pbg5Wd2wrbHSmvH2c6rD2miX5%3DzHw%40mail.gmail.com>.

SONOMA COUNTY TIF PROGRAM DRAFT

About the Program: The Sonoma County Board of Supervisors established the Community Investment Fund Program (formerly known as the Advertising Program) in 1986 utilizing Transient Occupancy Tax (Hotel/Motel Tax or Bed Tax) funds. The Transient Occupancy Tax (TOT) is currently charged at a rate of 12% for accommodations at lodging and camping facilities in the unincorporated areas of the county. Of this fund, each District receives a percentage for discretionary projects within each District under something called the Tourism Impact Fund (TIF). These funds are then awarded in grants to nonprofit groups creating improvements or change in their community. Awards are based upon the TIF Policy and Priorities as listed in the next section. For those areas covered by a Municipal Advisory Council (MAC), the TIF policy has been determined by your MAC with community input. For those not covered by a MAC, the application will go to the District 5 staff and will follow similar policy and procedures.

Sonoma LRR TIF policy draft

The policy has two parts: applicant eligibility/funding balance along with project priorities

I. Eligibility

- Applicants must be a nonprofit entity.
- Preference will be given to those projects that can demonstrate either matching funds raised to cover part of the costs or financial need. Such matching funds allow us to provide more grants and also demonstrate the community commitment to that particular project.
- Our MAC representatives and staff want to ensure this is easily accessible to all, therefore if your nonprofit requires coaching through the application process, please ask.
- Fairness is important to all the MAC members setting this policy. Therefore, we have set the following guidelines:
 - While we want funds to benefit all towns across the District each year, some years we may have much better proposals from one town that require more funding, and less from another. In this case we will consider multiple years. For example, if one town has a huge project with a lot of support one year, we may have more funding go there and make sure that they get less in the next few years as the other towns get their projects in in future years.
 - We will also consider TOT revenue generation by area as well as tourism impacts by area.
 - Funded projects will be transparent on the District 5 TIF Grant program page with multiple years reported.
 - And, of course, projects that affect multiple towns will carry weighting for all towns involved.

II. Funding Priorities

- Tourism Impact Mitigation
- Innovative community enhancement projects
- Communications infrastructure – wifi, broadband, emergency communications
- Climate impact mitigation such as EV charging infrastructure
- Permit exemptions to spur business or projects such as vacation exclusion zones, community events, or business support.



Fire Chiefs' Fire Service Working Group

Tim Aboudara
President, Santa Rosa
Fire Fighters L1401

January 23, 2020

Steve Akre
Chief, Sonoma Valley
EMS Representative

Board of Supervisors Mandate:

Efficient, Effective, and Sustainable county-wide fire delivery system

Jason Boaz
Chief, Healdsburg
County Chiefs' Association

To: Sonoma County Fire Districts' Association

Dave Franceschi
Chief, Forestville FPD
Region 5

The following is a summary of the items the team is focusing on. The team continues to meet weekly and hold monthly meetings with the Ad Hoc and CAO.

Dan George
Assistant Chief, Gold Ridge FPD
VFC Administrator

- Proposed Sales Tax Measure G: The primary focus continues to be education and outreach. Members of the FSWG and Board of Supervisors are scheduled to provide Measure G briefings to the following groups and organizations:
 - Sonoma City Council (2/3)
 - Sebastopol City Council (2/4)
 - Rohnert Park City Council (2/11)

Tony Gossner
Chief, Santa Rosa
Cities' Representative

Mark Heine
Chief, Sonoma County FPD
State Chiefs' Association

- The team is continuing to work on Sphere of Influence analysis and recommendations per the request made by the LAFCO Commission and identifying operational next steps should Measure G be approved.
- The team is also working with the County to understand the long term funding needs of CSA 40 areas along with previously funded Fire Service needs.
- The Board of the League of Women's Voters has unanimously voted to support Measure G and the North Bay Leadership Council has decided to endorse Measure G.

Shana Jones
Unit Chief, Sonoma County
CAL FIRE

Mike Mickelson
Assistant Chief, Wilmar VFC
VFC Association

Joe Petersen
Director, Gold Ridge FPD
Fire Districts' Association

fireserviceworkinggroup@gmail.com

We will continue to provide regular updates to this distribution.

Sincerely,
Fire Service Working Group

Home Repair Loan & Grant - Pilot Program

What does this program do?

Rural Development's Home Repair Loan and Grant Pilot Program increases the maximum amount of assistance available to very-low-income homeowners, as well as improves access to the program in an effort to better assist those in need. This program helps repair, improve and modernize homes in eligible rural areas.

Who may apply for this program?

To qualify you must:

- Own the home and lot, and occupy the house
- Be unable to obtain affordable credit elsewhere
- Have a family income below 50% of the area median income.
- For grants, be 62 or older and not be able to repay a loan.

What is an eligible area?

Generally, rural areas with a population less than 35,000 are eligible. Applicants may **check the address** of their home to determine eligibility online.

How much money can I get?

- Maximum loan is \$40,000.
- Maximum grant is \$10,000.
- Loans and grants can be combined for up to \$50,000 in assistance.

What are the terms of the loan or grant?

- Loans can be repaid over 20 years at 1% fixed interest rate.
- Full title service and appraisal required for loans more than \$25,000.
- Lots may be subdivided as long as it is modest, typical for the area, and not used for ag or income producing purposes.
- Escrow account and hazard insurance for loans \$15,000 or more.
- Grants have a lifetime limit of \$10,000.
- Grants must be repaid if the property is sold in less than 3 years.

How may funds be used?

- Loans may be used to repair, improve, or modernize homes or to remove health and safety hazards.
- Grants must be used to remove health and safety hazards.
- Eligible uses include repairing septic systems, wells, roofs, plumbing, electrical and more.
- Funds may be used for fire prevention safety hazards including removal of brush and trees and necessary home renovations to prevent fires.

Is there a deadline to apply?

Applications are available year round as long as funding is available, and are processed in the order they are received.

How do I get started?

Contact a USDA home loan specialist in your area.

www.rd.usda.gov/ca