



Cazadero Community Services District Meeting Minutes –August 10, 2020

The Cazadero Community Services District meeting was conducted pursuant to the provisions of the Governor’s Executive Order N-29-20 which suspends certain requirements of the Ralph M. Brown Act due to the COVID-19 virus. CSD Board Members and staff participated in the meeting by zoom teleconference. Members of the public were provided a zoom and telephone call-in number to view or listen to the meeting and the opportunity to provide public comment verbally or in written format.

1. Call to Order and Roll Call

The regular meeting of the Cazadero CSD Board was called to order at 6:01PM on August 10, 2020. Assistant Fire Chief Schanz led the Pledge of Allegiance. The following Directors were present: Nicholls, P. Barry, Canelis, M. Berry, Olson. Assistant Chief Schanz, AA Kulczewski, and legal counsel Bill Adams were also present.

2. Public Comment

None.

3. Agenda Adjustments

Closed Session – Removed by Director Nicholls.

Discussion Item 3 – Counsel Presentation moved to after Fire Chief’s Report by Director Nicholls.

4. Director Reports

None

5. Fire Chief’s Report/Staff Report

Assistant Chief Schanz reported that the Department has two new volunteers; two firefighters are in Operator Engineer training; they have started setting up Target Solutions for setting up and tracking staff training; the generator battery is not charging.

Call Report for July:

| Nature of Call | Number of Calls |
|---------------------------|------------------------|
| Mutual Aid | 3 |
| Smoke Investigation | 1 |
| Vegetation Fire | 1 |
| Hazardous Situation | 2 |
| Electrical (arcing lines) | 1 |

6. Consent Calendar Items

On a motion by Director M. Berry, Seconded by Director Olson, the Board moved to approve the Consent Calendar Items. VOTE: 4-0-1 by roll call:

| Director | Vote |
|----------|---------|
| Nicholls | Aye |
| P. Barry | Abstain |
| Canelis | Aye |
| M. Berry | Aye |
| Olson | Aye |

7. Action Items

- a. **Station #1 Generator Replacement** – Director Nicholls reported he is waiting on the County Supervisors for status on the grant and that the generator runs it just doesn't charge the battery. Item moved to September meeting.
- b. **Pole Mountain** – Tabled until 2020-21 FY Budget created.
- c. **Polling Place for November 3 Election** – After Board discussion, on a motion by Director P. Barry, Seconded by Director M. Berry, the Board moved to utilize Station 1 as a polling place. VOTE 5-0-0 by roll call:

| Director | Vote |
|----------|------|
| Nicholls | Aye |
| P. Barry | Aye |
| Canelis | Aye |
| M. Berry | Aye |
| Olson | Aye |

- d. **Perimeter Lighting at Fire Stations** – After Board discussion, on a motion by Director P. Barry, Seconded by Director Olson, the Board moved to add perimeter lighting to Station 1 for security purposes. VOTE 5-0-0 by roll call:

| Director | Vote |
|----------|------|
| Nicholls | Aye |
| P. Barry | Aye |
| Canelis | Aye |
| M. Berry | Aye |
| Olson | Aye |

- e. **Creation of a Title for the Historical Exhibit** – After Board discussion, on a motion by Director P. Barry, Seconded by Director Olson, the Board moved to title the new park historical area the Cazadero History Learning Center. VOTE: 4-1-0 by roll call:

| Director | Vote |
|----------|------|
| Nicholls | Aye |
| P. Barry | Aye |
| Canelis | Aye |
| M. Berry | Naye |
| Olson | Aye |

- f. **CSD Banking Relationship** – After Board discussion, on a motion by Director M. Berry, Seconded by Director P. Barry, the Board moved to transfer funds from Westamerica Bank to Community First Credit Union and to close the Westamerica account after outstanding items have cleared. VOTE 5-0-0 by roll call:

| Director | Vote |
|----------|------|
| Nicholls | Aye |
| P. Barry | Aye |
| Canelis | Aye |
| M. Berry | Aye |
| Olson | Aye |

- g. Transfer of Funds to Reserve** – After Board discussion, on a motion by Director M. Berry, Seconded by Director Olson, the Board moved to transfer \$200,000 to a new account with Sonoma County Pooled Investment Fund. VOTE 5-0-0 by roll call:

| Director | Vote |
|----------|------|
| Nicholls | Aye |
| P. Barry | Aye |
| Canelis | Aye |
| M. Berry | Aye |
| Olson | Aye |

- e. Approval of Preliminary Budget and Resolution** – After Board discussion, on a motion by Director Nicholls, Seconded by Director M. Berry, the Board resolved to approve the preliminary budget by Resolution 20/21-01 It was also decided that a special budget review meeting will be held before the next regular board meeting. VOTE: 4-0-1 by roll call:

| Director | Vote |
|----------|---------|
| Nicholls | Aye |
| P. Barry | Aye |
| Canelis | Aye |
| M. Berry | Aye |
| Olson | Abstain |

8. Discussion Items

- a. **Cazadero Firefighters Association** – Assistant Chief Schanz reported that the new officers went to WestAmerica Bank to be put on the Association’s account.
- b. **Grant Opportunities** – Director Nicholls referenced a letter to Representative Jared Huffman in Correspondence regarding special districts not qualifying for federal funding. Director P. Barry reported that State Parks has allocated funds to the District from a grant for park projects, but funds have not yet been distributed as the District must participate in a workshop and turn in an application; Director Olson will follow up and attend the workshop.
- c. **Counsel Presentation** – Current legal counsel Bill Adams made a presentation to the Board.

9. Committee Reports

- a. **Consolidation 2020 Ad Hoc** – Director P. Barry reported that the committee met to prepare for and then attended the LAFCO meeting; he also reported that LAFCO said they heard their concerns loud and clear.
- b. **Park 2020 Ad Hoc** – Director P. Barry reported that the Monte Rio school playground equipment and ground underneath were “redone” by a playground equipment company, he will look into it for our future playground area. Director Nicholls mentioned that Guerneville school redid theirs by grants, which the District can look into. He also reported that the District insurance company said our equipment is old and needs replacing, and they can help with vendors. Director Canelis reported he will prep for the concrete slab when he has the equipment and that he hasn’t heard from Summit Engineering on their progress.

10. Correspondence

Correspondence referenced in the Board packet were reviewed.

Members of the Board expressed their concern of having the Grand Fondo event on a holiday weekend due to concerns of a possible strain on emergency services. They also commented on event organizers meeting with first responders prior to any event and making a donation to the Cazadero Volunteer Fire Department; and supporting neighboring districts by opposing the event on a holiday weekend.

11. Financial Reports

Bills totaling \$11,577.13 and a check for \$260,000 to transfer funds from Westamerica to Community First Credit Union were presented for payment.

12. Adjournment

On a motion by Director M. Berry, Seconded by Director P. Barry, the Board moved to adjourn the meeting at 8:51 PM. VOTE: 5/0/0 by roll call:

| Director | Vote |
|-----------------|-------------|
| Nicholls | Aye |
| P. Barry | Aye |
| Canelis | Aye |
| M. Berry | Aye |
| Olson | Aye |

Michael Nicholls

Maureen Barry

Paul Barry

Cory Olson

Homer Canelis

Date: _____